

**KING COUNTY FIRE DISTRICT. 34
REDMOND, WASHINGTON**

RESOLUTION NO. 287-15

A RESOLUTION OF King County Fire Protection District 34, Adopting a Computer Password Policy.

WHEREAS, the District desires to adopt a computer password policy in order to establish a standard for creation of strong passwords and the protection of those passwords, and to establish appropriate system administration procedures and protocols necessary to implement the policy; now, therefore

BE IT RESOLVED by the Board of Commissioners of King County Fire District No. 34, that

The Computer Password Policy attached to this Resolution is hereby adopted by the District.

ADOPTED by the Board of Commissioners of King County Fire District No. 34 at a special open public meeting held on June 25, 2015 and

PASSED by the Board of Fire Commissioners of King County Fire Protection District 34 on June 25, 2015.

BOARD OF COMMISSIONERS

Thomas Johnston, Chair

Peter Lucarelli, Commissioner

Fred Shanafelt, Commissioner

Adopted at a special meeting of the Board of Commissioners of King County Fire Protection District 34, held on June 25, 2015.

Bridget Weaver, District Secretary

King County Fire District 34 Policies and Procedures

Computer Password Policy

1. All passwords on District computer are recommended to be changed every six months.
2. Passwords must meet at least medium strength criteria of a minimum of 8 characters with two of the four types of characters: uppercase, lowercase, symbols or numbers.
3. Passwords may be written down as long as secured when not needed and stored in a lockable, combination safe.
4. Automatic password storage should be disabled.
5. When not needed or in use, computer shall be turned off.