

KING COUNTY FIRE PROTECTION DISTRICT 34
8450 161st Avenue N.E.
Redmond, WA 98052
(425) 556-2226
Fax: (425) 556-2227
www.kcfd34.org

BOARD OF COMMISSIONERS
Thomas Johnston, Chair
Joe Pylant, Vice-Chair

Tommy Smith, Fire Chief

KING COUNTY FIRE DISTRICT 34
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
May 26, 2020

1. **Call to Order-Regular Meeting**

The regular meeting of the Board of Commissioners was held via a Zoom meeting on May 26, 2020. The meeting was called to order at 5:00 p.m. by Commissioner Johnston, Chair.

2. **Roll Call**

Present: Commissioner Johnston, Commissioner Pylant, Commissioner Nuernberger.
Commissioner Johnston confirmed that everyone had working video and audio.

Others Attending:

Kinnon Williams, Attorney
Ron Seng, Project Manager
Beth Padilla, District Secretary

Tom Langton, Battalion Chief

3. **Approval of Agenda**

Motion made by Commissioner Pylant to approve the May 26, 2020 agenda as amended (Add 8C – Review of Facility Issues for Commissioner Nuernberger). Motion seconded by Commissioner Johnston. Motion passed unanimously.

4. **Approval of Minutes**

A. Motion made by Commissioner Johnston to approve the April 28, 2020 Meeting Minutes as presented. Motion seconded by Commissioner Pylant. Motion passed unanimously.

5. **Public Comments (4 minutes per person)**

No public comments.

6. **Reports of City of Redmond**

B. Fire Chief Announcements –

- Battalion Chief Langton reported that the department is in process of conducting Driver Engineer testing. There are two vacancies that will hopefully be filled in July.
- The Department currently has a recruit at the North Bend Academy who is performing extremely well and has been identified as having strong leadership potential.
- The Department continues to work on finalizing the budget.

- C. FS13 Roof Issues –
 Battalion Chief Langton advised that the City is still waiting for some bids and assessments from a few contractors, who, unfortunately, are not being overly responsive right now. He did confirm that the cleaning of the roof drains offered significant improvement of the problem and there was very little to no damage during the last rain storm.

7. Reports of Attorney

8. Reports of Commissioners

- A. Stations 14 and 18 Seismic Upgrades –
 Commissioner Pylant summarized a meeting held on May 6th regarding the expansion of the storage area at FS18. The encroachment of this expansion on the City of Redmond water easement was not made known until early March and there is some frustration this was not known earlier. In order to avoid crossing the easement (which the City was not going to allow), the least cost/schedule impact on the project was downsizing the storage expansion to approximately 50% of what had been planned; Commissioner Pylant directed the project proceed with this change. Ron Seng noted that leaving the storage area open up top would permit some additional storage; Chief Langton commented the station could use that to store bicycles.

- B. FS 13 Septic Issues –
 Ron Seng reported optimism from a meeting with a septic designer (David Jensen) who feels confident that some sort of system could be installed in the existing area. He suggested moving forward with a Critical Areas Design Application with the County.

Motion made by Commissioner Johnston to approve the contract for the septic evaluation at FS 13 up to \$10,000 to include a feasibility study and initial design work. The contract must first be amended by Ron Seng and approved by Commissioner Pylant and Attorney Williams. Motion seconded by Commissioner Pylant. Motion passed unanimously.

Ron Seng will set up a meeting to include himself, Commissioner Pylant and Mr. Jensen.

- C. Various facility issues to include landscape upkeep of each station were reviewed.

9. Reports of District Secretary

- A. 2018-19 Auditor Entrance Documents –
 The documents were reviewed.
- B. Budget Reports – April 2020
 The reports we reviewed

Motion made by Commissioner Johnston to authorize the District Secretary to transfer \$500,000 from the Reserve to Operating Account as needed (based on the income received and noted on the May Comptroller Reports) Motion seconded by Commissioner Nuernberger. Motion passed unanimously.

- C. Legal Usage –

	April 2020	April 2020	YTD	YTD
General Services	2 hours 36 min.	\$910	10 hours 54 min.	\$3815.65
Capital Project7	0	0	7 hours 30 min.	\$1260
			YTD TOTAL	\$5075.65

D. Project Manager Usage –

March 2020	March 2020	Contract Balance**	
14 hours	\$1260	171	\$15,460
April 2020	April 2020		
8 hours	\$720	163	\$14,740

** Original contract for 277 hours and \$25,000

E. King County Investment Pool –
 April 2020 – 1.79%

F. Approval of April 2020 Vouchers and Remittances -
 Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims required by RCW 42.24.090 have been recorded on a list that has been made available to the Board. As of April 30, 2020, the Board by a unanimous vote does approve for payment of those vouchers described as follows:

April		
Operating Fund	10034--10035	\$ 3369.32
• Remittances		\$ 3554.54
Capital Reserve Fund		\$

The meeting was adjourned at 6:10 p.m.

ATTEST:



 Beth Padilla, District Secretary
 King County Fire Protection District 34