

KING COUNTY FIRE PROTECTION DISTRICT 34
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BOARD OF COMMISSIONERS
Thomas Johnston, Chair
Pete Lucarelli, Vice-Chair
Joe Pylant

Tommy Smith, Fire Chief

**KING COUNTY FIRE DISTRICT 34
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
March 27, 2018**

1. Call to Order-Regular Meeting

The regular meeting of the Board of Commissioners was held at 8450 161st Ave NE., Redmond, WA on March 27, 2018. The meeting was called to order at 5:00 p.m. by Commissioner Johnston, Chair.

2. Roll Call

Present: Commissioner Johnston, Commissioner Lucarelli (Skype), Commissioner Pylant (Skype). Commissioner Johnston confirmed that Commissioners Lucarelli and Pylant were able to hear the conversation via Skype.

Others Attending:

Beth Padilla, District Secretary
Ron Seng, Project Manager

Don Horton, Deputy Chief
Joe McGrath, Finance
Gus Olivo, Data Analyst
Rich Gieseke, Asst. Fire Marshal

3. Approval of Agenda

Motion made by Commissioner Johnston to approve the March 27, 2018 agenda. Motion seconded by Commissioner Pylant. Motion passed unanimously.

4. Approval of Minutes

Motion made by Commissioner Johnston to approve the February 27, 2018 meeting minutes as presented. Motion seconded by Commissioner Lucarelli. Motion passed unanimously.

5. Public Comments (4 minutes per person)

No public comments.

6. Reports of City of Redmond

A. Stations 14/18 Seismic Upgrades –

Joe McGrath reported that a Stations 14/18 Seismic Committee meeting was scheduled for March 28th at 1pm. Representatives from the engineering firm ReidMiddleton will be attending to discuss their findings thus far. Steve Gibbs, Chief Smith and Joe O'Leary are expected to attend as is Ron Seng. There was a request made for the power point presentation that would be used at that meeting be sent to Commissioner Lucarelli as soon as possible.

Joe also mentioned that there had been some suggestions to look at the city water towers near station 18 in regards to seismic resiliency at the same time as the work is being done on 14 and 18. Joe stated that based on how new they were it seems as though they should not have any issues, however, any updates to them would be independent of those being addressed at stations 14 and 18.

Joe confirmed that, at this time, ReidMiddleton is the only engineering firm involved in the project.

B. Station 13 Rebuild -

Joe McGrath discussed if the investigation of the septic system at station 13 would fall under the purview of the Public Works Department. He says that no one within that department has that type of expertise. He suggested the need for an outside firm to be hired to do the investigation but is waiting to hear from Purchasing regarding the funding of such a project. He mentioned that Attorney Williams had suggested it is a capital item but Finance said it is an expenditure, and thus not paid for by the city. Joe questioned who would look for such a firm and Ron Seng offered up a list he had already compiled of possible options.

Commissioner Johnston suggested the need for a septic design firm to go look at the site. He requested a copy of rates of water usage at the station over the past few years. (This has since been provided to the Commission).

Commissioner Lucarelli voiced his concern that the septic issues at the station need to be addressed prior to the eventual rebuild project. He suggested it best to wait until the Commission can consult with Attorney Williams when he is back in town as to how best to proceed.

Ron Seng said that he would work with Joe O'Leary to pursue a few options off of his civil engineering list of firms that could address the septic issues. Commissioner Lucarelli requested that this list be shared with the Commission. (The list was forwarded on 3/28).

C. MDC usage -

The reports were reviewed. Gus Olivo reported that if the Police Department is called to an incident, and an aid unit is put on standby, it doesn't get credit for a status change. He will attempt to address this in the next iteration of the reports.

Commissioner Lucarelli requested the Annual Response Time report which, per Gus, will be available at the next Board Meeting.

D. Red Barn Report -

Assistant Fire Marshal Rich Gieseke reported that little has changed in regards to the status of the Red Barn. The owners continue to appeal their status with King County. They were permitted for two events this year. They have both taken place without incident. Until the venue is permitted as a commercial building with 50+ people, Redmond Fire is unable to take over inspections. So, at this point, responsibility lies with the county. However, Redmond Fire continues to keep abreast of progress on the issue as they would handle any needed response.

Commissioner Lucarelli voiced his feeling that the Commission had done all possible to address current citizen concerns about the venue and that, because it is currently under the jurisdiction of the county, there isn't anything more the District can do.

E. Emergency Response –

Pattijean Hooper was unable to attend the meeting. Commissioner Johnston reported that he had attended the Canyon Creek Homeowners Association meeting with Pattijean. At the meeting a few homeowners voiced their interest in becoming CERT members.

F. Fire Fighter Vacancies – Not on agenda

Deputy Chief Horton asked that the Commission spread the word about the current firefighter openings. It was suggested that this get posted on the District website. (A posting was added to the website on 3/28).

- G. Fire Hydrant Committee – Not on agenda
 Commissioner Lucarelli advised the Commission that Ralph Ashmore of Redmond Fire had asked him to sit on a fire hydrant committee. The committee will look at the inspection and maintenance of current hydrants to ensure proper water availability.

7. Reports of Attorney

None

8. Reports of Commissioners

- A. Stations 14/18 Seismic Upgrade Updates-
 Covered in Section 6
- B. Station 13 Rebuild -
 Covered in Section 6

9. Reports of District Secretary

- A. 2017 Annual Report

Motion made by Commissioner Johnston to approve the 2017 Annual Report as presented. Motion seconded by Commissioner Pylant. Motion passed unanimously.

- B. Budget Reports – The reports were reviewed.
- C. District Secretary Review – The Commissioners discussed a plan for writing the review which would allow everyone to give input. Any pay adjustment will be approved at the next Board Meeting in April.

- D. Legal Usage -

	February 2018	February 2018	YTD	YTD
General Services	2 hrs. 48 min.	\$980.00	10 hrs. 18 min.	\$3162
Capital Projects	6 hrs. 36 min.	\$2310.00	14 hrs. 24 min.	\$5050

- E. Project Manager Usage –

February 2018	February 2018	Contract Balance**	
18 hours	\$1440.00	199 hours	\$15,900

** Original contract for 312 hours/\$25,000

- F. King County Investment Pool –
 February, 2018 – 1.42%
- G. Approval of February 2018 Vouchers and Remittances
 Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims required by RCW 42.24.090 have been recorded on a list that has been made available to the Board. As of February 28, 2018, the Board by a unanimous vote does approve for payment of those vouchers described as follows:

February		
Operating Fund	9885-9889	\$ 5131.50
• Remittances		\$ 9786.86
Capital Reserve Fund	9890-91	\$ 3035.83

The meeting was adjourned at 6:00 p.m.

ATTEST:

Beth Padilla, District Secretary
King County Fire Protection District 34