

KING COUNTY FIRE PROTECTION DISTRICT 34
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BOARD OF COMMISSIONERS
Peter Lucarelli, Chairman
Thomas Johnston, Vice-Chair
Fred Shanafelt
Bridget Weaver, Secretary

Tommy Smith, Fire Chief

KING COUNTY FIRE DISTRICT 34
BOARD OF COMMISSIONERS
SPECIAL MEETING MINUTES
July 29, 2014

1. Call to Order-Special Meeting

The special meeting of the Board of Commissioners was held at 8450 N.E. 85th St., Redmond, WA on July 29, 2014. The meeting was called to order at 5:30 p.m. by Commissioner Lucarelli.

2. Roll Call

Present: Commissioner Lucarelli, Commissioner Johnston, Commissioner Shanafelt

Others Attending:

Bridget Weaver, District Secretary
Chief Tommy Smith

Shannon Olsen, Sr. Financial Analyst
Malisa Files, Deputy Finance Director
Joe McGrath, Fire Dept Finance Director

3. Approval of Agenda

Add 7A: Executive Session RCW 42.30.140 (4) (a)

Add 8B: Change Meeting Dates

Renumber 7 & 8 & 9

Motion made by Commissioner Shanafelt to approve the July 29, 2014 agenda as amended. Motion seconded by Commissioner Johnston. Motion passed unanimously.

4. Approval of Minutes

A. Regular Meeting Minutes-June 24, 2014

B. Special Meeting Minutes-July 10, 2014

C. Special Meeting Minutes-July 11, 2014

Motion made by Commissioner Johnston to approve the June 24, 2014 minutes. Motion seconded by Commissioner Shanafelt. Motion passed unanimously.

Motion made by Commissioner Shanafelt to approve the July 10, 2014 minutes. Motion seconded by Commissioner Johnston. Motion passed unanimously.

Motion made by Commissioner Johnston to approve the July 11, 2014 minutes. Motion seconded by Commissioner Shanafelt. Motion passed unanimously.

5. Public Comments (4 minutes per person)

None.

6. Reports of City of Redmond

A. 2015-2016 Preliminary Budget Estimates-Shannon Olsen

Estimated costs for the District are projected to decrease approximately 2% in 2015 and increase by 1% in 2016. Factors affecting the decrease included 1) decreased call activity for the District and an increase for the City 2) firefighters moving to Prevention to

accommodate the increase in development activity which constitutes a lower allocated percentage than fire suppression and 3) a decrease in the amount of equipment requested to be replaced in the next biennium.

The 1% increase is due to projected salary and benefits increases, an increase in the training budget and additional major maintenance expenses.

- B. WSRB Rating
No updates.
 - C. Commercial Inspections/Interlocal Agreement
Redmond will begin performing pre-planning commercial inspections in September. Revenue and fees will be not be generated.
 - D. HB 1756 Reporting Status/MDC Update
Drew DeFazio is exploring GIS mapping options. The request for a data analyst position is in progress.
 - E. Fire Station 13 Staffing
No changes.
 - F. Facilities Assessment Improvement Planning
Station captains will review the facilities assessment to determine which items qualify for cost cutting options.
7. Executive Session RCW 42.30.140(4)(a)
- A. Executive Session

At 5:56PM the Chair announced that the Board would convene for an executive session to discuss collective bargaining, including contract negotiations, and discussions relating to the interpretation or application of a labor agreement pursuant to RCW 42.30.140 (4)(a) until 6:05 PM. At 6:05 PM the Board came out of executive session.

8. Reports of Commissioners

- A. 2014 Objectives and Action Plan Status Report
Report reviewed.
- B. Change Meeting Dates

Motion made by Commissioner Shanafelt to change the August 26th meeting date to August 28th and to change the December 16th meeting date to December 17th. Motion seconded by Commissioner Lucarelli. Motion passed unanimously.

9. Reports of District Secretary

- A. King County Admin Professionals (KCAP)
Secretary Weaver informed the Commissioners of a newly formed group for Fire Administrative Professionals that meet bi-monthly to share information.
- B. City of Redmond 1st Half Invoice
The first half payment to Redmond for contract services is \$3,087,770.
- C. Auditor Rate Increase
Effective January 1, 2015 the auditor hourly billing rate will increase from \$83.50 an hour to \$88.50 an hour.
- D. Budget Report-June, 2014

Reports reviewed.

- E. Legal Usage-June, 2014
June 11.6 hours; YTD 35.1
- F. King County Investment Pool Performance
June .50%
- G. Vouchers and Remittances
June

Operating Fund	9627-9632	\$3,493.83
Remittances		\$4,704.28

10. Adjourn

The meeting adjourned at 6:27 p.m.

ATTEST:

Bridget Weaver, District Secretary
King County Fire Protection District 34