

KING COUNTY FIRE PROTECTION DISTRICT 34
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BOARD OF COMMISSIONERS
Peter Lucarelli, Chairman
Thomas Johnston, Vice-Chair
Fred Shanafelt
Bridget Weaver, Secretary

Tommy Smith, Fire Chief

KING COUNTY FIRE DISTRICT 34
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
February 11, 2014

1. Call to Order-Regular Meeting

The regular meeting of the Board of Commissioners was held at 15670 N.E. 85th St., Redmond, WA on February 11, 2014. The meeting was called to order at 5:35 p.m. by Vice-Chair Johnston.

2. Roll Call

Present: Commissioner Lucarelli (via Skype), Commissioner Johnston, Commissioner Shanafelt

Others Attending:

Kinnon Williams, Attorney

Bridget Weaver, District Secretary

Tommy Smith, Fire Chief

Drew Defazio, Lieutenant

3. Approval of Agenda

**Motion made by Commissioner Shanafelt to approve the February 11, 2014 agenda.
Motion seconded by Commissioner Lucarelli. Motion passed unanimously.**

4. Approval of Minutes

Motion made by Commissioner Shanafelt to approve the January 14, 2014 meeting minutes as corrected. Motion seconded by Commissioner Johnston. Motion passed unanimously.

5. Public Comments (4 minutes per person)

None.

6. Reports of City of Redmond

A. WSRB Rating

The final report is expected in March or April. Chief Smith reported that it appears that the City's rating will be 3 and the District's rating will be 4. The area of training received decreased points. Chief Smith stated that the training department needs increased funding and training reporting methods need improvement.

B. Facility Condition Assessment

The report remains in draft form; the final report is expected in March.

Chief Smith will forward the draft report to District Secretary Weaver.

C. Commercial Inspections/Interlocal Agreement

No updates.

D. HB 1756 Reporting Status/Response Time Map

Lieutenant Defazio analyzed two years of data received by Deccan and found inaccuracies that included incorrectly categorized calls, outdated reporting methods of dispatch, and

inaccurate turn-out times and call handling. Lt. Defazio is currently working with Deccan staff to improve data.

Lt. Defazio recommended that the Commissioners and Chief Smith evaluate Deccan as our source of data for fulfilling 1756 reporting requirements. He will continue to research the option of retrieving more current data and reports from Kevin Bryson, Eastside Fire's Data Analyst.

Commissioner Johnston commented that ADAM is serving its purpose for predicting station locations. Commissioner Lucarelli reiterated that outcomes remain the objective not just response times, in addition to compliance with legislation and annual 1756 reporting requirements. Additionally, Chief Smith would like annual reports, including 1756 data, posted on the websites.

- E. MDC Update
A MDC usage policy is currently being drafted.
- F. Fire Station 13 Staffing
No changes.

7. Reports of Attorney

- A. Final 2014 Levy Worksheet/Pro-Rationing (Info Only)
The District would have been subject to an 18 cent pro-rationing (15% of the District's budget) had it not been for the language included in our levy request. Attorney Williams discussed future options for avoiding pro-rationing such as an interlocal agreement with other agencies and contacting other agencies to determine where overlaps may exist.

Attorney Williams will conduct further research into the levy codes.

8. Reports of Commissioners

- A. King County Annual Investment Meeting-Shanafelt

Commissioner Shanafelt reported that 2014 growth is predicted to remain flat with a slight increase of growth in 2015. There will be no further judgment settlements.

- B. WFCRA Legislative Report
Report reviewed.
- C. 2014 Objectives and Action Plan Status Report
Report reviewed.
- D. Address Editor Program-Johnston
Commissioner Johnston demonstrated the address editor program that he developed to enable addresses to be edited in the King County Assessor's database which is used for the FD34 burn permits.

Commissioner Johnston will download the files to the office computer and Secretary Weaver's laptop computer.

9. Reports of District Secretary

- A. Elections/Voter Pamphlet Invoices-Nov.2013 (Info Only)
FD34's cost portion of the general election held November 5, 2013, is \$16,244.99 which will be deducted from the property tax account in February. Each jurisdiction's cost is apportioned based on its registered voter population as a percentage of the total registered voter population of all participating jurisdictions.

The voter's pamphlet cost is \$300.93 which is determined by population, print and non-print factors.

- B. Budget Report-January, 2014
King County report unavailable.
- C. Legal Usage-January, 2014
January 7.4 hours; YTD 7.4
- D. King County Investment Pool Performance-December, 2013
King County Investment Pool .50%.
- E. Approval of December 2013 Vouchers and Remittances
Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims required by RCW 42.24.090 have been recorded on a list that has been made available to the Board. As of December 31, 2013, the Board by a unanimous vote does approve for payment of those vouchers described as follows:

Expense Fund

December Vouchers	9585-9588	\$3,844.25
December Remittances		\$4,597.97

10. Adjourn

The meeting was adjourned at 6:50 p.m.

ATTEST:

Bridget Weaver, District Secretary
King County Fire Protection District 34