

KING COUNTY FIRE PROTECTION DISTRICT 34
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BOARD OF COMMISSIONERS
Thomas Johnston, Chair
Joe Pylant, Vice-Chair

Tommy Smith, Fire Chief

KING COUNTY FIRE DISTRICT 34
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
April 28, 2020

1. Call to Order-Regular Meeting

The regular meeting of the Board of Commissioners was held via a Zoom meeting on April 28, 2020. The meeting was called to order at 5:00 p.m. by Commissioner Johnston, Chair.

2. Roll Call

Present: Commissioner Johnston, Commissioner Pylant, Commissioner Nuernberger.
Commissioner Johnston confirmed that everyone had working video and audio.

Others Attending:

Kinnon Williams, Attorney
Ron Seng, Project Manager
Beth Padilla, District Secretary

Don Horton, Deputy Fire Chief
Tom Langton, Battalion Chief
Gus Olivo, Analyst

3. Approval of Agenda

**Motion made by Commissioner Pylant to approve the April 28, 2020 agenda as presented.
Motion seconded by Commissioner Nuernberger. Motion passed unanimously.**

4. Approval of Minutes

A. Motion made by Commissioner Johnston to approve the February 25, 2020 meeting minutes as amended (section 7A - change Commissioner Pylant to Commissioner Johnston in last paragraph). Motion seconded by Commissioner Pylant. Motion passed unanimously.

5. Public Comments (4 minutes per person)

No public comments.

6. Reports of City of Redmond

A. MDC Reports –

The reports were reviewed.

B. Fire Chief Announcements –

- Battalion Chief Langton reported that the department has multiple applicants for a few vacancies. Once Civil Service has given its approval, the hiring process will move forward.
- Normally summer brings increases in OT but with a firefighter scheduled to graduate from the academy in August, her addition to staffing should help reduce OT this year.

C. FS13 Roof Issues –

Battalion Chief Langton advised that FS 13 crews had reported some leaks in the roof to City staff. The City staff advised they were aware of the issues but weren't planning on making any repairs as they believed the station was on the verge of being replaced. Chief Langton met with the City Facilities team to clear up this misunderstanding (the station is not on the verge of replacement) and the Department would not accept neglect of the leaks. The City has thus agreed to inspect the roofs, clear the drains on a quarterly basis, and call in some contractors for quotes on repair and/or replacement. At this time the damage inside the building is limited to some wet ceiling tiles and small drips.

7. Reports of Attorney

8. Reports of Commissioners

A. Stations 14 and 18 Seismic Upgrades –

Ron Seng advised that things are on hold with the County and it is not taking electronic permit requests. Reid Middleton is prepared for the permitting process as soon as the County is ready. Commissioner Pylant advised that the permit application will likely not be seen until early May but believes there may be up to a three-month delay in the project due to the backup that will result from the Coronavirus situation.

Ron Seng will contact Joe O'Leary for a status update on the project. He will also get a copy of the easement for FS 18 and suggest that Joe O'Leary meet with the City of Redmond Water Department to review the easement.

Commissioner Pylant noticed that Joe O'Leary had made a comment about staff staying in FS14 during construction despite the fact that at a meeting on March 10, it had been decided to house staff in on-site trailers. Joe O'Leary advised that FEMA is currently using a lot of the trailer inventory. However, as this project is not slated to begin for many months, the Commission wants to continue to hope for availability of trailers at the time construction begins.

9. Reports of District Secretary

A. Annual Report Submission –

Motion made by Commissioner Johnston to approve submission of the 2019 Annual Report to the State Auditor's Office. Motion seconded by Commissioner Pylant. Motion passed unanimously.

B. District Secretary Annual Review –

Motion made by Commissioner Johnston to approve the District Secretary's Annual Review that includes the comments from Commissioner Pylant and gives a 4% pay increase. Motion seconded by Commissioner Pylant. Motion passed unanimously.

C. Budget Reports – February and March 2020
The reports were reviewed.

D. Legal Usage –

	February 2020	February 2020	YTD	YTD
General Services	2 hours 30 min.	\$875	5 hours	\$1762.65
Capital Projects	1 hour 48 min.	\$630	7 hours 30 min.	\$1260
			YTD TOTAL	\$3022.65
	March 2020	March 2020	YTD	YTD
General Services	3 hours 18 min.	\$1155	8 hours 18 min.	\$2905.65
Capital Project7	0	0	7 hours 30 min.	\$1260
			YTD TOTAL	\$4165.65

E. Project Manager Usage –

February 2020	February 2020	Contract Balance**	
3 hours	\$630	185	\$16,720

** Original contract for 277 hours and \$25,000 -

F. King County Investment Pool –

February 2020 – 2.07%

March 2020 – 1.92%

G. Approval of February and March 2020 Vouchers and Remittances -

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims required by RCW 42.24.090 have been recorded on a list that has been made available to the Board. As of March 31, 2020, the Board by a unanimous vote does approve for payment of those vouchers described as follows:

February		
Operating Fund	10026-10029	\$ 3441.89
• Remittances		\$ 4621.76
Capital Reserve Fund	8210-12	\$ 6650.80
March		
Operating Fund	10030--10033	\$ 3325.74
• Remittances		\$ 3332.90
Capital Reserve Fund	8213-15	\$ 192,705.80

The meeting was adjourned at 6:10 p.m.

ATTEST:



 Beth Padilla, District Secretary
 King County Fire Protection District 34