

KING COUNTY FIRE PROTECTION DISTRICT 34  
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BOARD OF COMMISSIONERS  
Thomas Johnston, Chair  
Joe Pylant, Vice-Chair  
Peter Lucarelli

Tommy Smith, Fire Chief

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KING COUNTY FIRE DISTRICT 34  
BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES  
December 12, 2017

**1. Call to Order-Regular Meeting**

The regular meeting of the Board of Commissioners was held at 8450 161<sup>st</sup> Ave NE., Redmond, WA on December 12, 2017. The meeting was called to order at 5:00 p.m. by Commissioner Johnston, Chair.

**2. Roll Call**

Present: Commissioner Johnston, Commissioner Lucarelli, Commissioner Pylant

Others Attending:

Beth Padilla, District Secretary  
Kinnon Williams, Attorney  
Bridget Weaver, District Secretary

Tommy Smith, Fire Chief  
Don Horton, Deputy Chief  
Joe McGrath, Finance  
Gus Olivo, Data Analyst

**3. Approval of Agenda**

**Motion made by Commissioner Pylant, seconded by Commissioner Lucarelli to approve the December 12, 2017 agenda as amended. Motion passed unanimously.**

**4. Approval of Minutes**

**Motion made by Commissioner Johnston, seconded by Commissioner Lucarelli to approve the November 28, 2017 meeting minutes. Motion passed unanimously.**

**Motion made by Commissioner Johnston, seconded by Commissioner Pylant to approve the December 1, 2017 meeting minutes. Motion passed unanimously.**

**5. Public Comments (4 minutes per person)**

No public comments.

**6. Reports of City of Redmond**

A. MDC Usage – November – Olivo  
The reports were reviewed and additional information distributed.

B. Fire Station 13

Joe McGrath advised that Attorney Williams had requested historical documentation of the septic issues at Station 13. The City is working to get that information. This information may aid in the attempt to try and connect to the existing sewer lines.

Attorney Williams suggested the dual track approach to the Station 13 rebuild. This includes:

- The City placing the project on its Capital Improvement Plan (CIP). This will require an MOU which Attorney Williams is continuing to work with City legal staff to complete.
- The District would simultaneously work with Redmond Fire Department to write an RFQ and search for a firm that specializes in the construction of fire stations.

- C. Stations 14 and 18 Seismic Upgrades –  
Joe McGrath distributed information that summarized a meeting held by the Stations 14/18 Seismic Upgrade Committee on December 12, 2017. The City of Redmond, headed by Public Works, is moving forward with this project and expected to provide Attorney Williams final addendums for the MOU by the end of this week. Processes and preliminary cost estimates were reviewed and initial timelines provided. Semi-monthly meeting regarding this project will commence in January, 2018.

**Reports of Attorney  
See 6 B and C**

**7. Reports of Commissioners**

Commissioners Lucarelli and Pylant took their oaths of office for their terms that begin in January, 2018.

Commissioner Pylant advised the Board that he represented the District on the Redmond Fire Christmas Truck.

**8. Reports of District Secretary**

**A. 2018 Final Annual Budget**

**Motion made by Commissioner Johnston, seconded by Commissioner Pylant to approve the 2018 Final Annual Budget. Motion passed unanimously.**

**B. Resolution 308-17 – 2018 Pay Plan**

**Motion made by Commissioner Lucarelli, seconded by Commissioner Pylant to accept Resolution 308-17 outlining the 2018 COLA Pay Plan. Motion passed unanimously.**

C. Budget Reports – The reports were reviewed.

D. Legal Usage - November, 2017

November 18.3 hours

YTD: 108.6 hours

Hours remaining: 0

E. King County Investment Pool Performance

Not Available

F. Project Manager Usage – November, 2017

November – 25 hours

YTD – 67 Hours

Hours remaining - 245

G. Approval of October 2017 Vouchers and Remittances

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims required by RCW 42.24.090 have been recorded on a list that has been made available to the Board. As of November 30, 2017, the Board by a unanimous vote does approve for payment of those vouchers described as follows:

**November**

<b>Operating Fund</b>	9860-9867	\$ 3,350,354.57
• Remittances		\$ 8,877.84
<b>Capital Reserve Fund</b>	8145	\$ 3,360.00

The meeting was adjourned at 6:10 p.m.

ATTEST:

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Beth Padilla, District Secretary  
King County Fire Protection District 34