

KING COUNTY FIRE PROTECTION DISTRICT 34
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BOARD OF COMMISSIONERS
Peter Lucarelli, Chair
Thomas Johnston, Vice-Chair
Fred Shanafelt
Bridget Weaver, Secretary

Kevin Donnelly, Fire Chief

KING COUNTY FIRE DISTRICT 34
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
June 26, 2012

1. Call to Order-Regular Meeting

The regular meeting of the Board of Commissioners was held at Redmond City Hall, located at 15670 N.E. 85th St, Redmond, WA on June 26, 2012. The meeting was called to order at 5:30 p.m. by Chair Lucarelli.

2. Roll Call

Present: Commissioner Lucarelli, Commissioner Johnston, Commissioner Shanafelt

Others Attending:

Kevin Donnelly, Fire Chief (arrived 5:36 p.m.)	Ralph Ashmore, Battalion Chief
Russ Albertson, Deputy Chief	Bridget Weaver, District Secretary
Mark Williams, Fire Fighter	Kinnon Williams, Attorney (arrived at 5:37 p.m.)

3. Approval of Agenda

Change 8A to Executive Session RCW 42.30.110c

Motion made by Commissioner Shanafelt to approve the agenda as amended. Motion seconded by Commissioner Johnston. Motion passed unanimously.

4. Approval of Minutes

Motion made by Commissioner Johnston to approve the May 22, 2012 minutes. Motion seconded by Commissioner Shanafelt. Motion passed unanimously.

5. Public Comments-None

6. Reports of City of Redmond

A. Fire Station 13 Staffing

Chief Donnelly reported that Fire Station 13 continues to be staffed with two fire personnel at all times, and the aid car only is staffed.

B. City of Sammamish Contracts Services

The Sammamish City Council is addressing their fire service options which included the possibility of a contract with the City of Redmond Fire Department. Chief Donnelly reported that the City of Redmond is not engaged in any analysis of these options at this time and is not pursuing agreements with Sammamish; consequently, Chief Donnelly has no comments or speculations on their exploratory plans.

C. 1st Quarter Call Volume Report

Report will be available in the second quarter.

D. HB 1756 Reporting Status

Chief Donnelly reported that staff will present a draft quarterly report for review at the next meeting.

E. Interlocal Agreement/Annual Fire Inspections

Woodinville and Bellevue have completed their pilot program; Kent and Eastside Fire have entered into agreements with King County and will now conduct their own inspections. Renton and Maple Valley will also do the same. Duvall and Skykomish are in discussions with Redmond to consider the possibility of Redmond performing their inspections. A final plan is anticipated to be finalized by September. Prevention will research inspection statistics and the cost to train personnel, and cost sharing specifics. Chief Donnelly estimates that approximately 200 inspections are performed in Fire District 34.

Deputy Chief Albertson will provide Commissioner Lucarelli a list of business addresses in Fire District 34 that require annual inspections.

F. MDC Update

Installation continues in police vehicles and fire apparatus. MDC's are now operating in 1/3 of the fire fleet.

G. Fire Hydrant Maintenance

Chief Donnelly will include a quarterly report of maintenance performed on District fire hydrants in the quarterly call volume report.

7. Reports of Attorney

None

8. Reports of Commissioner

A. Property Disposition-Executive Session RCW 42.30.110 (c)

According to RCW 42.30.110 (c) at 5:57 p.m. the Chair announced that the Board would convene for an executive session for 13 minutes to discuss property disposition. At 6:10 p.m. the Chair announced the executive session would be extended to 6:15 p.m. The Board came out of executive session at 6:15 p.m.

B. Website Logo and Architecture

The Commissioners chose logo #2 as the final logo for the new website.

Motion made by Commissioner Shanafelt to increase the communications line item in the 2012 budget from \$10,000 to \$35,000. Motion seconded by Commissioner Lucarelli. Motion passed unanimously.

C. City of Redmond 1st half payment

Invoice reviewed by Commissioners.

D. 2011 State Auditor Annual Report-Shanafelt

Report reviewed.

E. 2012 Objectives and Action Plan Status

Report reviewed

9. Reports of District Secretary

A. Budget Report- May 2012

Report reviewed.

B. Records Management Status

Report reviewed.

C. Legal Usage
May, 2012: 0 hours: YTD: 16.70 hours

D. King County Investment Pool: April 2012, .57%

E. Approval of May 2012 Vouchers and Remittances

Expense Fund	Vouchers	9419-9428	\$ 14,075.98
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Remittances			\$ 4,743.51
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10. Adjourn

The meeting was adjourned at 7:20 p.m.

ATTEST:

Bridget Weaver, District Secretary
King County Fire Protection District 34