

KING COUNTY FIRE PROTECTION DISTRICT 34  
8450 161<sup>st</sup> Avenue N.E.  
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**BOARD OF COMMISSIONERS**  
Thomas Johnston, Chair  
Pete Lucarelli, Vice-Chair  
Joe Pylant

Tommy Smith, Fire Chief

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**KING COUNTY FIRE DISTRICT 34  
BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES  
September 25, 2018**

**1. Call to Order-Regular Meeting**

The regular meeting of the Board of Commissioners was held at 8450 161<sup>st</sup> Ave NE., Redmond, WA on September 25, 2018. The meeting was called to order at 5:00 p.m. by Commissioner Johnston, Chair.

**2. Roll Call**

Present: Commissioner Johnston, Commissioner Lucarelli, Commissioner Pylant.

Others Attending:

Kinnon Williams, Attorney  
Ron Seng, Project Manager  
Beth Padilla, District Secretary

Tom Langton, Acting Fire Chief  
Joe McGrath, Finance,  
Gus Olivo, Data Analyst

**3. Approval of Agenda**

**Motion made by Commissioner Lucarelli to approve the September 25, 2018 agenda as amended (Added items 6F – WSRB Rating and 8D – Commissioner Compensation). Motion seconded by Commissioner Johnston. Motion passed unanimously.**

**4. Approval of Minutes**

**Motion made by Commissioner Johnston to approve the August 28, 2018 meeting minutes as amended (change “yard debris” to “storm water” in section 6A.) Motion seconded by Commissioner Pylant. Motion passed unanimously.**

**5. Public Comments (4 minutes per person)**

No public comments.

**6. Reports of City of Redmond**

**A. Station 13 Septic Evaluation –**

Joe McGrath contacted Martin Pastucha’s assistant for an update (Martin is on vacation). He advised that Osborne Consulting is continuing work on the evaluation with an expected reporting date by the end of this year. Joe will try to get the scope of work and schedule in order to distribute it to the Commission.

**B. Stations 14/18 Seismic Upgrades -**

The updated project progress report was reviewed. Commissioner Lucarelli advised the Commission that he felt the project was moving along well. Commissioner Pylant asked that the overall schedule be updated as tasks and deliverables are completed.

ReidMiddleton is pursuing some reinforcement techniques for the water tanks near Station 14.

- C. MDC Reports -  
The reports were reviewed. There was discussion regarding the reporting of calls that go outside the District. Gus advised that the MDC's are already outdated and likely on the verge of being replaced.
- D. Red Barn –  
There were no updates on the Red Barn this month.
- E. Fire Chief Announcements –
  - Battalion Chief Langton (acting Fire Chief) advised that there have been a number of promotions and provisional appointments in the last month.
- F. WSRB Rating– Battalion Chief Langton advised that, per Fire Marshal Todd Short, the WSRB is still working on gathering information on the training section of the evaluation. Other sections have been completed and they were able to add apparatus that had not been in service in the past so this may help the overall score.

## 7. Reports of Attorney

- A. King County Inter-Local Agreement -  
Attorney Williams advised that he is in a “wait and see” mode regarding the Inter-Local Agreement and is not pursuing it very aggressively because the District's financial liability is quite low.
- B. Public Levy Hearing –  
The hearing will take place just prior to the next Board Meeting on October 23, 2018. Attorney Williams reviewed the Preliminary Levy Worksheet and made note that the new construction totals are considerably lower than they have been in the past.
- C. Insurance Review –  
Attorney Williams reported that he and Secretary Padilla met with Keith Brewe to review the District's current policy. He felt that we are covered more than enough and very happy with the policy that Keith has arranged. Attorney Williams did not recommend any changes be made.

## 8. Reports of Commissioners

- A. Station 13 Septic Evaluation –  
Covered in section 6A.
- B. Stations 14 and 18 Seismic Upgrades –  
Covered in section 6B.
- C. KFCFA Meeting Sponsorship -  
Commissioner Pylant shared an email from Don Smith, the Vice President of the KFCFA, requesting that the District provide a \$100 sponsorship of one meeting of the KFCFA in 2019.

**Motion made by Commissioner Johnston to have the District pay a \$100 sponsorship fee for one meeting of the KFCFA in 2019. Motion seconded by Commissioner Pylant. Motion passed unanimously.**

- D. Commissioner Compensation –  
Commissioner Pylant asked for clarification on Commissioner compensation. Attorney Williams advised that it is per diem, regardless of the number of events attended in any

one day. Commissioner Pylant noted that our Policy and Procedures needs to be updated to reflect this; Commissioner Lucarelli agreed to accomplish this.

9. **Reports of District Secretary**

A. Lake Washington School District Invoice –  
 The invoice was reviewed.

B. Stations 14 and 18 Seismic Upgrades Invoice Approval -  
 The invoices were reviewed.

**Motion made by Commissioner Pylant to approve the September invoices from the City of Redmond for the Stations 14 and 18 Seismic Upgrades Project. Motion seconded by Commissioner Pylant. Motion passed unanimously.**

C. Budget Reports –  
 The reports were reviewed. Commissioner Lucarelli requested that a “Total” field be added to each vendor on the Capital Expenditures Report.

D. Legal Usage -

	August 2018	August 2018	YTD	YTD
General Services	3 hrs. 54 min.	\$1365	28 hrs.	\$9462
Capital Projects	18 min.	\$105	28 hrs. 30 min.	\$9985
			YTD TOTAL	\$19,447

E. Project Manager Usage –

August 2018	August 2018	Contract Balance**	
7 hours	\$560	133 hours	\$10,680

\*\* Original contract for 312 hours/\$25,000

F. King County Investment Pool –  
 August, 2018 – 1.78%

G. Approval of August 2018 Vouchers and Remittances -  
 Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims required by RCW 42.24.090 have been recorded on a list that has been made available to the Board. As of August 31, 2018, the Board by a unanimous vote does approve for payment of those vouchers described as follows:

August		
<b>Operating Fund</b>	<b>9918-21</b>	\$ 2626.60
• Remittances		\$ 3156.99
<b>Capital Reserve Fund</b>	<b>8159-60</b>	\$ 1260.00

The meeting was adjourned at 6:10 p.m.

ATTEST:

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Beth Padilla, District Secretary  
 King County Fire Protection District 34