

KING COUNTY FIRE PROTECTION DISTRICT 34
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BOARD OF COMMISSIONERS

Thomas Johnston
Peter Lucarelli, Chair
Fred Shanafelt
Bridget Weaver, Secretary

Rob Gibson, Acting Fire Chief
Jane Christenson, Mayor's Assistant

KING COUNTY FIRE DISTRICT 34
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
February 07, 2011

1. Call to Order-Regular Meeting

The regular meeting of the Board of Commissioners was held at City Hall, located at 15670 N.E. 85th St., Redmond, WA on February 07, 2011. The meeting was called to order at 5:30 p.m. by Chair Lucarelli.

Roll Call

Present: Commissioner Johnston, Commissioner Lucarelli, Commissioner Shanafelt
(Per Commissioner's Lucarelli's request, City of Redmond staff did not need to attend).

Others Attending:

Kinnon Williams, Attorney
Bridget Weaver, District Secretary

2. **Approval of Agenda**

Item #6 B & C switched
Item #6 F moved to 7C
Item #7 D added: Elect Vice-Chair

Amended agenda approved by general consent.

3. **Approval of Minutes**

January 11, 2011 minutes approved by general consent.

4. **Public Comments-None**

5. **Reports of Attorney**

A. Station 15 Update

King County has issued the conditional use permit. The obtaining of an appraisal and environmental assessment are currently the only outstanding issues remaining to meet the loan requirements. A seventh amendment to the Purchase and Sale Agreement may be necessary.

B. 2011-2016 Operating Agreement Language

No changes made.

6. **Reports of Commissioners**

A. Review Operational Services Plan

The draft operational services plan presented at the January 11 meeting was reviewed by the Commissioners and Attorney Williams.

Commissioner Lucarelli will meet with Jane Christenson on March 4th to further discuss elements of the plan.

- B. Review FD34 Strategic Plan
The Commissioners reviewed and updated the 2011-2016 Strategic Plan.

- C. 2010 Objectives and Action Plan Status

Secretary Weaver will edit the report based on the updated strategic plan.

- D. Fire Chief and Deputy Chief Interviews
Commissioner Johnston will participate in the fire chief interview panel on February 24th;
Commissioner Lucarelli will participate in the deputy chief interview panel on March 4th.

- E. **Fire Services Forum Date**
The Commissioners are available to attend a forum following the April 26th board meeting.
The date will be confirmed with Jane Christenson at the March 22nd meeting.

- F. **Automated Gates-Lucarelli**
Automated Gates replaced the key switch on Gate #1 located at 6239 227th Ave NE. Water leaked into the key switch boxes and key pads. Automated applied silicone to the switches and key pads of all three gates. Ron Seng will work with Automated to troubleshoot ongoing repair issues.

7. Action Items

- A. Approve funds for City Hall ID badges

Motion made by Commissioner Johnston to approve up to \$500 for city hall access ID badges to be made by the City of Redmond. Motion seconded. Motion passed unanimously.

- B. Approve funds for Snure Seminar Attendance
No action necessary; training is included as a line item.

- C. District Weaver Pay Raise

Motion made by Commissioner Lucarelli to approve a 4% merit pay raise and a 2% lump sum bonus. Motion seconded. Motion passed unanimously.

- D. Elect Vice-Chair

Motion made by Commissioner Lucarelli to elect Commissioner Johnston as 2011 Vice-Chair. Motion seconded. Motion passed unanimously.

8. Reports of District Secretary

- A. Legal Usage- 11.10 hours for January, 2011
- B. Budget Report reviewed.
- C. Approval of January Vouchers
Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims required by RCW 42.24.090 have been recorded on a list that has been made available to the Board. As of January 31, 2011, the Board by a unanimous vote does approve for payment of those vouchers described as follows:

January Expense Fund Vouchers: 9213-9227: Total \$ 15,851.73

9. Adjourn

The meeting was adjourned at 7:34 p.m.

ATTEST:

Bridget Weaver, District Secretary
King County Fire Protection District 34