

KING COUNTY FIRE PROTECTION DISTRICT 34
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BOARD OF COMMISSIONERS
Thomas Johnston, Chair
Joe Pylant, Vice-Chair
Peter Lucarelli

Tommy Smith, Fire Chief

KING COUNTY FIRE DISTRICT 34
BOARD OF COMMISSIONERS
SPECIAL MEETING/STUDY SESSION MINUTES
August 09, 2017

1. Call to Order-Special Meeting

The special meeting of the Board of Commissioners was held at 8450 161st Ave NE., Redmond, WA on August 09, 2017. The meeting was called to order at 5:30 p.m. by Commissioner Johnston, Chair.

2. Roll Call

Present: Commissioner Lucarelli, Commissioner Pylant; Commissioner Johnston

Others Attending:

None

3. Approval of Agenda

Commissioner Pylant requested that Item 7B be added to the agenda:
Clarification of Interview Process for Administrative Assistant-Executive Session versus Open Meetings Requirements.

Motion made by Commissioner Johnston to approve the August 09, 2017 agenda, as amended. Motion seconded by Commissioner Lucarelli. Motion passed unanimously.

4. Public Comments (4 minutes per person)

None

5. Project Management-Ron Seng Interview

Discussion regarding the utilization of Ron Seng as Project Manager for the replacement of Fire Station 13. Mr. Seng presented the Board with examples of his background and experience in managing many municipal capital projects over the past 15 years.

Motion made by Commissioner Johnston, Second by Commissioner Pylant to engage Mr. Seng as their project manager for the Fire Station 13 replacement project, commencing on August 10, 2017. And further that Mr. Seng and attorney Kinnon Williams develop a contract with Mr. Seng for approval by the Board that establishes a preliminary compensation for his services, not to exceed \$10,000, and considers Mr. Seng's services based on an hourly rate of approximately \$80.00 per hours. Motion passed unanimously.

6. Parking Fire Station 13

Motion by Commissioner Johnston, Second by Commissioner Pylant that Commissioner Lucarelli meet with Fire Administration to determine feasibility of accommodating a request from Beaver Creek School to temporarily rent 12 parking spaces from the District at Fire Station 13. Motion approved unanimously.

7. District Secretary Office Maintenance

Commissioner Pylant questioned the governing documents regarding interviewing potential employees in open meeting sessions, rather than in executive sessions. After discussion among commissioners and our attorney via telephone, it was unanimously agreed that the commission would follow the advice of our attorney and interview in open session and evaluate in executive session.

Motion by Commissioner Johnston, Second by Commissioner Pylant that Commissioner Lucarelli discuss with Chief Smith a process to facilitate getting the Administrative Assistant's office repainted. Motion approved unanimously.

8. Adjourn

The meeting was adjourned at 6:17 p.m.

ATTEST:

Peter Lucarelli, Commissioner