

KING COUNTY FIRE PROTECTION DISTRICT 34  
8450 161<sup>st</sup> Avenue N.E.  
Redmond, WA 98052  
(425) 556-2226  
Fax: (425) 556-2227  
[www.kcfd34.org](http://www.kcfd34.org)

**BOARD OF COMMISSIONERS**  
Thomas Johnston, Chairman  
Fred Shanafelt, Vice-Chair  
Peter Lucarelli  
Bridget Weaver, Secretary

Tommy Smith, Fire Chief  
Rich Brown, Acting Fire Chief

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KING COUNTY FIRE DISTRICT 34  
BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES  
November 19, 2015

**1. Call to Order-Regular Meeting**

The regular meeting of the Board of Commissioners was held at 15670 N.E. 85<sup>th</sup> St., Redmond, WA on November 19, 2015. The meeting was called to order at 5:31 p.m. by Commissioner Johnston, Chair.

**2. Roll Call**

Present: Commissioner Johnston, Commissioner Lucarelli, Commissioner Shanafelt

Others Attending:

Kinnon Williams, Attorney  
Bridget Weaver, District Secretary

Rich Brown, Acting Fire Chief

**3. Approval of Agenda**

Add 6 E: Deputy Chief Hiring Status

**Motion made by Commissioner Lucarelli to approve the November 19, 2015 agenda as amended. Motion seconded by Commissioner Johnston. Motion passed unanimously.**

**4. Approval of Minutes**

Amend 8B to include the "time and location" of board meetings and "unless otherwise posted".

**Motion made by Commissioner Shanafelt to approve the October 15, 2015 meeting minutes as amended. Motion seconded by Commissioner Lucarelli. Motion passed unanimously.**

**5. Public Comments (4 minutes per person)**

None

**6. Reports of City of Redmond**

A. NORCOM Subscriber Status

Staff report was presented to Council on November 17. Council will take action on December 1<sup>st</sup>.

B. Fire Department 3<sup>rd</sup> Quarter Report  
Report reviewed.

C. SSF Seismic Study

Swenson Say Faget (SSF) reduced the cost of the seismic study from \$18,000 to \$15,000, stating that an assessment of the hose tower exclusively would suffice for Station 18.

In order to justify the cost for any assessment to be performed on Station 18, Commissioner Lucarelli asked for further specific reasons from the SSF consultants in order to justify the cost of the assessment. Secretary Weaver will follow-up with Joe McGrath, Fire Department Finance Director, to contact the consultants.

- D. MDC Usage-October  
Report reviewed. Commissioner Johnston requested the "Cancel Enroute" data be added to the report.
- E. Deputy Chief Hiring Process Update  
Acting Chief Rich Brown reported that final interviews have been completed. Chief Tommy Smith will conduct interviews with the final candidates after background checks have been performed.

## 7. Reports of Attorney

None

## 8. Reports of Commissioners

- A. Emergency Ban of Fireworks  
Washington Fire Chiefs Association sent fire districts a sample ordinance that allows a county or city to ban or limit sales of fireworks in an emergency state due to extreme fire danger conditions.

After discussion and consultation with Attorney Williams, the Commissioners concurred that they do not have jurisdictional authority to pass an ordinance that would ban fireworks in the District. The King County Council is the governing body with the authority to pass such a ordinance.

- B. 2016 Budget  
Commissioner Shanafelt presented the 2016 Budget.

**Motion made by Commissioner Johnston to approve the 2016 Budget as presented and amended. Motion seconded by Commissioner Lucarelli. Motion passed unanimously.**

- C. Resolution 291-15 Limit Factor Increase  
No action taken. Limit Factor Increase not required due to no increase in levy request.
- D. Resolution 292-15 Property Tax Increase 2016  
No action taken due to no increase in 2016 property tax request.
- E. Resolution 293-15 Property Tax Levy

**Motion made by Commissioner Lucarelli to approve Resolution 293-15 Property Tax Levy with the amendments to renumber the resolution to Resolution 291-15 and amend the levy request to \$7,000,000. Motion seconded by Commissioner Shanafelt. Motion passed unanimously.**

- F. 2016 Inslee, Best, Doezie & Ryder Contract

**Motion made by Commissioner Johnston to approve the 2016 Inslee, Best, Doezie and Ryder contract to provide up to 80 hours of legal services in the amount of \$24,000. Motion seconded by Commissioner Shanafelt. Motion passed unanimously.**

- G. 2016 Medical/Dental/Vision Benefits

**Motion made by Commissioner Johnston to approve the PPO Plus Plan with the District contribution of 100% for employee and 75% for spouse. Motion seconded by Commissioner Shanafelt. Motion passed unanimously.**

## 9. Reports of District Secretary

- A. City of Redmond 2<sup>nd</sup> Half Invoice,  
The City of Redmond second half payment invoice of \$3,238,496 for contract services was reviewed.

Commissioner Johnston requested additional information on the cost of services for Stations 12 and 17 Levy Code 035. Commissioner Lucarelli asked Secretary Weaver to contact Malisa Files to request her attendance the next meeting to provide a review of the cost of services.

- B. WFCFA 2016 Membership Dues Renewal  
Invoice reviewed.
- C. Budget Report-October, 2015  
Report reviewed.
- D. Legal Usage-October, 2015  
October 4.2 hours; YTD 42.0
- E. King County Investment Pool Performance  
October .61%
- F. Approval of October 2015 Vouchers and Remittances  
Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims required by RCW 42.24.090 have been recorded on a list that has been made available to the Board. As of October 31, 2015, the Board by a unanimous vote does approve for payment of those vouchers described as follows:

<u>October</u>		
Operating Fund	9722-9725	\$ 3,338.00
Remittances		\$ 6,585.78

**10. Adjourn**

The meeting was adjourned at 7:20 p.m.

ATTEST:

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Bridget Weaver, District Secretary  
King County Fire Protection District 34