

KING COUNTY FIRE PROTECTION DISTRICT 34  
8450 161<sup>st</sup> Avenue N.E.  
Redmond, WA 98052  
(425) 556-2226  
Fax: (425) 556-2227  
[www.kcfd34.org](http://www.kcfd34.org)

**BOARD OF COMMISSIONERS**  
Thomas Johnston, Chair  
Joe Pylant, Vice-Chair  
Peter Lucarelli

Tommy Smith, Fire Chief

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KING COUNTY FIRE DISTRICT 34  
BOARD OF COMMISSIONERS  
SPECIAL MEETING MINUTES  
August 03, 2017

**1. Call to Order-Special Meeting**

The special meeting of the Board of Commissioners was held at 8450 161<sup>st</sup> Ave NE., Redmond, WA on August 03, 2017. The meeting was called to order at 5:30 p.m. by Commissioner Johnston, Chair.

**2. Roll Call**

Present: Commissioner Lucarelli, Commissioner Pylant; Commissioner Johnston

Others Attending:

Bridget Weaver, District Secretary  
Kinnon Williams, Attorney

**3. Approval of Agenda**

**Added 4.5 Trilogy Division 10 Annual Safety Meeting-Pylant**

**Motion made by Commissioner Lucarelli to approve the August, 2017 agenda as amended.  
Motion seconded by Commissioner Johnston. Motion passed unanimously.**

**4. Public Comments (4 minutes per person)**

None

**4.5 Trilogy Division 10 Annual Safety Meeting-Pylant**

Commissioner Pylant attended the Trilogy Division 10 Annual Safety Meeting held in his neighborhood. Others in attendance included Frank Campson, retired Seattle Police officer, King County Sheriff's Department personnel, Fire Station 18 personnel and 50-60 citizens. Citizens are active in their community--two-thirds of the citizens have CERT or CPR training.

A Sergeant from the Sheriff's Department and Station 18 Captain Lowry gave presentations, followed by questions and answers.

Firefighter Mike Goudzwaard , Station 18, invited Commissioner Pylant to breakfast on Saturday morning. Commissioner Pylant will attend.

**5. Project Management-Lucarelli**

Commissioner Lucarelli reported that Chief Smith will organize a committee meeting to discuss the special needs assessment.

Commissioner Lucarelli reported that he met with Ron Seng to discuss the possibility of becoming a FD34 project manager for building fire station 13 and possibly manage the Station 14 and Station 18 seismic improvements.

Commissioner Lucarelli would like to invite Mr. Seng to discuss his qualifications, experience, role, responsibilities, and schedule with the commission.

Commissioner Johnston asked if hiring Mr. Seng short-circuited any bid laws. Attorney Williams explained that the District would hire Mr. Seng as a general contractor; therefore, the District would not need to use the Municipal Research Services Center bidding process.

The commissioners unanimously agreed to invite Ron Seng to a special meeting on August 9 at 5:30 p.m. to present qualifications for FD34 project manager.

**6. District Secretary Final Applicants' Review-Executive Session RCW.42.30.110(g) Evaluate the qualifications of an applicant for public employment.**

At 5:44 p.m. the Chair announced that the Board would convene for an executive session RCW 42.30.110 (g) until 6:15 p.m. to evaluate the qualifications of applicants for public employment. At 6:15 p.m. the Board came out of executive session.

**7. Schedule Final District Secretary Interviews**

**Motion made by Commissioner Pylant, seconded by Commissioner Lucarelli to hold a special meeting on August 11, 2017 at 11:00 a.m. to conduct interviews for the District Secretary position. Motion passed unanimously.**

**Motion made by Commissioner Pylant, seconded by Commissioner Lucarelli to hold a special meeting on August 12, 2017 at 8:00 a.m. to conduct interviews for the District Secretary position. Motion passed unanimously**

Six interviews, 45 minutes in length, each followed by ½ hour of deliberation in executive session will be conducted over two days.

Kendra Johnson, HR Analyst, will attend the meeting on August 11 at 11:00 a.m. to provide an orientation for rating guidelines.

On August 12 after interviews are finished, the Commissioners will decide upon a final candidate and discuss salary for the new hire.

**8. Adjourn**

The meeting was adjourned at 6:40 p.m.

ATTEST:

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Bridget Weaver, District Secretary