

KING COUNTY FIRE PROTECTION DISTRICT 34  
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**BOARD OF COMMISSIONERS**  
Thomas Johnston, Chair  
Peter Lucarelli, Vice-Chair  
Joe Pylant

Tommy Smith, Fire Chief

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KING COUNTY FIRE DISTRICT 34  
BOARD OF COMMISSIONERS  
SPECIAL MEETING MINUTES  
September 20, 2016

**1. Call to Order-Special Meeting**

The special meeting of the Board of Commissioners was held at 15670 N.E. 85<sup>th</sup> St., Redmond, WA on September 20, 2016. The meeting was called to order at 7:00 p.m. by Commissioner Johnston, Chair.

**2. Roll Call**

Present: Commissioner Johnston, Commissioner Lucarelli, Commissioner Joe Pylant

Others Attending:

Bridget Weaver, District Secretary

Joe McGrath, Finance Director

Gus Oliver, Data Analyst

Malisa Files, Deputy Finance Director

**3. Approval of Agenda**

**Motion made by Commissioner Pylant to approve the September 20, 2016. Motion seconded by Commissioner Lucarelli. Motion passed unanimously.**

**4. Approval of Minutes**

**Motion made by Commissioner Pylant to approve the August 23, 2016 minutes. Motion seconded by Commissioner Lucarelli. Motion passed unanimously.**

**5. Public Comments (4 minutes per person)**

None.

**6. Reports of City of Redmond**

A. 2017-2018 Preliminary Budget-Malisa Files

An approximate cost increase of 2% is expected annually due to salary/benefit increases and to a larger portion of calls received in the District.

- Capital improvement costs have not been factored in as of yet
- Major maintenance costs are still being assessed
- Labor contract and salary/benefit costs have been included

The preliminary budget will be presented to Council on October 4, 2016 and presented on December 6, 2016 for adoption.

B. Seismic Evaluation Update & Payment Method-Joe McGrath

The Station 13 seismic evaluation concluded that Station 13 does have seismic reinforcements. A final report will be available next month.

SSF will invoice the District for their portion of the evaluations which will be paid from the capital fund.

- C. MDC Report-Gus Oliver  
Report reviewed.

The commission will send a letter of commendation to the Chief to share with the crews, commending their efforts and accomplishments in the significant improvements in MDC usage.

## 7. Reports of Attorney

- A. Electric & Biofuel Usage Exemption

The state legislature requires fire districts to comply with biofuel and electric usage requirements. If a district is unable to comply, it may be exempt by notifying the Department of Commerce of the rationale and explanation of how the exemption is consistent with the rules adopted by Commerce.

Presently owned vehicles do not need to be converted to alternative fuels or electricity.

No action is presently required. In the future the District, if it purchases new vehicles or builds a new station, will need to explore the use of biofuels or electric vehicles in order to be in compliance with fuel usage requirements.

## 8. Reports of Commissioners

- A. Trilogy Firewise Event

Commissioner Lucarelli reported that the Trilogy Firewise event was well attended with extensive community involvement.

- B. Access Gate Inquiry

Commissioner Lucarelli contacted Gary Sullivan and answered his inquiries regarding the access gate's purpose and history.

## 9. Reports of District Secretary

- A. Fire Prevention Week

Commissioner Pylant will attend the open house at Station 14; Weaver will attend Station 13 and Commissioner Johnston will attend Station 18 open house.

Prevention is now in charge of Fire Prevention Week.

- B. Budget Report-August, 2016

Report reviewed.

- C. Legal Usage-July 2016

August 6.5 hours; YTD 32.3.

- D. King County Investment Pool Performance

August .88%

- E. Approval of August 2016 Vouchers and Remittances

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims required by RCW 42.24.090 have been recorded on a list that has been made available to the Board. As of August 31, 2016, the Board by a unanimous vote does approve for payment of those vouchers described as follows:

### August

Operating Fund	9775-9778	\$ 3,649.32
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Remittances

\$ 5,367.23

**10. Adjourn**

The meeting was adjourned at 8:00 p.m.

ATTEST:

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Bridget Weaver, District Secretary  
King County Fire Protection District 34