

KING COUNTY FIRE PROTECTION DISTRICT 34
8450 161st Avenue N.E.
Redmond, WA 98052
(425) 556-2226
Fax: (425) 556-2227
www.kcfd34.org

BOARD OF COMMISSIONERS
Thomas Johnston, Chairman
Fred Shanafelt, Vice-Chair
Peter Lucarelli
Bridget Weaver, Secretary

Tommy Smith, Fire Chief

KING COUNTY FIRE DISTRICT 34
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
March 22, 2016

1. Call to Order-Regular Meeting

The regular meeting of the Board of Commissioners was held at 15670 N.E. 85th St., Redmond, WA on March 22, 2016. The meeting was called to order at 5:30 p.m. by Commissioner Johnston, Chair.

2. Roll Call

Present: Commissioner Johnston, Commissioner Lucarelli (Skype), Commissioner Shanafelt

Others Attending:

Kinnon Williams, Attorney
Bridget Weaver, District Secretary
Linda Vane, KC Forestry Program

Tommy Smith, Fire Chief
Don Horton, Deputy Fire Chief
Gus Oliver, Data Analyst
Mark Freymuth, Captain
Shannon Norman, D.E.

3. Approval of Agenda

Amendment: Add Executive Session RCW 42.30.110(c) to 7B.

**Motion made by Commissioner Lucarelli to approve the amended March 22, 2016 agenda.
Motion seconded by Commissioner Johnston. Motion passed unanimously.**

4. Approval of Minutes

Motion made by Commissioner Shanafelt to approve the February 22, 2016 meeting minutes. Motion seconded by Commissioner Lucarelli. Motion passed unanimously.

5. Public Comments (4 minutes per person)

None

6. Reports of City of Redmond

A. Firewise Wildfire Protection Program-Freymuth

Linda Vane, King County Firewise Coordinator, presented the Trilogy Firewise Wildfire Protection Program (TFWPP). The plan was prepared by the King County Department of Natural Resources and Parks, with assistance from the Washington State Department of Natural Resources and the Redmond Fire Department. The initiative was requested by the Trilogy Home Owner's Association.

The TFWPP encourages local solutions for safety by involving homeowners in taking individual responsibility for preparing their homes from the risk of wildfire. The program educates citizens on wildfire risks, landscape problem areas/solutions and community action plans.

Three town hall meetings, presenting the program to the public, will be held at the Cascade Ballroom in Trilogy.

- B. SSF Seismic Study
Updates will be available in April.
- C. Commercial Inspections/Interlocal Agreement
The draft ILA will be completed within the next 3-4 months.
- D. MDC Usage Report
Report reviewed. WiFi testing is in process to improve connectivity.
- E. 4th Quarter Report
Overall the Fire Department overtime is 5% under budget. Overtime costs incurred due to two enrollees in paramedic school, major surgeries and the use of Family Medical Leave. An analysis of unscheduled sick leave determined that the use of sick leave is legitimate.

7. Reports of Attorney

- A. 2017-2022 Operating Agreement
Attorney Williams contacted Jane Christenson to discuss the timeline for a draft agreement. He hopes a draft operating agreement will be available by May.
- B. Station 13-Executive Session-Executive Session RCW 42.30.110(c)
At 6:18 p.m. the Board moved into executive session until 6:26 p.m. to discuss real estate offered for sale, pursuant to RCW 42.30.110(c). At 6:26 p.m. the Board returned to regular session.

8. Reports of Commissioners

- A. WFLA Legislative Report
Report reviewed.

9. Reports of District Secretary

- A. Budget Report-February, 2016
Report reviewed. Secretary Weaver will add the ad valorem tax refund to next month's agenda.
- B. Legal Usage-January, February 2016
Reports reviewed.
- C. King County Investment Pool Performance
February .76%
- D. Approval of February 2016 Vouchers and Remittances
Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims required by RCW 42.24.090 have been recorded on a list that has been made available to the Board. As of February 29, 2016, the Board by a unanimous vote does approve for payment of those vouchers described as follows:

<u>February</u>		
Operating Fund	9743-9748	\$ 4,570.99
Remittances		\$ 5,207.71

10. Adjourn

The meeting was adjourned at 6:34 p.m.

ATTEST:

Bridget Weaver, District Secretary
King County Fire Protection District 34