

KING COUNTY FIRE PROTECTION DISTRICT 34  
8450 161<sup>st</sup> Avenue N.E.  
Redmond, WA 98052  
(425) 556-2226  
Fax: (425) 556-2227  
[www.kcfd34.org](http://www.kcfd34.org)

**BOARD OF COMMISSIONERS**  
Thomas Johnston, Chairman  
Fred Shanafelt, Vice-Chair  
Peter Lucarelli  
Bridget Weaver, Secretary

Tommy Smith, Fire Chief

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KING COUNTY FIRE DISTRICT 34  
BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES  
March 19, 2015

**1. Call to Order-Regular Meeting**

The regular meeting of the Board of Commissioners was held at 8450 161<sup>st</sup> Ave. N.E., Redmond, WA on February 26, 2015. The meeting was called to order at 5:30 p.m. by Chairman Johnston.

**2. Roll Call**

Present: Commissioner Lucarelli (Skype), Commissioner Johnston, Commissioner Shanafelt

Others Attending:

Kinnon Williams, Attorney

Bridget Weaver, District Secretary

Rich Brown, Deputy Chief

Steve Eastham, Sr. Systems Analyst

**3. Approval of Agenda**

**Add 9E: Meeting Date Change-Weaver**

**Motion made by Commissioner Lucarelli to approve the March 19, 2015 agenda as amended. Motion seconded by Commissioner Johnston. Motion passed unanimously.**

**4. Approval of Minutes**

**Motion made by Commissioner Lucarelli to approve the February 26, 2015 meeting minutes. Motion seconded by Commissioner Shanafelt. Motion passed unanimously.**

**5. Public Comments (4 minutes per person)**

None.

**6. Reports of City of Redmond**

- A. Fire Dept 4<sup>th</sup> Quarter Report/HB 1756 Reporting Status/MDC Update  
Steve Eastham, Sr. Systems Analyst demonstrated the First Watch software program which receives data directly from Tri Tech and NORCOM. Various reports of real time data are viewable via a "dashboard".

The commissioners and City of Redmond staff discussed procedural operations for using mobile data computers and methods to improve data reporting. The commissioners agreed that policy, training and enforcement are all essential to ensure proper MDC usage.

1. Data Analyst Position

Twelve candidates will be interviewed by phone. The interviews for the final four candidates will take place in early April.

**B. WSRB Rating**

Training hours were not recorded for specific fire ground tasks, only as Multi Company Operation (MCOs) drills which resulted in a lower WSRB score. Deputy Chief Ashmore will review the specific items addressed in the WSRB report and make recommendations on how to make improvements.

**C. Facility Condition Assessment**

**1. St 13 Roof Repairs**

The results of the contractor's sample core of Station 13's roof will be available in several weeks. The commissioners will collaborate with the City to determine the District's budget and solutions to roof repairs.

**2. St 13 Tree Assessment**

The Commissioners reached a consensus to approach the City to discuss removing the tree.

**3. MENG Study Analysis and Action Plan**

Commissioner Johnston will contact the City to discuss the District's budget and options regarding the results of the MENG study.

**4. St 13 Electrical Panel**

No action needed

**D. Commercial Inspections/Interlocal Agreement**

The District will amend by addendum the services agreement with Redmond to include commercial inspections as part of the services it is purchasing from Redmond. Kinnon Williams, FD34 attorney, will work Jim Haney, City Attorney, to draft an interlocal agreement, allowing the City to perform inspections. Todd Short, Provisional Fire Marshall, will create a cost structure for inspection fees.

**E. Apparatus Purchases**

The ladder truck will be a bucket ladder. The aid units and medic units will be built on GMC Savanna 4500 chassis'.

**F. Station 13 Staffing**

New recruits will be on shift the first week of May. Discussion ensued regarding the need for a larger academy to accommodate current personnel openings.

**7. Reports of Attorney**

**A. PSERN Interlocal Prorationing Agreement**

The Puget Sound Emergency Radio Network levy lid lift will be on the ballot this spring. Attorney Williams will collaborate with Todd Short on the interlocal agreement shortly.

**8. Reports of Commissioners**

**A. Legislative Report-March (Info Only)**

Report reviewed.

**B. 2015 Objectives and Action Plan Status Report**

Report moved to next meeting.

**9. Reports of District Secretary**

**A. Budget Report-February, 2015**

Report reviewed.

**B. Legal Usage-February, 2015**

February 2.5 hours; YTD 6.7

**C. King County Investment Pool Performance-February**

Not available.

**D. Approval of February 2015 Vouchers and Remittances**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims required by RCW 42.24.090 have been recorded on a list that has been made available to the Board. As of March 19, 2015, the Board by a unanimous vote does approve for payment of those vouchers described as follows:

<b><u>February</u></b>		
Operating Fund	9684-9686	\$ 3,483.08
Capital Reserve	8140	\$ 718.87
Remittances		\$ 4,948.33

E. Meeting Date Change-Weaver

Secretary Weaver made a request to move the May 21<sup>st</sup> meeting to May 28<sup>th</sup> to accommodate her vacation schedule.

**Motion made by Commissioner Lucarelli to approve the regular meeting of May 21<sup>st</sup> be moved to May 28<sup>th</sup>. Motion seconded by Commissioner Johnston. Motion passed unanimously.**

**10. Adjourn**

The meeting was adjourned at 7:30 p.m.

ATTEST:

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Bridget Weaver, District Secretary  
King County Fire Protection District 34