

KING COUNTY FIRE PROTECTION DISTRICT 34
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BOARD OF COMMISSIONERS
Thomas Johnston, Chairman
Fred Shanafelt, Vice-Chair
Peter Lucarelli
Bridget Weaver, Secretary

Tommy Smith, Fire Chief

KING COUNTY FIRE DISTRICT 34
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
July 16, 2015

1. Call to Order-Regular Meeting

The regular meeting of the Board of Commissioners was held at 15670 85th St. N.E., Redmond, WA on July 16, 2015. The meeting was called to order at 5:30 p.m. by Chairman Johnston.

2. Roll Call

Present: Commissioner Johnston, Commissioner Lucarelli
Excused Absence: Commissioner Shanafelt

Others Attending:

Kinnon Williams, Attorney
Bridget Weaver, District Secretary

Tommy Smith, Fire Chief
Jane Christenson, Assistant to Mayor
Joe McGrath, Fire Department Finance
Director

3. Approval of Agenda

Item: 8C: Review quarterly

**Motion made by Commissioner Lucarelli to approve the July 16, 2015 agenda as amended.
Motion seconded by Commissioner Johnston. Motion passed unanimously.**

4. Approval of Minutes

**Motion made by Commissioner Johnston to approve the July 24, 2015 meeting minutes.
Motion seconded by Commissioner Lucarelli. Motion passed unanimously.**

**Motion made by Commissioner Lucarelli to approve the July 25, 2015 agenda. Motion
seconded by Commissioner Johnston. Motion passed unanimously.**

5. Public Comments (4 minutes per person)

Pam Smith, 21615 NE 97th PI, Redmond, Washington recounted her family's experience with the neighboring residents who celebrated July 4th by discharging fireworks. Due to the extremely dry conditions this year, Ms. Smith felt her home was extremely susceptible to a possible fire, if fireworks landed on her roof. Ms. Smith would like to see fireworks banned on July 4th and New Year's Eve.

Hunter Smith, 21615 NE 97th PI, Redmond, Washington, gave further details on the fireworks being discharged near his home and woods. He also suggested that a permit system could be implemented that targeted specific qualifying residents for approval of fireworks permits.

Linda Jacobsen, 21619 NE 97th PI, Redmond, Washington, would like fireworks to be permanently banned and requested information for steps that citizens could take to change the law.

Commissioners Johnston and Lucarelli shared their fire safety concerns and explained that, unfortunately, they do not have the authority to ban fireworks.

The Commissioners encouraged both Ms. Smith and Ms. Jacobsen to contact their King County Councilmember, Kathy Lambert. Commissioner Johnston will also contact Councilmember Lambert.

6. Reports of City of Redmond

A. Fire Safety/Fireworks Status

Chief Smith reported that there were two structure fires and one five acre fire that were all fireworks related. The department has responded to 500 brush fires this year, compared to 200 at this same time last year.

Extra aid cars were employed and extra staff patrolled area neighborhoods. Staff was instructed to request assistance from the police department if fireworks needed to be confiscated.

B. Redmond Facilities Strategic Plan

Capital versus Maintenance Memorandum of Understanding (MOU)

Jane Christenson, Assistant to the Mayor, provided a draft set of definitions of capital and maintenance costs to add clarification to the Redmond/FD34 services contract.

Motion made by Commission Johnston to incorporate the definitions of capital and maintenance costs as Addendum 2 into the Contract Services Agreement between the City of Redmond and Fire District 34. Motion seconded by Commissioner Lucarelli. Motion passed unanimously.

C. Fire Station Operations & Maintenance

No updates. Future reports will be included in the Redmond Quarterly Reports.

D. MDC Usage

Discussion ensued regarding whether the software was logging times correctly. Chief Smith will report back next month.

7. Reports of Attorney

None

8. Reports of Commissioners

A. Review Approval and Audit of Expenditures

The Commissioners agreed to initial the monthly bills and payments presented at the board meetings.

B. Budget Amendment

Motion made by Commissioner Lucarelli to amend the budget by \$301,451 to account for the difference between the estimated expenditure and actual payment due to the City of Redmond for contract services. Motion seconded by Commissioner Johnston. Motion passed unanimously.

C. 2015 Objectives and Action Plan Status Report

Secretary Weaver presented a list of files that were transferred to the State Archives. The status report will be reviewed quarterly, rather than monthly.

9. Reports of District Secretary

A. Budget Report-June, 2015

Report reviewed.

B. Legal Usage-June, 2015

June 4.5 hours; YTD 23.8

C. King County Investment Pool Performance

June .63%:

D. Approval of June 2015 Vouchers and Remittances

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims required by RCW 42.24.090 have been recorded on a list that has been made available to the Board. As of June 30, 2015, the Board by a unanimous vote does approve for payment of those vouchers described as follows:

March

Operating Fund	9700-9703	\$ 3,341.25
Remittances		\$ 5,007.92

10. Adjourn

The meeting was adjourned at 7:00 p.m.

ATTEST:

Bridget Weaver, District Secretary
King County Fire Protection District 34