

KING COUNTY FIRE PROTECTION DISTRICT 34
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BOARD OF COMMISSIONERS
Peter Lucarelli, Chairman
Thomas Johnston, Vice-Chair
Fred Shanafelt
Bridget Weaver, Secretary

Tommy Smith, Fire Chief

KING COUNTY FIRE DISTRICT 34
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
January 14, 2014

1. Oath of Office for Elected Commissioner Johnston

Commissioner Johnston was sworn in as King County Fire District 34 Commissioner, Position #2, for a six-year term, expiring December 31, 2019.

2. Call to Order-Regular Meeting

The regular meeting of the Board of Commissioners was held at 15670 N.E. 85th St., Redmond, WA on January 14, 2014. The meeting was called to order at 5:30 p.m. by Chairman Lucarelli.

3. Roll Call

Present: Commissioner Lucarelli, Commissioner Johnston, Commissioner Shanafelt

Others Attending:

Kinnon Williams, Attorney

Russ Albertson, Deputy Chief

Bridget Weaver, District Secretary

4. Approval of Agenda

Add 10: B: CIAW Insurance Review

Add 11 D: Address Editor Database

Motion made by Commissioner Johnston to approve the January 14, 2014 agenda as amended. Motion seconded by Commissioner Shanafelt. Motion passed unanimously.

5. Approval of Minutes

Motion made by Commissioner Johnston to approve the December 17, 2013 meeting minutes. Motion seconded by Commissioner Shanafelt. Motion passed unanimously.

Motion made by Commissioner Johnston to approve the January 08, 2014 special meeting minutes. Motion seconded by Commissioner Shanafelt. Motion passed unanimously.

6. Public Comments (4 minutes per person)

None.

7. Call for Nomination of 2014 Chair

Motion made by Commissioner Shanafelt to nominate Commissioner Lucarelli as 2014 Chairman of the Board of Commissioners. Motion seconded by Commissioner Johnston. Hearing no more nominations, the nominations were closed.

Commissioner Lucarelli called for the vote. Commissioner Lucarelli was unanimously approved as Chair.

8. Call for Nomination of 2014 Vice-Chair

Motion made by Commissioner Lucarelli to nominate Commissioner Johnston as 2014 Vice-Chair- of the Board of Commissioners. Motion seconded by Commissioner Shanafelt. Hearing no more nominations, the nominations were closed.

Commissioner Lucarelli called for the vote. Commissioner Johnston was unanimously approved as Vice-Chair.

9. Reports of City of Redmond

- A. WSRB Rating
Final report is not available. The WSRB representative will work with Todd Short, Assistant Fire Marshall, to define criteria for minimal inspections. The ratings will not be affected by King County's quality of past inspections.
- B. All Station Maintenance Report Results
The Facility Condition Assessment indicates that, overall, Stations 11, 12, 13, 14 and 18 are in fair condition; Station 17 is in good condition.

Commissioner Lucarelli requested a copy of the final report to use for budgeting FD34's capital reserve fund.
- C. Commercial Inspections/Interlocal Agreement
No updates.
- D. HB 1756 Reporting Status/Response Time Map
Drew Defazio, Lieutenant, will research outside sources to ascertain if additional options are available to produce reports with current call data, rather than six month historical data.
- E. MDC Update
No changes.
- F. Fire Station 13 Staffing
No changes.

10. Reports of Attorney

- A. Records Request
Attorney Williams reported that Richard Stephens, Land Use Attorney, is requesting records, on behalf of his client, pertaining to the access gates on 227th and 60th Avenue N.E. A client is interested in access to the right-of-way and there appears to be some question as to whether a right-of-way exists. King County has jurisdiction over the right-of-way, not FD34.

Secretary Weaver will copy files obtained from Ron Seng, construction consultant, via Attorney Williams, and notify Mr. Stephens when copies are available.
- B. CIAW Insurance Review
FD34 insurance policy was briefly reviewed.

Secretary Weaver will contact Keith Brewe, CIAW Representative, to request his presence at the March 25th board meeting to discuss the District's insurance policy in detail.

11. Reports of Commissioners

- A. Resolution 280-14 2014 Pay Plan Market Adjustment Increase

Motion made by Commissioner Shanafelt to approve a 2.00% market adjustment increase to the 2013 pay plans in addition to the .97% increase previously approved on December 17, 2013 meeting for a total increase of 2.97% effective January 1, 2014. Motion seconded by Commissioner Johnston. Motion passed unanimously.

- B. WFCA Legislative Report
Report reviewed.
- C. 2014 Objectives and Action Plan Status Report
Report reviewed.
- D. Address Editor Program-Johnston
Commissioner Johnston demonstrated the address editor program that he developed to enable addresses to be edited in the King County Assessor's database which is used for the FD34 burn permits.

Commissioner Johnston will download the files to the office computer and Secretary Weaver's laptop computer.

12. Reports of District Secretary

- A. Data Imagery 2014 Invoice
Invoice reviewed.
- B. Budget Report-December, 2013
Report reviewed.
- C. Legal Usage-December, 2013
December 6.4 hours; YTD 86.6
- D. King County Investment Pool Performance-November, 2013
King County Investment Pool .46%.
- E. Approval of December 2013 Vouchers and Remittances (Not Available)
Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims required by RCW 42.24.090 have been recorded on a list that has been made available to the Board. As of November 30, 2013, the Board by a unanimous vote does approve for payment of those vouchers described as follows:

Expense Fund	December Vouchers	Not Available
	December Remittances	

13. Adjourn

The meeting was adjourned at 7:00 p.m.

ATTEST:

Bridget Weaver, District Secretary
King County Fire Protection District 34