

KING COUNTY FIRE PROTECTION DISTRICT 34  
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**BOARD OF COMMISSIONERS**  
Thomas Johnston, Chair  
Joe Pylant, Vice-Chair  
Peter Lucarelli

Tommy Smith, Fire Chief

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KING COUNTY FIRE DISTRICT 34  
BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES  
March 28, 2017

**1. Call to Order-Regular Meeting**

The regular meeting of the Board of Commissioners was held at 15670 N.E. 85<sup>th</sup> St., Redmond, WA on March 28, 2017. The meeting was called to order at 5:30 p.m. by Commissioner Johnston, Chair.

**2. Roll Call**

Present: Commissioner Johnston, Commissioner Lucarelli, Commissioner Pylant

Others Attending:

Kinnon Williams, Attorney  
Bridget Weaver, District Secretary

Tommy Smith, Fire Chief  
Gus Olivo, Data Analyst  
Joe McGrath, Finance Officer

**3. Approval of Agenda**

**Add 6F: Overtime & Fire Inspections**

**Motion made by Commissioner Johnston to approve the March 28, 2017 agenda as amended. Motion seconded by Commissioner Pylant. Motion passed unanimously.**

**4. Approval of Minutes**

**Motion made by Commissioner Pylant to approve the February 22, 2017 meeting minutes as presented. Motion seconded by Commissioner Johnston. Motion passed unanimously.**

**5. Public Comments (4 minutes per person)**

None

**6. Reports of City of Redmond**

A. MDC Usage-Gus Olivo, Data Analyst

- Steve Eastham updated equipment to resolve gateway issues. Improvements should be evident in forthcoming reports.
- Horton is focusing on improving cleared rate percentages. Usage statistic reports, showing usage by shifts, are routed to station captains and then discussed with Horton.

B. Rose Hill Annexation

Petitions to annex FD34 properties in the northeast area of Rose Hill into Redmond city limits have been submitted to the Boundary Review Board. The assessed values of the properties aren't yet available. After information is obtained, budget ramifications will be discussed.

Chief Smith will provide additional information at the next meeting.

- C. SSF Seismic Improvements District/City Improvements  
Chief Smith will meet with the departments of finance, public works and planning on April 4. Various options of relocation and maintenance are being explored for those stations that are aging and reaching their end life use. Gus Olivo is analyzing various station relocation options. Information will be presented at the next meeting.

- D. Community Paramedic Program: Initial Research Phase  
Redmond is in the preliminary stages of developing a Mobile Integrated Health Program. Seventy-five percent of calls are EMS--only twenty-five percent of those calls represent "true lights and sirens" calls. The program's goal is to proactively reduce unnecessary fire service calls and offer an alternative to repeat 911 users that require services that can be utilized in a streamlined, less expensive manner.

A crisis team management approach would be used. An SUV employing a police officer, two paramedics and possibly a social worker would respond to calls.

A grant currently funds the pilot program but it would eventually require levy funds to financially sustain the program permanently.

- E. Strategic Plan Update  
Redmond hired a new consultant to update their Strategic Plan. The plan will include objectives for various departments, including capital projects, technology, public safety, health and employee recognition. A draft is expected to be available in four to five months.
- F. Overtime and Inspections Follow-Up  
Chief Smith informed the Commissioners that the fire department now has approval to over-hire four FTE's to reduce overtime caused by paramedic vacancies and firefighter inspectors.

## **7. Reports of Attorney**

- A. WFCOA Legislative Report  
Report reviewed.

## **8. Reports of Commissioners**

- A. District Secretary Position

Discussion ensued regarding Secretary Weaver's retirement at year's end or in January. The Commission agreed to involve Redmond Human Resources to conduct the personnel search and hiring process for the position.

Commissioner Lucarelli directed Secretary Weaver to invite the appropriate personnel to the May 22 board meeting to begin discussions of the hiring process procedures.

## **9. Reports of District Secretary**

- A. FD34 Meeting Location-Station 11  
Future FD34 board meetings will held in the Admin Conference Room at Station 11.
- B. 2014-2015 Audit Invoice-2017-Review Only  
Invoice reviewed.
- C. Budget Report-February, 2017  
Report reviewed.
- D. Legal Usage-February, 2017  
February 2.9 hours  
YTD: 4.2 hours  
Hours remaining: 75.8

E. King County Investment Pool Performance  
February 1.02%

- F. Approval of February 2017 Vouchers and Remittances  
Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims required by RCW 42.24.090 have been recorded on a list that has been made available to the Board. As of February 28, 2017, the Board by a unanimous vote does approve for payment of those vouchers described as follows:

<b>February</b>		
Operating Fund	9809-9813	\$ 4,030.29
Remittances		\$ 6,181.96

**10. Adjourn**

The meeting was adjourned at 6:51 p.m.

ATTEST:

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Bridget Weaver, District Secretary  
King County Fire Protection District 34