

KING COUNTY FIRE PROTECTION DISTRICT 34
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BOARD OF COMMISSIONERS
Peter Lucarelli, Chairman
Thomas Johnston, Vice-Chair
Fred Shanafelt
Bridget Weaver, Secretary

Tommy Smith, Fire Chief

KING COUNTY FIRE DISTRICT 34
BOARD OF COMMISSIONERS
SPECIAL MEETING MINUTES
August 28, 2014

1. Call to Order-Special Meeting

The special meeting of the Board of Commissioners was held at 8450 N.E. 85th St., Redmond, WA on August 28, 2014. The meeting was called to order at 5:30 p.m. by Commissioner Lucarelli.

2. Roll Call

Present: Commissioner Lucarelli, Commissioner Johnston, Commissioner Shanafelt

Others Attending:

Kinnon Williams, Attorney
Bridget Weaver, District Secretary

Tommy Smith, Chief
Richard Brown, Deputy Chief
Joe McGrath, Fire Dept Finance Director
Drew DeFazio, Lieutenant

3. Approval of Agenda

**Move item #7 to item #8.
Move item #8 to item #7.**

Motion made by Commissioner Shanafelt to approve the August 28, 2014 agenda as amended. Motion seconded by Commissioner Johnston. Motion passed unanimously.

4. Approval of Minutes

A. Special Meeting Minutes-July 29, 2014

Motion made by Commissioner Johnston to approve the July 29, 2014 minutes as amended. Motion seconded by Commissioner Shanafelt. Motion passed unanimously.

5. Public Comments (4 minutes per person)

None.

6. Reports of City of Redmond

- A. 2nd Quarter Report
Report discussed and reviewed.
- B. WSRB Rating
Gaps in training are under review.
- C. Commercial Inspections/Interlocal Agreement
No updates

- D. HB 1756 Reporting Status/MDC Update
MDC usage is increasing. Steve Eastham of Information Services will be working for the Fire Department part time to help address reporting deficiencies. Kirkland is testing a MDC Tri-Tech product via a pilot program. Redmond will examine the possibility of using the product based upon the program results.

Lieutenant Defazio reported that the city of Redmond has decided not to renew its subscription to the Deccan software program. Deccan's GIS information update is limited to every six months and isn't proving as cost efficient as other programs.

Lieutenant Defazio, in collaboration with Kevin Bryson, Eastside Fire and Rescue, is creating call volume reports using daily NORCOM call data. Drew will continue to research other GIS software options and report back to the commission at the next meeting.

- E. Fire Station 13 Staffing
No changes.
- F. Facilities Assessment Improvement Planning
Station captains will review the facilities assessment to determine which items qualify for cost cutting options.

7. Reports of Commissioners

- A. Executive Session RCW 42.30.140(4)(a)

At 5:44 p.m. the Chair announced that the Board would convene for an executive session to discuss collective bargaining, including contract negotiations, and discussions relating to the interpretation or application of a labor agreement pursuant to RCW 42.30.140 (4)(a) until 5:58 p.m.. At 5:58 p.m. the Board came out of executive session.

- B. 2014 Objectives and Action Plan Status
Reviewed

8. Reports of Attorney

- A. Bear Creek Temporary Construction Easement Agreement
Patrick B. Carruth, President and Headmaster of The Bear Creek School, decided to further research whether an easement agreement is necessary between the school and the District in order for Bear Creek to proceed with their construction plans.
- B. Regional Coordination Framework
Attorney Williams reported that he reviewed the Regional Coordination Framework for Disasters and Planned Events for Public and Private Organizations Agreement and concluded that the agreement pertained more directly to an organization with full time staff and resources and not to the District.

9. Reports of District Secretary

- A. Fire Prevention Open House Dates
Commissioner Johnston will attend the open houses being held at stations 13, 14 and 18 to be held on Oct 6th, 9th and 10th.
- B. FD34 Business Cards and Letterhead
The Commissioners reviewed and selected company business cards and letterhead from drafts prepared by Secretary Weaver.
- C. Budget Report-July, 2014
Report reviewed
- D. Legal Usage-July, 2014

July 10.7 hours; YTD 45.8

E. King County Investment Pool Performance
July .50%

F. Vouchers and Remittances

July

Operating Fund	9633-9639	\$3,091,488,493.93
Remittances		\$4,895.19

10. Adjourn

The meeting adjourned at 6:35 p.m.

ATTEST:

Bridget Weaver, District Secretary
King County Fire Protection District 34