

KING COUNTY FIRE PROTECTION DISTRICT 34
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BOARD OF COMMISSIONERS
Thomas Johnston, Chair
Pete Lucarelli, Vice-Chair
Joe Pylant

Tommy Smith, Fire Chief

KING COUNTY FIRE DISTRICT 34
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
August 28, 2018

1. **Call to Order-Regular Meeting**

The regular meeting of the Board of Commissioners was held at 8450 161st Ave NE., Redmond, WA on August 28, 2018. The meeting was called to order at 5:00 p.m. by Commissioner Johnston, Chair.

2. **Roll Call**

Present: Commissioner Johnston, Commissioner Lucarelli, Commissioner Pylant.

Others Attending:

Kinnon Williams, Attorney
Ron Seng, Project Manager
Beth Padilla, District Secretary

Don Horton, Deputy Fire Chief
Martin Pastucha, Public Works Director
Todd Short, Fire Marshal
Joe McGrath, Finance
Gus Olivo, Data Analyst

3. **Approval of Agenda**

Motion made by Commissioner Pylant to approve the August 28, 2018 agenda as amended (Added item 6F – Levy Update). Motion seconded by Commissioner Lucarelli. Motion passed unanimously.

4. **Approval of Minutes**

Motion made by Commissioner Johnston to approve the July 24, 2018 meeting minutes as presented. Motion seconded by Commissioner Pylant. Motion passed unanimously.

5. **Public Comments (4 minutes per person)**

No public comments.

6. **Reports of City of Redmond**

A. Station 13 Septic Evaluation –

Martin Pastucha (Redmond Public Works Director) advised the commission that he is waiting on the final proposal from Osborne Consulting to evaluate the septic system at Station 13. He advised that the scope of work has changed to include properly identifying the wetlands. They believe part of the problem comes from storm water that has been entering the system. He expects a report by the end of the year but cautioned the higher price tag for the project as a result of the expanded scope of work.

Commissioner Johnston requested that the consulting firm provide the Commission a drawing delineating the wetlands to aid in future decision making.

Deputy Chief Horton voiced his concern for the health and welfare of the staff at the station but Martin Pastucha assured the existing system is working, it is just not ideal.

Commissioner Lucarelli agreed that the city is trying to move forward as quickly as possible and advised that the Commission always has the welfare of the staff at the station in mind.

- B. Stations 14/18 Seismic Upgrades -
The updated project progress report was reviewed.
- C. MDC Reports -
The reports were reviewed.
- D. Red Barn –
Fire Marshal Short advised that the county is beginning the temporary permit process for the venue. RFD will continue to monitor the situation but has had no complaints or issues with the events that have occurred thus far.

Fire Marshal Short also advised that the WSRB rating process has begun. RFD is providing information and expects results from the evaluation to be ready as soon as late September.

- E. Fire Chief Announcements –
 - Chief Horton expressed the Department’s appreciation for the Commissions continued efforts toward the projects at stations 13, 14 and 18.
 - A promotional ceremony took place earlier in the day and Chief thanked Commissioner Pylant for attending.
 - The budget is close to being finalized.
 - Chiefs Smith and Horton will attend the Fire Fighters Memorial taking place in Colorado this September.
- F. EMS Levy Update -
Joe McGrath advised that it has been a while since the last meeting but the levy process is still moving forward and will have further updates at the next board meeting.

7. Reports of Attorney

- A. King County Inter-Local Agreement -
Attorney Williams reviewed the letter from King County that included a copy of the ILA and suggested it is good to see new buildings being reviewed by the county. There was some discussion regarding the District’s insurance in relation to this ILA and it was requested that an insurance review be completed and presented to the Commission.

8. Reports of Commissioners

9. Reports of District Secretary

- A. Budget Reports –
The reports were reviewed.

- B. Legal Usage -

	July 2018	July 2018	YTD	YTD
General Services	1 hr. 6 min.	\$385	24 hrs. 6 min.	\$7992
Capital Projects	2 hrs..	\$700	28 hrs. 12 min.	\$9880
			YTD TOTAL	\$17,872

C. Project Manager Usage –

July 2018	July 2018	Contract Balance**	
7 hours	\$560	140 hours	\$11,240

** Original contract for 312 hours/\$25,000

D. King County Investment Pool –
 July, 2018 – 1.74%

E. Approval of July 2018 Vouchers and Remittances -
 Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims required by RCW 42.24.090 have been recorded on a list that has been made available to the Board. As of July 31, 2018, the Board by a unanimous vote does approve for payment of those vouchers described as follows:

July			
Operating Fund	9911-17		\$ 5924.20
• Remittances			\$ 3119.62
Capital Reserve Fund	8157-8158		\$ 880.00

The meeting was adjourned at 6:08 p.m.

ATTEST:

Beth Padilla, District Secretary
 King County Fire Protection District 34