

# **SPECIAL MEETING OF THE BOARD OF COMMISSIONERS**

**Thursday, July 10, 2014**

**5:30 p.m.**

Trestle Room  
15670 85th Ave. N.E.  
Redmond, WA 98052

## **AGENDA**

## **ACTION REQUIRED**

1. CALL TO ORDER-**SPECIAL MEETING**
2. ROLL CALL
3. APPROVAL OF AGENDA **X**
4. PUBLIC COMMENTS-4 minutes
5. Records Management Training (ESB 5964)
  - A. Lesson 1: Overview of Open Government-OPA/OPM
  - B. Lesson 2: Open Public Records Act
  - C. Lesson 3: Open Public Meetings Act
  - D. Lesson 4: Records Retention & Archiving Process-Willams/Weaver
6. Update Records Management & Records Request Policies
7. ADJOURN