

KING COUNTY FIRE PROTECTION DISTRICT 34
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BOARD OF COMMISSIONERS

Thomas Johnston, Chair
Joe Pylant, Vice-Chair

Tommy Smith, Fire Chief

KING COUNTY FIRE DISTRICT 34
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
June 23, 2020

1. **Call to Order-Regular Meeting**

The regular meeting of the Board of Commissioners was held via Zoom on June 23, 2020. The meeting was called to order at 5:00 p.m. by Commissioner Johnston, Chair.

2. **Roll Call**

Present: Commissioner Johnston, Commissioner Pylant, Commissioner Nuernberger.
Commissioner Johnston confirmed that everyone had working video and audio.

Others Attending:

Kinnon Williams, Attorney
Ron Seng, Project Manager
Beth Padilla, District Secretary

Don Horton, Acting Fire Chief
Tom Langton, Acting Deputy Fire Chief

3. **Approval of Agenda**

**Motion made by Commissioner Johnston to approve the June 23, 2020 agenda.
Motion seconded by Commissioner Pylant. Motion passed unanimously.**

4. **Approval of Minutes**

**A. Motion made by Commissioner Pylant to approve the May 26, 2020 Meeting Minutes as presented. Motion seconded by Commissioner Johnston.
Motion passed unanimously.**

5. **Public Comments (4 minutes per person)**

No public comments.

6. **Reports of City of Redmond**

A. Fire Chief Announcements –

- Chief Horton confirmed Mayor Birney's email of June 21st that announced Fire Chief Tommy Smith's resignation from the department, effective today. Chief Horton is now in the role of Acting Fire Chief. Tom

Langton is currently serving as Acting Deputy Chief of Operations with Todd Short taking on the role of Acting Deputy Chief of Support Services.

It was decided that Commissioner Johnston would call Mayor Birney to talk about future communication with the Commission in regard to such situations.

- Despite the recent changes, the Department is moving forward with its search for a second Deputy Chief. Commissioner Pylant joined the interview team last week and Chief Horton thanked him for his time and efforts. Next steps in this process include a “meet and greet” with Department and City leadership and the Commission will eventually be included in one of those “meet and greets” before a final decision is made.
- The Training Department is preparing for “Ops 101.” This is a full day training event scheduled for all elected officials that support the Department. It is hoped that all of the commission will attend. The tentative date is Friday, September 11.

B. FS13 Roof Issues –

Chief Langton advised that the City is still waiting for some bids and assessments from a few contractors, who, unfortunately, are not being overly responsive right now due to the change in workload resulting from Coronavirus. The City hopes to have bid information available at the next Board Meeting. At this time, there are no signs of ongoing leaks, despite a few downpours in the past month.

7. Reports of Attorney

8. Reports of Commissioners

A. Stations 14 and 18 Seismic Upgrades –

Commissioner Pylant advised that the project team continues to wait for permit approval from the County. Joe O’Leary does have some concerns about occupancy during construction and the cost of mobile housing/office space. Joe O’Leary will schedule a meeting next week to discuss/resolve this.

B. FS 13 Septic Issues –

Ron Seng presented the current invoice from Jensen Engineering. Discussion ensued regarding which entity (District or City) should act as the lead agency on this project. It was decided that Jensen Engineering and Northwest Environment had to get on the MSRC in order to proceed.

Ron is waiting for a final proposal from Jensen Engineering and Northwest Environment.

Chief Horton requested that Ron Seng (via Tom Langton) speak with Leann Skipton in Public Works to identify the proper path to follow in moving this project forward.

Motion made by Commissioner Pylant to approve payment of the current Jensen Engineering invoice for \$1184. Motion seconded by Commissioner Johnston. Motion passed unanimously.

9. **Reports of District Secretary**

A. Budget Reports – May 2020
 The reports we reviewed.

B. Legal Usage –

	May 2020	May 2020	YTD	YTD
General Services	1 hour 48 min.	\$630	12 hours 42 min.	\$4445.65
Capital Projects	36	\$210	8 hours 6 min.	\$1470
			YTD TOTAL	\$5915.65

C. Project Manager Usage –

May 2020	May 2020	Contract Balance**	
16 hours	\$1440	147	\$13,300

** Original contract for 277 hours and \$25,000

D. King County Investment Pool –
 The May newsletter was not available but will be presented next month.

E. Approval of May 2020 Vouchers and Remittances -
 Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims required by RCW 42.24.090 have been recorded on a list that has been made available to the Board. As of May 31, 2020, the Board by a unanimous vote does approve for payment of those vouchers described as follows:

May		
Operating Fund	10036-39 and 42	\$ 8288.12
• Remittances		\$ 2786.18
Capital Reserve Fund	8216	\$1980

The meeting was adjourned at 6:30 p.m.

ATTEST:



 Beth Padilla, District Secretary
 King County Fire Protection District 34