

KING COUNTY FIRE PROTECTION DISTRICT 34
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BOARD OF COMMISSIONERS
Thomas Johnston, Chairman
Peter Lucarelli

Tommy Smith, Fire Chief

KING COUNTY FIRE DISTRICT 34
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
July 26, 2016

1. Call to Order-Regular Meeting

The regular meeting of the Board of Commissioners was held at 15670 N.E. 85th St., Redmond, WA on July 26, 2016. The meeting was called to order at 5:30 p.m. by Commissioner Johnston, Chair.

2. Roll Call

Present: Commissioner Johnston, Commissioner Lucarelli

Others Attending:

Bridget Weaver, District Secretary

Don Horton, Deputy Chief

Gus Oliver, Data Analyst

Jeanne Justice, P.E., Redmond

Zane Kanyer, P.E., SSF

3. Approval of Agenda

Motion made by Commissioner Johnston to approve the July 26, 2016 agenda. Motion seconded by Commissioner Lucarelli. Motion passed unanimously.

4. Approval of Minutes

Motion made by Commissioner Johnston to approve the June 28, 2016 minutes. Motion seconded by Commissioner Lucarelli. Motion passed unanimously.

5. Public Comments (4 minutes per person)

None

6. Reports of City of Redmond

A. SSF Facilities Report-Jeanne Justice, P.E.

Jeanne Justice, Redmond P.E., presented the Fire District 34 Facilities Plan Update. The City of Redmond embarked upon a Strategic Facilities Management Planning effort designed to provide guidance on how to best operate, maintain, and upgrade its various facilities in the short and long term.

The study reports that Fire Station 13 is nearing the end of the standard 45-year projected life cycle of the building.

Next steps for the City will be to summarize visioning and alternatives evaluation/recommendations, develop cost estimates and begin a budget model analysis.

Zane Kanyer, P.E, Swenson, Say and Faget, presented the summary seismic report for Stations 13, 14 and 18

Stations 13,14 and 18 require further reinforcements. Station 13 may require additional wall bracing, if no reinforcing is present. Further evaluation will be needed to determine Station 13 bracing recommendations.

Motion made by Commissioner Johnston to approve motion up to \$1,500 in expenditures for further structural seismic evaluation. Motion seconded by Commissioner Lucarelli. Motion passed unanimously.

- B. Budget Report-Quarter 2.
The fire department is tracking on budget at 70%, despite high overtime expenditures.
- C. July 4th Fireworks Incidents
There were no reported fires caused by fireworks. One aid car was dispatched and one complaint received of a firecracker being set off. Deputy Chief Horton commented that the presence of an extra engine and crew affected the outcome in a positive manner.
- D. MDC Usage Report
Gus Oliver, Fire Data Analyst, provided a proposed future MDC dashboard that will provide timely data on MDC usage. Crews will be able to access data one day after the shift is completed, giving instant feedback on usage. Deputy Chief Horton continues to educate crews on the importance of MDC usage for attaining goals and measuring outcomes.
- E. 2016 Structure Fires
Deputy Chief Horton reported that there has been an increase of 1-2 structure fires per year in 2014 and 2015.

7. Reports of Attorney

None

8. Reports of Commissioners

- A. Commissioner Vacancy
Fred Shanafelt, Commissioner, Position #3, resigned his position as of July 19, 2016. Commissioner Shanafelt moved to a new residence located outside of FD34 boundaries.

Commissioners Johnston and Lucarelli will reach out to local community leaders for possible candidates to fill the vacancy.

9. Reports of District Secretary

- A. Budget Report-June, 2016
Report reviewed.
- B. Legal Usage-June 2016
June 5.0 hours; YTD 24.7.
- C. King County Investment Pool Performance
May .82%
- D. Approval of June 2016 Vouchers and Remittances
Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims required by RCW 42.24.090 have been recorded on a list that has been made available to the Board. As of June 30, 2016, the Board by a unanimous vote does approve for payment of those vouchers described as follows:

<u>June</u>		
Operating Fund	9765-9769	\$ 4,836.98
Remittances		\$ 5,361.89

10. Adjourn

The meeting was adjourned at 6:50 p.m.

ATTEST:

Bridget Weaver, District Secretary
King County Fire Protection District 34