

KING COUNTY FIRE PROTECTION DISTRICT 34
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BOARD OF COMMISSIONERS
Peter Lucarelli, Chair
Thomas Johnston, Vice-Chair
Fred Shanafelt
Bridget Weaver, Secretary

Kevin Donnelly, Fire Chief

KING COUNTY FIRE DISTRICT 34
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
May 22, 2012

1. Call to Order-Regular Meeting

The regular meeting of the Board of Commissioners was held at Redmond City Hall, located at 15670 N.E. 85th St, Redmond, WA on May 22, 2012. The meeting was called to order at 5:32 p.m. by Chair Lucarelli.

2. Roll Call

Present: Commissioner Lucarelli, Commissioner Johnston, Commissioner Shanafelt

Others Attending:

Kevin Donnelly, Fire Chief

Bridget Weaver, District Secretary

Russ Albertson, Deputy Chief

3. Approval of Agenda

Add 8B: Annual Report Status-Shanafelt and 8C: Fire Station 13/Bear Creek Update

Motion made by Commissioner Johnston to approve the agenda as amended. Motion seconded by Commissioner Shanafelt. Motion passed unanimously.

4. Approval of Minutes

Motion made by Commissioner Shanafelt to approve the April 24, 2012 minutes. Motion seconded by Commissioner Johnston. Motion passed unanimously.

Motion made by Commissioner Johnston to approve the April 13, 2012 minutes. Motion seconded by Commissioner Shanafelt. Motion passed unanimously.

5. Public Comments-None

6. Reports of City of Redmond

A. Fire Station 13 Staffing

Chief Donnelly reported that Fire Station is now staffed with two fire personnel at all times.

B. 1st Quarter Call Volume Report

The Dispatch- to- On-Scene Response report depicted average times for all responding vehicles not just the first responders. The current fire records management system will not be able to extract first data responder data until NORCOM technology is operational.

The Commissioners requested a call volume data report which will delineate medic and fire call volume at each station.

- C. HB 1756 Reporting Status
Chief Donnelly reported that staff continues to research internal, manual options for obtaining data due to NORCOM upgrade delays.
- D. Interlocal Agreement/Annual Fire Inspections
Beta testing is now complete; Kent and Eastside Fire have signed interlocal agreements to perform inspections. Woodinville does not currently have an inspector and the city of Redmond is anticipating performing inspections and billing King County. The city of Redmond is not interested in using the task force used by South King County Fire to perform inspections.
- E. MDC Update
The MDC hardware has arrived and has been installed on all medic units. One rig is ready for a pilot deployment. MDC's are now anticipated to be deployed in all fire apparatus by late July.
- F. Fire Forum/July 24
Chief Donnelly informed the Commissioners that the Fire Forum with City Council will be held on July 24th; time of meeting is forthcoming.
- G. Fire Hydrant Maintenance
The city of Redmond public works water division tests fire hydrants every two years. The Redmond fire department does not open individual hydrants but checks locations of installed hydrants and new hydrants in the city of Redmond. The Redmond fire department does perform "barrel" testing on District fire hydrants.

Chief Donnelly will provide a report of maintenance performed on District fire hydrants.

7. Reports of Attorney

Attorney Williams not present.

8. Reports of Commissioner

- A. 2012 Objectives and Action Plan Status
Report reviewed
- B. Annual Report Status-Shanafelt
Commissioner Shanafelt will file the Fire District 34 annual report online after obtaining online log-in information from the auditor's office and additional financial information from Secretary Weaver.

9. Reports of District Secretary

- A. Budget Report- April 2012
Report reviewed.
- B. Records Management Status
Report reviewed.
- C. Legal Usage
April, 2012: 4.30 hours: YTD: 16.70 hours
- D. King County Investment Pool: March 2012, .56%
- E. Approval of April 2012 Vouchers and Remittances

Expense Fund	Vouchers	9407-9418	\$ 20,876.01
	Remittances		\$ 4,139.61

10. Adjourn

The meeting was adjourned at 6:37 p.m.

ATTEST:

Bridget Weaver, District Secretary
King County Fire Protection District 34