

KING COUNTY FIRE PROTECTION DISTRICT 34

Regular Meeting of the Board of Commissioners

Location: Station 11 – 8450 161st Avenue N.E., Redmond, Washington

AGENDA

Tuesday, March 17, 2009

5:30 p.m.

- I. CALL TO ORDER – REGULAR MEETING
- II. ROLL CALL
- III. APPROVAL OF MINUTES
 - A. Regular Meeting of February 23, 2009
 - B. Special Meeting of March 10, 2009
- IV. APPROVAL OF AGENDA
- V. PUBLIC COMMENTS (4 minutes per person)
- VI. CHIEFS' REPORTS
- VII. ATTORNEY'S REPORT
- VIII. COMMISSIONERS' REPORTS
 - A. 227th Access Corridor Status
 - B. Realtor Interviews
 - C. District Secretary/Administrative Assistant Interviews
 - D. Status Report
- IX. ACTION ITEMS
 - A. Discuss 2009 Capital Budget
 - B. Discuss City of Sammamish Annexation – Rosemont
- X. DISTRICT SECRETARY'S REPORT
 - A. Monthly Budget Report – February 2009
 - B. Approval of Monthly Vouchers 8824 through 8837 – Expense Fund
Approval of Monthly Vouchers 8020 through 8021 – Capital Reserve Fund
 - C. Investment Report – January 2009
 - D. Legal Usage – February 2009
- XI. OTHER
- XII. ADJOURNMENT

Next Regular Meeting: Tuesday, April 21, 2009 – 5:30 p.m.

KING COUNTY FIRE PROTECTION DISTRICT 34
8450 161st Avenue N.E.
Redmond, WA 98052
(425) 556-2226
Fax: (425) 556-2227
www.kcfd34.org

BOARD OF COMMISSIONERS
Sherman Colson, Chairman
Thomas Johnston
Peter Lucarelli
Anne Carlson, Secretary

Tim Fuller, Fire Chief

KING COUNTY FIRE DISTRICT 34
REGULAR MEETING – BOARD OF COMMISSIONERS
March 17, 2009

I. Call to Order

The regular meeting of the Board of Commissioners was held at Station 11, located at 8450 161st Avenue N.E., Redmond, Washington on March 17, 2009. The meeting was called to order at 5:40 p.m. by Chairman Sherman Colson.

II. Roll Call

Present: Chairman Sherman Colson
Commissioner Peter Lucarelli
Commissioner Thomas Johnston

Others Attending: Secretary Anne Carlson
Fire Chief Tim Fuller

III. Approval of Minutes

A. Regular Meeting of February 23, 2009

Motion from Commissioner Johnston to approve the minutes of the regular meeting on February 23, 2009 as presented. Motion seconded by Commissioner Lucarelli. Motion passed unanimously.

B. Special Meeting of March 10, 2009

Motion from Commissioner Lucarelli to approve the minutes of the special meeting on March 10, 2009 as presented. Motion seconded by Commissioner Johnston. Motion passed unanimously.

IV. Approval of Agenda

The following items were added to the agenda:

Under Commissioners Reports: 227th Access Corridor Status
Realtor Interviews
District Secretary/Administrative Assistant Test

Under Action Items: Discuss 2009 Capital Budget

Motion from Commissioner Lucarelli to approve the agenda of the regular meeting of March 17, 2009 as amended. Commissioner Johnston seconded the motion. Motion passed unanimously.

V. Public Comments – None

VI. Chiefs' Reports

A. Chief Fuller

MDCs – Four MDCs in Aid 11, Aid 12, Aid 18, and Engine 14 were activated. Bellevue IT is helping Drew DeFazio determine coverage problems.

Regional Fire Authority – Chief Fuller reported that he was contacted by a chief from Eastside Fire regarding the RFA, but many departments have dropped out due to the economy. They are doing research on money being collected by the cities because a RFA has its own taxing authority.

New Recruits – One recruit did not perform up to expectations and was let go. The class will continue with eight recruits.

Station 15 – The gas pump was vandalized but no fuel was stolen. The power has been turned off.

Chief Fuller reported that the budget is on target today. When he goes to the Police Department, his salary will be paid out of police funds. He issued a purchasing policy stating all purchases must be requested from Karen. Any questions will be bumped up to the deputy chiefs or the Chief. Emergency expenditures will require an after-action report to Karen. It was suggested that the battalion chiefs be involved also.

The timeline for Chief Fuller's absence is unknown but possibly one year. He will report to the Mayor on both Police and Fire activities.

Chief Fuller asked the commissioners to consider changing the meeting date to Mondays or Wednesdays. They will consider.

VII. Attorney's Report – None

VIII. Commissioners' Reports

- A. Access Corridors – Commissioner Lucarelli reported that the realtor working with the homeowner next to the 227th gate called him demanding a remote for the gate so the homeowner could move a boat and trailer. Commissioner Lucarelli offered to meet the homeowner at the gate to open it and told her that Attorney Williams was reviewing King County's letter determining the intention of the access corridor.
- B. Realtor Interviews – Commissioner Lucarelli and Attorney Williams are meeting with potential realtors on March 23 at 10:00 a.m. Commissioner Lucarelli reported that Attorney Williams had notified Goddard School that the District would be hiring a realtor. They are still waiting for word from their corporate office.
- C. District Secretary/Administrative Assistant Interviews – Commissioner Lucarelli and Anne Carlson will review an additional 50-60 applications and interview 15-20 with a representative from Redmond Human Resources. The commissioners will then interview the final three to six candidates. An office space needs to be determined.
- D. EPSCA – Commissioner Lucarelli reported that EPSCA needs to move 18 channels from Capitol Hill to an area of the Microsoft campus to improve the communication area. RPD Commander Hagreen has contacted Microsoft and an engineer, and they are seeing if the site is best. The Education Hill site would move to Station 45. The Operations Committee approved the recommendation to the Board to move EPSCA equipment and personnel to Redmond.
- E. Status Report – Discussed throughout the meeting

IX. Action Items

- A. Discuss 2009 Capital Budget – Commissioner Johnston has put the actual 2008 numbers in the budget. The District received .17% more in 2008 than estimated -- \$6,973,139 total. Expenses were

.51% over budget. It was determined that some figures were missing, which Commissioner Johnston will add.

Motion from Commissioner Johnston to call a special meeting to review the 2009 Budget and the updated Strategic Plan. Chairman Colson seconded the motion. Motion passed unanimously.

Commissioner Lucarelli will send out the strategic plan, and the status report will be reviewed at the special meeting.

- B. Discuss City of Sammamish Annexation - Rosemont – The commissioners agreed they had no issues with Sammamish's future annexation plans for the Rosemont neighborhood.

X. District Secretary's Report

- A. Monthly Budget Report – The 13th Month 2008 and January 2009 budget reports were reviewed.
- B. Vouchers – Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims required by RCW 42.24.090 have been recorded on a listing that has been made available to the Board. As of March 17, 2009, the Board by a unanimous vote does approve for payment those vouchers included in the aforementioned list or lists and further described as follows:

Expense Fund Vouchers: No. 8824 through No. 8837 for a total amount of \$8,145.92

Capital Reserve Fund Vouchers: No. 8020 through No. 8021 for a total amount of \$327.06

- C. Investment Report – The January net earnings rate was 2.46%.
- D. Legal Usage – There were 3.9 hours of legal usage in February 2009.

XI. Other – None

XII. Adjournment –

Motion from Chairman Colson to adjourn the regular meeting of March 17, 2009. Commissioner Johnston seconded the motion. Motion passed unanimously.

Chairman Colson adjourned the meeting at 7:15 p.m.

BOARD OF COMMISSIONERS

Sherman Colson, Chairman

Thomas Johnston, Commissioner

Peter Lucarelli, Commissioner

ATTEST:

Anne Carlson, District Secretary
Board of Commissioners
King County Fire Protection District 34