

KING COUNTY FIRE PROTECTION DISTRICT 34
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BOARD OF COMMISSIONERS
Peter Lucarelli, Chair
Thomas Johnston, Vice-Chair
Fred Shanafelt
Bridget Weaver, Secretary

Tommy Smith, Fire Chief

KING COUNTY FIRE DISTRICT 34
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
September 24, 2013

1. Call to Order-Regular Meeting

The regular meeting of the Board of Commissioners was held at Redmond City Hall, located at 15670 N.E. 85th St., Redmond, WA on September 24, 2013. The meeting was called to order at 5:30 p.m. by Chairman Lucarelli.

2. Roll Call

Present: Commissioner Lucarelli, Commissioner Johnston, Commissioner Shanafelt

Others Attending:

Kinnon Williams, Attorney (arrived 5:40 p.m.)
Bridget Weaver, District Secretary

Tommy Smith, Fire Chief
Todd Short, Assistant Fire Marshall
John Stockman, PAL Union #2829

3. Approval of Agenda

- Move 8A Services Contract Update to 9A Executive Session
- Move 9A-F District Secretary Reports to 10 A-F District Secretary Reports
- Move 10 Adjourn to 11 Adjourn

Motion made by Commissioner Johnston to approve the September 24, 2013 agenda as amended. Motion seconded by Commissioner Shanafelt. Motion passed unanimously.

4. Approval of Minutes

- A. Regular Meeting Minutes-August 27, 2013

Motion made by Commissioner Shanafelt to approve the August 27, 2013 minutes. Motion seconded by Commissioner Lucarelli. Motion passed unanimously.

5. Public Comments

None.

6. Reports of City of Redmond

- A. Station Maintenance Consultation
Chief Smith will discuss the landscape maintenance needs with crews and report back next month.
- B. Administrative Assistant Position Update
No new updates from City of Redmond staff.
- C. Commercial Inspections
No updates.
- D. HB 1756 Reporting Status/Response Time Map/Deccan Conference
No updates.

- E. Interlocal Agreement/Annual Fire Inspections
No updates.
- F. MDC Update
Chief Smith reported that Fire needs additional technical support. He is researching how support can be increased in order to help eliminate incorrect data from MDC reports.
- G. Fire Station 13 Staffing
No changes.

7. Reports of Attorney

- A. Corridor Access Agreement

Motion made by Commissioner Johnston to approve the amended License Agreement between Union Ridge Estates Road Association and King County Fire District 34. Motion seconded by Commissioner Shanafelt. Motion passed unanimously.

- B. Preliminary Levy Worksheet (Information Only)
The preliminary allowable 2014 levy is \$6,710,307 compared to the 2013 levy of \$6,255,077, resulting in a 7.8% revenue increase of \$455,230.

8. Reports of Commissioner

- A. Woodinville/Bothell Fire Services Update-Lucarelli
Commissioner Dorney, FD #36, initiated a meeting with Commission Lucarelli to discuss staffing options at Station 33. If Station 17 became fully staffed, the possibility exists that Station 33 could close.
- B. Schedule 2014 Budget Study Session

Motion made by Commissioner Shanafelt to schedule a special study session to discuss the 2014 budget on Thursday, November 14th at 5:30 p.m. Motion seconded by Commissioner Johnston. Motion passed unanimously.

- C. 2013 Objectives and Action Plan Status Report
No updates.

9. Services Contract Update-Executive Session

- A. Services Contract Update
According to RCW 42.30.140 (4)(a) Collective bargaining sessions with employee organizations, including contract negotiations, the Chair announced at 6:35 p.m. that the board would convene for an executive session for ten minutes. The open session reconvened at 6:45 p.m.

Motion made by Commissioner Johnston to approve Addendum 1 to Emergency Services Operating Agreement Between The City of Redmond and King County Fire Protection District 34, "Paragraph XI. District Employee is hereby stricken. Any and all costs for the wages and benefits of a replacement employee hired by the City of Redmond shall be agreed to annually as part of the annual budgeting process established by the parties." Motion seconded by Commissioner Lucarelli. Motion passed unanimously.

10. Reports of District Secretary

- A. Uniforms/Badges FD34 Apparel & Badges
The commissioners decided upon the final details for shirts and badges.
- B. Records Management Report
Report reviewed.

- C. Budget Report-August, 2013
Report reviewed.

Motion made by Commissioner Shanafelt to increase audit line item to \$6,500 and communications to \$20,000. Motion seconded by Commissioner Johnston. Motion passed unanimously.

- D. Legal Usage-August, 2013
August 5.5 hours; YTD 55.9.

- E. King County Investment Pool- August 0.47%
Report reviewed.

- F. Approval of August 2013 Vouchers and Remittances
Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims required by RCW 42.24.090 have been recorded on a list that has been made available to the Board. As of August 31, 2013, the Board by a unanimous vote does approve for payment of those vouchers described as follows:

Expense Fund	August Vouchers	9551-9560	\$	3,537.25
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11. Adjourn

The meeting was adjourned at 7:15 p.m.

ATTEST:

Bridget Weaver, District Secretary
King County Fire Protection District 34