

KING COUNTY FIRE PROTECTION DISTRICT 34  
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**BOARD OF COMMISSIONERS**  
Thomas Johnston, Chairman  
Fred Shanafelt, Vice-Chair  
Peter Lucarelli  
Bridget Weaver, Secretary

Tommy Smith, Fire Chief

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KING COUNTY FIRE DISTRICT 34  
BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES  
August 20, 2015

**1. Call to Order-Regular Meeting**

The regular meeting of the Board of Commissioners was held at 15670 85<sup>th</sup> St. N.E., Redmond, WA on August 20, 2015. The meeting was called to order at 5:30 p.m. by Chairman Johnston.

**2. Roll Call**

Present: Commissioner Johnston, Commissioner Lucarelli, Commissioner Shanafelt

Others Attending:

Kinnon Williams, Attorney

Bridget Weaver, District Secretary

Tommy Smith, Fire Chief

Gus Oliver, Data Analyst

**3. Approval of Agenda**

**Item: 6D: Change to Second Quarter Report**

**Add Item 8C: Fall Burn Permits**

**Motion made by Commissioner Lucarelli to approve the August 20, 2015 agenda as amended. Motion seconded by Commissioner Shanafelt. Motion passed unanimously.**

**4. Approval of Minutes**

**Motion made by Commissioner Lucarelli to approve the July 16, 2015 meeting minutes. Motion seconded by Commissioner Johnston. Motion passed unanimously.**

**5. Public Comments (4 minutes per person)**

None

**6. Reports of City of Redmond**

**A. Draft King County Inspection Fee ILA**

The City of Redmond presented a draft Interlocal Agreement between King County and the City of Redmond that allows Redmond to perform commercial fire inspections in unincorporated King County. Initially the City and the District discussed drafting an inspection fee schedule whereby the District would reimburse Redmond for inspections performed. Chief Smith reported that a line item for fire prevention and investigations is currently included in the cost of services to the District; therefore, no further reimbursement will be necessary.

**B. MDC Usage/June & July**

Gus Oliver will create an annual report that will be posted on the website.

Chief Smith is exploring the option of creating a resolution to be adopted by the Redmond City Council outlining response times based on local jurisdiction factors rather than the 1710 standards. Chief Smith will contact the cities of Edmonds and Bellevue to obtain sample resolutions.

Commissioner Lucarelli concurred with this approach.

- C. Fire Station Operations & Maintenance  
Report reviewed.
- D. 2<sup>nd</sup> Quarter Report  
Report reviewed.
- E. Fire Prevention Week/Open Houses  
Fire Prevention Week is October 5-10<sup>th</sup>. The schedule for open houses will be available in two weeks.

#### 7. Reports of Attorney

- A. Capital vs. Maintenance Costs Addendum 2 City/FD Contract

**Motion made by Commissioner Johnston to approve the Addendum 2 to the Emergency Services Operating Agreement Between The City of Redmond and King County Fire District 34. Motion seconded by Commissioner Shanafelt. Motion passed unanimously.**

- B. Revised Tort Claim Package & Notice  
Attorney Williams updated the District's Tort Claim information and Notice of Designated Agent.

**Motion made by Commissioner Lucarelli to approve the revised Tort Claim Packet and Notice of Designated Agent. Motion seconded by Commissioner Johnston. Motion passed unanimously.**

#### 8. Reports of Commissioners

- A. Revised PSERN Interlocal Agreement  
The revised agreement contained only one minor change--the date by which it must be signed was extended to December 31, 2015.

**Motion made by Commissioner Lucarelli to amend to approve the revised Puget Sound Emergency Radio Network. Motion seconded by Commissioner Johnston. Motion passed unanimously.**

- B. District Secretary Workload  
The Commissioners discussed Secretary Weaver's current workload with Chief Smith. Chief Smith agreed to accept any administrative support that Secretary Weaver could provide to Redmond staff.
- C. Fall Burn Permits  
If extremely dry conditions persist through September, the Commissioners will reevaluate the status of allowing residential yard waste burning to be allowed.

#### 9. Reports of District Secretary

- A. Internet Service Provider  
Clearwire internet service will no longer be available as of November 6. Secretary Weaver presented the pricing and plans of three optional service providers. The Commissioners agreed to utilize Frontier Communications FIOS as the new internet service provider.
- B. Gates #1 & 2 (216<sup>th</sup> & NE 97<sup>th</sup>) Vandalized  
Secretary Weaver presented a gate repair cost report. The gates have been vandalized twice since 2009. The Commissioners will monitor the cost/benefit of keeping the access gates.
- C. State Auditor Rate Change  
Beginning January, 2016 the State Auditor will increase its current hourly rate of \$88.50 to \$93.00 per hour.

D. WFCA Conference  
2015 WFCA Conference information presented.

E. Budget Report/New PERS Rate-July, 2015  
Budget report reviewed.

PERS rates increased, effective July 1<sup>st</sup>.

- Employee contribution rates increased from 4.92% to 6.12%.
- Employer contribution rates increased from 9.21% to 11.18%.

F. Legal Usage-July, 2015  
July 4.9 hours; YTD 28.7

G. King County Investment Pool Performance  
July .59%

H. Approval of July 2015 Vouchers and Remittances  
Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims required by RCW 42.24.090 have been recorded on a list that has been made available to the Board. As of July 30, 2015, the Board by a unanimous vote does approve for payment of those vouchers described as follows:

<u>July</u>		
Operating Fund	9704-9710	\$ 3,242,519.52
Remittances		\$ 5,109.41

**10. Adjourn**

The meeting was adjourned at 7:22 p.m.

ATTEST:

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Bridget Weaver, District Secretary  
King County Fire Protection District 34