

KING COUNTY FIRE PROTECTION DISTRICT 34
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BOARD OF COMMISSIONERS
Peter Lucarelli, Chairman
Thomas Johnston, Vice-Chair
Fred Shanafelt
Bridget Weaver, Secretary

Tommy Smith, Fire Chief

KING COUNTY FIRE DISTRICT 34
BOARD OF COMMISSIONERS
SPECIAL MEETING MINUTES
June 16, 2014

1. Call to Order-Special Meeting

The special meeting of the Board of Commissioners was held at 8450 161st Ave. N.E., Redmond, WA on June 16, 2014. The meeting was called to order at 5:30 p.m. by Chairman Lucarelli.

2. Roll Call

Present: Commissioner Lucarelli, Commissioner Johnston, Commissioner Shanafelt

Others Attending:

Kinnon Williams, Attorney

Bridget Weaver, District Secretary

Thom Gebhard, Developer, Franklyn Murray Homes

Richard Brown, Deputy Fire Chief

Joe McGrath, Finance Director

Malisa Files, Deputy Finance Director

Shannon Olsen, Senior Finance Analyst

3. Approval of Agenda

6B added: Discuss July Meeting Date-Lucarelli

Motion made by Commissioner Johnston to approve the June 16, 2014 agenda as amended. Motion seconded by Commissioner Shanafelt. Motion passed unanimously.

4. Public Comments (4 minutes per person)

None.

5. Gebhard Access Road and Gate Request

A. Emergency Access Road Easement and Gate Request

Thom Gebhard, a developer for Murray Franklyn homes, presented a request for an easement for an emergency access road and gate, located within FD34 boundaries, for fire emergency access to a 27 lot development.

Discussion ensued. The Commissioners did not object to the easement agreement based upon the conditions that the access road and gates are maintained by the homeowner's association, the District does not carry any liability for the road or gate and upon the City of Redmond's approval to the agreement.

Attorney Williams will contact Jim Haney, City of Redmond Attorney, to discuss the details of the agreement and report back to the commission.

6. City of Redmond & Fire District 34

A. Capital Facilities Improvement Budget Planning

The Commissioners and Redmond staff discussed the Facilities Assessment Summary. The City will develop a formal strategic maintenance plan in 2015, outlining the budget for major improvements that go above and beyond the current maintenance for Stations 13, 14 and 18. In the meantime, maintenance items and budgeting will continue to be discussed at monthly board meetings.

The Commissioners will tour Stations 13, 14 and 18 on July 11th to view the items requiring maintenance improvement.

B. Change July Meeting Date-Lucarelli

Motion made by Commissioner Lucarelli to change the July 15th meeting date to July 29th at 5:30 p.m.. Motion seconded by Commissioner Johnston. Motion passed unanimously.

Motion made by Commissioner Johnston to hold a special meeting for records management training on July 10th at 5:30 p.m. Motion seconded by Commissioner Lucarelli. Motion passed unanimously.

Motion made by Commissioner Johnston to hold a special meeting to tour fire stations on July 11th --time to be determined. Motion seconded by Commissioner Shanafelt. Motion passed unanimously

7. Adjourn

The meeting was adjourned at 6:45 p.m.

ATTEST:

Bridget Weaver, District Secretary
King County Fire Protection District 34