NOTICE OF REGULAR MEETING
CHANGE OF DATE/TIME

NOTICE IS HEREBY GIVEN that the date and time of the regular meeting of the Board of Commissioners of King County Fire District 34, normally scheduled for Tuesday, January 15, 2008 at 5:00 p.m. have been changed.

The next regular meeting will be held on Wednesday, January 16, 2008 at 5:30 p.m., in the Conference Room at Redmond Fire Department Station 11, located at:

8450 161st Avenue NE
Redmond, Washington

DATED THIS 14th DAY OF JANUARY 2008

Time: 3:20 P.M.

Anne M. Carlson, District Secretary
King County Fire District 34
KING COUNTY FIRE PROTECTION DISTRICT 34
Regular Meeting of the Board of Commissioners
Location: Station 11 – 8450 161st Avenue N.E., Redmond, Washington

AGENDA
Wednesday, January 16, 2008
5:30 p.m.

I. CALL TO ORDER – REGULAR MEETING

II. ROLL CALL

III. APPROVAL OF MINUTES
    A. Regular Meeting of December 18, 2007
    B. Special Meeting of January 4, 2008
    C. Special Meeting of January 10, 2008

IV. APPROVAL OF AGENDA

V. PUBLIC COMMENTS (4 minutes per person)

VI. EXECUTIVE SESSION
    A. Property Acquisition
    B. Status of Station 15

VII. ATTORNEY’S REPORT

VIII. CHIEFS’ REPORTS
    A. SHB 1756
    B. Station 14 Status

IX. COMMISSIONERS’ REPORTS
    A. Status of DECCAN Software Upgrades and Download Data from CAD
    B. Emergency Access Corridors
    C. Station Ownership
    D. NORCOM Update
    E. Action Plan Status Report
    F. Attendance at King County Chiefs and Commissioners Installation Banquet

X. DISTRICT SECRETARY’S REPORT
    A. Approve Resolution 234/08, Establish Meeting Date and Time
    Approve Resolution 235/08, 2008 Pay Plan Increase
    C. Approval of Monthly Vouchers 8499 through 8508
    D. Investment Report – November 2007
    E. Legal Usage – December 2007

XI. OTHER

XII. ADJOURNMENT
I. Call to Order

The regular meeting of the Board of Commissioners was held at Station 11, located at 8450 161st Avenue N.E., Redmond, Washington on January 16, 2008. The meeting was called to order at 5:35 p.m. by Chairman Tom Johnston.

II. Roll Call

Present: Chairman Tom Johnston
Commissioner Peter Lucarelli
Commissioner Sherman Colson

Others Attending: Attorney Kinnon Williams
Secretary Anne Carlson
Deputy Chief Andy Hail

III. Approval of Minutes

A. Regular Meeting of December 18, 2007

Motion from Commissioner Lucarelli to approve the minutes of the December 18, 2007 regular meeting. Motion seconded by Chairman Johnston. Motion passed unanimously.

B. Special Meeting of January 4, 2008

Motion from Chairman Johnston to approve the minutes of the January 4, 2008 special meeting. Motion seconded by Commissioner Lucarelli. Motion passed unanimously.

C. Special Meeting of January 10, 2008

Motion from Chairman Johnston to approve the minutes of the January 10, 2008 special meeting. Motion seconded by Commissioner Colson. Motion passed unanimously.

IV. Approval of Agenda


Motion from Commissioner Lucarelli to approve the agenda of the regular meeting of December 18, 2007 as amended. Chairman Johnston seconded the motion. Motion passed unanimously.

V. Public Comments – None

VI. Executive Session – 6:00 p.m. to 6:30 p.m.

Discussion about property acquisition and the status of Station 15
VII. Attorney's Report

A. Update on Small Works Roster – Resolution 233/07 needs to be sent to Municipal Research Service (MRSC).

B. Union Ridge Estates Access Corridor – The agreement was revised per the homeowners association’s request. They will be given a code to the keypad instead of remotes. The District has two years to complete the gate. A meeting will be set up with the Association for final approval of the agreement.

VIII. Chiefs' Reports

A. SHB 1756 – Deputy Chief Hail has gathered current response information. Commissioner Lucarelli requested BLS and ALS be separated in the report. DC Hail will add, “Calls by Stations out of District” and “Other.” He will ensure the terms in the report and SHB 1756 are the same. Wilderness has no response standards but is defined in the report. DC Hail will delete wildland areas from item A. as it is addressed in G. The commissioners will read the report and make suggestions before possible approval at the next meeting.

The commissioners will hold a special meeting on January 29, 2008 at 2:00 p.m. to study the SHB 1756 report.

B. Station 14 Status – Public Works did not want to perform repairs during the rainy season, so they have been delayed. A phase-in process is not recommended due to increased cost.

IX. Commissioners' Reports

A. Status of DECCAN Software – DECCAN should have the city/district division changes by February 29.

B. Emergency Access Corridors – Ron Seng will request bids after the small works roster is received.

C. Station Ownership – The commissioners will pursue title transfer from the City of Station 15 only at this time.

D. NORCOM Update – Commissioner Lucarelli met with Jane Christenson and Chief Fuller. The CAD interface has been added to the NORCOM Interlocal Agreement. The City Council must decide to join NORCOM or not by March 4, 2008 in order to receive the best cost.

E. Action Plan Status Report

#5 – Pending
#6 – Pending
#7 – Waiting for the small works roster to proceed with request for bids
#8 – Commissioner Colson received input from Captain Charlston regarding four possible articles for a newsletter and will forward them to Chairman Johnston for review.
#9 – The Redmond City Council will be discussing NORCOM/REDCOM at their meetings on February 12 and 26. The decision to join or not must be made by March 4.
#10 – A study session was held on January 29 to discuss the report information done to date.

F. Attendance at King County Chiefs and Commissioners Installation Banquet

Motion from Commissioner Lucarelli to approve payment for all three commissioners to attend the 2008 KC Chiefs and Commissioners Installation Banquet. Chairman Johnston seconded the motion. Motion passed unanimously.
X. District Secretary's Report

A. Approve Resolutions 234/08 and 235/08

Motion from Commissioner Lucarelli to approve Resolution 234/08, establishing 2008 meeting dates and times. Chairman Johnston seconded the motion. Motion passed unanimously.

Motion from Chairman Johnston to approve Resolution 235/08, approving the 2008 pay plan increase. Commissioner Lucarelli seconded the motion. Motion passed unanimously.

B. Monthly Budget Report – The budget report of December 2007 was reviewed. A revenue shortfall was observed, and taxes were less than expected.

C. Vouchers - Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims required by RCW 42.24.090 have been recorded on a listing that has been made available to the Board. As of January 16, 2008, the Board by a unanimous vote does approve for payment those vouchers included in the aforementioned list or lists and further described as follows:

Expense Fund Vouchers: No. 8499 through No. 8508 for a total amount of $5,209.04

D. Investment Report – The December 2007 net earnings rate was 4.76%.

E. Legal Usage – There was 6.4 hours of legal usage in December 2007.

XI. Other – None

XII. Adjournment – Chairman Johnston adjourned the meeting at 8:00 p.m.

BOARD OF COMMISSIONERS

Thomas Johnston, Chairman

Sherman Colson, Commissioner

Peter Lucarelli, Commissioner

ATTEST:

Anne Carlson, District Secretary
Board of Commissioners
King County Fire Protection District 34