

KING COUNTY FIRE PROTECTION DISTRICT 34
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BOARD OF COMMISSIONERS

Thomas Johnston, Chair
Joe Pylant, Vice-Chair
Pete Lucarelli

Tommy Smith, Fire Chief

KING COUNTY FIRE DISTRICT 34
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
November 19, 2019

1. Call to Order-Regular Meeting

The regular meeting of the Board of Commissioners was held at 8450 161st Ave NE., Redmond, WA on November 19, 2019. The meeting was called to order at 5:00 p.m. by Commissioner Johnston, Chair.

2. Roll Call

Present: Commissioner Johnston, Commissioner Lucarelli (via Skype), Commissioner Pylant. Commissioner Johnston confirmed that Commissioner Lucarelli could hear the conversation via Skype.

Others Attending:

Kinnon Williams, Attorney
Ron Seng, Project Manager
Beth Padilla, District Secretary

Don Horton, Deputy Fire Chief

3. Approval of Agenda

Motion made by Commissioner Johnston to approve the November 19, 2019 agenda as presented. Motion seconded by Commissioner Pylant. Motion passed unanimously.

4. Approval of Minutes

- A. **Motion made by Commissioner Johnston to approve the September 24, 2019 meeting minutes as amended (9B change *ownership* to *maintenance*). Motion seconded by Commissioner Lucarelli. Motion passed unanimously.**
- B. **Motion made by Commissioner Johnston to approve the October 22, 2019 meeting minutes as amended (5 change *District Attorney* to *District's Attorney*). Motion seconded by Commissioner Pylant. Motion passed unanimously.**
- C. **Motion made by Commissioner Johnston to approve the November 4, 2019 Special Meeting Minutes as presented. Motion seconded by Commissioner Pylant. Motion passed unanimously.**

5. Public Comments (4 minutes per person)

No public comments.

6. **Reports of City of Redmond**

- A. Fire Chief Announcements –
Deputy Chief Horton advised there were no new announcements since the last meeting.

7. **Reports of Attorney**

- A. 2020 Levy Approval –
Attorney Williams presented the most recent levy worksheet provided by King County.

- **Resolution 315-19 2020 Limit Factor**

Motion made by Commissioner Johnston to approve Resolution 315-19 2020 Limit Factor. Motion seconded by Commissioner Lucarelli. Motion passed unanimously.

- **Resolution 316-19 2020 Property Tax Increase**

Motion made by Commissioner Johnston to approve Resolution 316-19 2020 Property Tax Increase. Motion seconded by Commissioner Pylant. Motion passed unanimously.

- **Resolution 317-19 2020 Property Tax Levy**

Motion made by Commissioner Pylant to approve Resolution 317-19 2020 Property Tax Levy. Motion seconded by Commissioner Johnston. Motion passed unanimously.

8. **Reports of Commissioners**

- A. Station 13 Septic Upgrade –
Attorney Williams advised that he is still waiting on the King County Council to pass the amended ordinance that would allow this project to move forward. He will try and get some information on the status of the ordinance in the coming weeks.
- B. Stations 14 and 18 Seismic Upgrades –
Commissioner Pylant summarized recent meetings he attended in relation to these projects. Some of the main issues related to the type of doors that would be installed at each station and the new mezzanine steps at FS 18. Other smaller items were also reviewed. ReidMiddleton intends to have a 60% design phase kick off meeting the second week of January, 2020.
- C. Commissioner Vacancy -
Commissioner Lucarelli's last day with the Commission will be December 18. There are two possible candidates to fill the vacancy so the commissioners discussed a process by which to consider each individual. The Commission will accept a resume from each candidate and then meet to make a final determination. Attorney Williams will also be involved in this selection process.

9. **Reports of District Secretary**

- A. Proposed 2020 Annual Budget
The proposed budget was reviewed and changes submitted. The finalized 2020 budget will be presented at the next meeting for approval.
- B. Budget Reports – October
The reports were reviewed.

C. Legal Usage –

	October 2019	October 2019	YTD	YTD
General Services	2 hours 30 min.	\$875	40 hours	\$13,758
Capital Projects	2 hours 30 min.	\$280	42 hrs. 6 min.	\$14,735
			YTD TOTAL	\$28,493

D. Project Manager Usage –

October 2019	October 2019	Contract Balance**	
6 hours	\$540	249	\$22,480

** Original contract for 277 hours and \$25,000

E. Approval of October 2019 Vouchers and Remittances -

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims required by RCW 42.24.090 have been recorded on a list that has been made available to the Board. As of October 31, 2019, the Board by a unanimous vote does approve for payment of those vouchers described as follows:

October		
Operating Fund	10000-10003	\$ 4100.00
• Remittances		\$ 3334.91
Capital Reserve Fund	8199-8200,8202	\$ 2466.51

The meeting was adjourned at 6:08 p.m.

ATTEST:



 Beth Padilla, District Secretary
 King County Fire Protection District 34