

KING COUNTY FIRE PROTECTION DISTRICT 34
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BOARD OF COMMISSIONERS
Thomas Johnston, Chair
Peter Lucarelli, Vice-Chair
Joe Pylant

Tommy Smith, Fire Chief

KING COUNTY FIRE DISTRICT 34
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
December 12, 2016

1. Call to Order-Regular Meeting

The regular meeting of the Board of Commissioners was held at 15670 N.E. 85th St., Redmond, WA on December 12, 2016. The meeting was called to order at 5:30 p.m. by Commissioner Johnston, Chair.

2. Roll Call

Present: Commissioner Johnston, Commissioner Lucarelli, Commissioner Joe Pylant

Others Attending:

Kinnon Williams, Attorney

Dawn DeLoach, Fire Dept. Admin Coordinator

Tommy Smith, Fire Chief

Don Horton, Deputy Chief

Joe McGrath, Finance Director

Gus Olivo, Fire Data Analyst

3. Approval of Agenda

Add 8C: Change 2017 January, February Meeting Dates

Motion made by Commissioner Lucarelli to approve the December 12, 2016 agenda as amended. Motion seconded by Commissioner Pylant. Motion passed unanimously.

4. Approval of Minutes

Amendment: November 22, Item 4 change "approval of agenda to "approval of minutes"
November 22, Item 8 add "January 1, 2017 changed to January 1, 2018"

Motion made by Commissioner Pylant to approve the November 25, 2016 minutes as amended. Motion seconded by Commissioner Johnston. Motion passed unanimously.

5. Public Comments (4 minutes per person)

None.

6. Reports of City of Redmond

A. MDC Report

Olivo reported on changes to numerator/denominator and how this will impact the volumes reported. Audit of calculations was performed, found that blank values were not being counted, therefore, the accurate number of times an MDC was used was not accurate. Pylant asked about the decrease in numbers for E14. Olivo explained that there were power issues with the MDC in the latter half of November. There is not currently enough data available to explain the decrease in numbers for E18. Blanks have been removed from the arrival times. Lucarelli asked about March arrival times for A18; Olivo will investigate further. Lucarelli discussed SHB1756 standards and asked if Redmond was close to compliance; Olivo reported it is currently being worked on.

B. Seismic Evaluation Study & Invoice

McGrath discussed Rough Order of Magnitude estimates. Actual costs will not be determined until evaluated by a contractor. Lucarelli discussed the codes being applied to Station 18 vs.

the codes the station was built under. Pylant asked why “performance” isn’t used as the civil engineering guideline opposed to “immediate occupancy.” McGrath stated this was likely the standard that Public Works was using when performing the study. Lucarelli asked Fire to provide the definition of “immediate occupancy” (reference page 87 of SSF study); McGrath will contact SSF for clarification. Commission discussed whether the study should have been conducted under the “Operational” standard. Horton recommended that the Commission look into emergency management grants available from State of Washington. Pylant noted that Station 18 is not included in Appendix B of the report; McGrath will obtain from SSF.

Motion made by Commissioner Johnston to approve the payment of the invoice as presented for services performed by SSF for the seismic evaluation of District stations. Motion seconded by Commissioner Pylant. Motion passed unanimously.

7. Reports of Attorney

A. 2017 Tax Levy Rate

Attorney Kinnon Williams reported that the 2017 relative tax levy rate is set at \$1.20 per \$1,000 of assessed value of a property.

Discussion regarding regular meetings; date changes only require a motion and proper posting. Does not need to be titled “Special Meeting.”

Will be conducting Open Public Meetings classes: March 25, 2017/Ocean Shores; February 11, 2017/Spokane. Training must be completed every 4 years.

8. Reports of Commissioners

A. Resolution 298-16_2017 Pay Plan Market Adjustment

Motion made by Commissioner Lucarelli to approve Resolution 298-16_ 2017 Pay Plan Market Adjustment, adopting a 1.92% increase in the Fire District Pay Plan for FS21 Administrative Assistant salary pay range in the Fire District Pay Plan, effective January 1, 2017. Motion seconded by Commissioner Pylant. Motion passed unanimously.

B. Inslee, Best, Doezie & Ryder 2017 Service Agreement

Attorney Williams reported that there are no changes to the 2017 fee structure.

Motion made by Commissioner Pylant to approve 2017 Inslee, Best, Doezie & Ryder contract for legal services. Motion seconded by Commissioner Lucarelli. Motion passed unanimously.

C. Change January February Meeting Dates

Motion by Lucarelli to change February 28 to February 21; second Pylant. Williams has conflict for February 21; asked to change to February 22. Motion amended by Lucarelli to accept February 22; second - Pylant. Motion passed unanimously.

Motion by Johnston to change January 24 to January 31; second Lucarelli. Motion passed unanimously.

9. Reports of District Secretary

A. PERS EE & ER July 1st Increases

Report not available, tabled.

B. WFCA Membership Dues

Report reviewed.

C. Legal Usage-November 2016

November 8.4 hours; YTD 51.0.

D. Approval of November 2016 Vouchers and Remittances

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims required by RCW 42.24.090 have been recorded on a list that has been made available to the Board. As of November 30, 2016, the Board by a unanimous vote does approve for payment of those vouchers described as follows:

<u>November</u>		
Operating Fund	9788-9792	\$3,271,197.71
Remittances		\$ 5,540.57

10. Adjourn

The meeting was adjourned at 6:20 p.m.

ATTEST:

Dawn DeLoach, Fire Dept. Administrative Coordinator
King County Fire Protection District 34