

KING COUNTY FIRE PROTECTION DISTRICT 34
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BOARD OF COMMISSIONERS
Peter Lucarelli, Chair
Thomas Johnston, Vice-Chair
Fred Shanafelt
Bridget Weaver, Secretary

Tommy Smith, Fire Chief

KING COUNTY FIRE DISTRICT 34
BOARD OF COMMISSIONERS
SPECIAL MEETING MINUTES
December 17, 2014

1. Call to Order-Special Meeting

The special meeting of the Board of Commissioners was held at 15670 N.E. 85th St, Redmond, WA on December 17, 2014. The meeting was called to order at 5:31 p.m. by Commissioner Lucarelli.

2. Roll Call

Present: Commissioner Lucarelli, Commissioner Johnston, Commissioner Shanafelt

Others Attending:

Kinnon Williams, Attorney

Bridget Weaver, District Secretary

Tommy Smith, Fire Chief

Richard Brown, Deputy Fire Chief

3. Approval of Agenda

Hearing no objections, Chairman Lucarelli moved to adopt the consent agenda.

4. Approval of Minutes

A. Special Meeting Minutes-November 14, 2014

**Motion made by Commissioner Johnston to approve the November 14, 2014 minutes.
Motion seconded by Commissioner Shanafelt. Motion passed unanimously.**

B. Special Meeting Minutes-November 20, 2014

**Motion made by Commissioner Shanafelt to approve the November 20, 2014 minutes.
Motion seconded by Commissioner Johnston. Motion passed unanimously.**

5. Public Comments (4 minutes per person)

None

6. Reports of City of Redmond

A. Executive Session RCW 42.30.140 (4)(a) Discuss contract negotiations

At 5:33 p.m. the Board moved into executive session until 5:45 p.m. to discuss proposals related to labor pursuant to RCW 42.30.140(4). At 5:45 p.m. Chairman Lucarelli extended the executive session five minutes. At 5:50 p.m. the Board returned to regular session.

B. WSRB Rating

Chief Smith reported that Council approved the increased training budget. An interlocal agreement may be required in order to perform multi-family inspections.

Chairman Lucarelli asked Chief Smith to contact King County for the purpose of preparing a written response outlining the status of the inspection issue.

C. HB 1756 Reporting Status/MDC Update

Council approved funding for the data analyst position which is anticipated to be filled by the end of the 2015 first quarter.

Chief Brown presented the dashboard reporting module, depicting MDC percentage of usage at stations and among the shifts, in addition to turn out times and number of responses.

- D. Fire Station 13 Staffing
Council approved the budget amendment to increase staffing at Station 13. New hires will complete academy training by May or June. The agenda item will be reinstated at that time.
- E. Facilities Assessment Improvement Planning
No new updates.

7. Reports of Attorney

- A. Bear Creek School & PSE Easements/Temporary Construction/Payment

Due to the new pole locations not creating any overhanging lines on the station's property, a PSE easement wasn't required, only the construction easement.

- B. Interlocal Agreement/Prorationing Resulting from PSERN Levy
King County drafted an Interlocal Agreement (ILA) Concerning Fire District Prorationing Resulting from the PSERN Levy. The ILA seeks to raise the levy lid lift for six years in order to pay for a new emergency radio network to replace the current aging, outdated 800 megahertz network. The current network is 22 years old and is no longer supported by Motorola.

Due to omitted language that would guarantee the agreement would not change, Attorney Williams advised the board to decline signing the agreement at this time. The Commissioners concurred.

8. Reports of Commissioners

- A. Resolution 282-14 Amended Property Tax Decrease

Motion made by Commissioner Johnston to approve Resolution 282-14 Amended Property Tax Decrease. Motion seconded by Commissioner Shanafelt. Motion passed unanimously.

- B. 2012-2013 Accountability & Financial Audit Reports
Reports reviewed.
- C. Resolution 285-14 2015 Market Adjustment

Motion made by Commissioner Johnston to approve Resolution 285-14 2015 Market Adjustment, adopting a 2.31% increase in the Fire District Pay Plan for AO-3 Administrative Assistant/District Secretary salary pay range, effective January 1, 2015. Motion seconded by Commissioner Lucarelli. Motion passed unanimously

- D. Resolution 286-14 2015 Meeting Dates and Time

Motion made by Commissioner Shanafelt to approve Resolution 286-14 establishing the dates and time of the 2015 regular board of commissioners' meetings. Motion seconded by Commissioner Johnston. Motion passed unanimously.

Thursday, January 15	Thursday, July 16
Thursday, February 19	Thursday, August 20
Thursday, March 19	Thursday, September 17
Thursday, April 16	Thursday, October 15
Thursday, May 21	Thursday, Nov 19
Thursday, June 18	Thursday, December 17

- E. 5-Year Strategic Plan-Revenue Forecast-Johnston
Commissioner Johnston presented the 5 year revenue forecast. Housing prices are forecasted to raise 2-3% in the Seattle area until interest rates rise with the possibility of a “correction” of any real estate bubble.

The District is limited to the \$1.50 rate and due to some devaluation, the District has excess “banked” capacity and is limited to the \$1.50 rate which imposes a lower ceiling for possible tax collections than the maximum statutory amount. As assessed valuation increases, the District’s tax collections will increase until they bump up against the “ceiling”. If that happens, the District is limited to the greater of 1% or the Implicit Price Deflator, whichever is less— unless a levy lid lift is passed.

- F. Secretary Weaver Performance Review: Executive Session RCW 42.30.110(g)

Motion made by Commissioner Johnston to approve a 4% performance raise for Secretary Weaver, effective December 1, 2014. Motion seconded by Commissioner Shanafelt. Motion passed unanimously.

- G. 2014 Objectives and Action Plan Status Report
No new updates.

9. Reports of District Secretary

- A. King County Right-of-Way Gates Permit
A special use permit that expired on August 5, 2013 for the gate at NE 60th & 227th Ave NE and NE 124th St and 204th Ave NE is due for renewal. The renewal fee increased from \$85 to \$500. Secretary Weaver will process the permit.
- B. 2012-2013 State Auditor Invoice
Invoice reviewed.
- C. Budget Report-November, 2014
Report reviewed.
- D. Legal Usage-November, 2014
November 10.4 hours; YTD 80.5
- E. King County Investment Pool- October, November
October: .49%; November: .52%
- F. Approval of November 2014 Vouchers and Remittances
Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims required by RCW 42.24.090 have been recorded on a list that has been made available to the Board. As of November 30, 2014, the Board by a unanimous vote does approve for payment of those vouchers described as follows:

<u>November</u>		
Operating Fund	9660-9664	\$3,091,110.17
Remittances		\$ 5,484.02

10. Adjourn

The meeting was adjourned at 7:03 p.m.

ATTEST:

Bridget Weaver, District Secretary
King County Fire Protection District 34