

KING COUNTY FIRE PROTECTION DISTRICT 34
8450 161st Avenue N.E.
Redmond, WA 98052
(425) 556-2226
Fax: (425) 556-2227
www.kcfd34.org

BOARD OF COMMISSIONERS
Peter Lucarelli, Chair
Thomas Johnston, Vice-Chair
Fred Shanafelt
Bridget Weaver, Secretary

Tommy Smith, Fire Chief

KING COUNTY FIRE DISTRICT 34
BOARD OF COMMISSIONERS
SPECIAL MEETING MINUTES
November 18, 2013

1. Call to Order-Special Meeting

The special meeting of the Board of Commissioners was held at 15670 NE 85th St., Redmond, WA on November 18, 2013. The meeting was called to order at 5:01 p.m. by Chairman Lucarelli.

2. Roll Call

Present: Commissioner Lucarelli, Commissioner Johnston, Commissioner Shanafelt

Others Attending:

Kinnon Williams, Attorney
Bridget Weaver, District Secretary

Tommy Smith, Fire Chief
Russ Albertson, Deputy Fire Chief
Todd Short, Assistant Fire Marshall

3. Approval of Agenda

Added 8H: Approve 2014 Budget

Motion made by Commissioner Johnston to approve the November 18, 2013 agenda as amended. Motion seconded by Commissioner Shanafelt. Motion passed unanimously.

4. Approval of Minutes

Motion made by Commissioner Johnston to approve the October, 14 2013 minutes. Motion seconded by Commissioner Shanafelt. Motion passed unanimously.

5. Public Comments (4 minutes per person)

None.

6. Reports of City of Redmond

A. 3rd Quarter Financial Report
Report reviewed.

B. WRSB Rating Evaluation

Todd Short, Assistant Fire Marshall, anticipates that the rating report will be made available in January.

C. All Station Maintenance Consultation

Redmond has received the consultant's report. Upon completion of review, staff will present the findings to the commissioners.

D. Station Landscape Maintenance

Crews are maintaining the landscaping for now; options with Public Works are still under consideration.

E. Commercial Inspections

Todd Short, Assistant Fire Marshall, reported that Prevention is developing a pre-plan inspection program and identifying staff to perform pre plan inspections, a program overseer and support staff. No new updates are expected until January.

- F. HB 1756 Reporting Status/Response Time Map
Table abbreviations and response times are being reviewed before the Deccan maintenance update can be completed. Commissioner Johnston will be notified of the update completion.
- G. Interlocal Agreement/Annual Fire Inspections
See item E.
- H. MDC Update
Reports showing MDC usage can be produced but the criteria for useful data needs to be established. Reports will then be distributed to operations for review.
- I. Fire Station 13 Staffing
No changes.

7. Reports of Attorney

- A. I-502 Marijuana Legislation

Motion made by Commissioner Shanafelt to approve the adoption of the City of Redmond's Drug Policy 10.40 Alcohol/Drug Use and Dependency as policy for King County Fire District 34. Motion seconded by Commissioner Johnston. Motion passed unanimously.

8. Reports of Commissioners

- A. Strategic Financial Plan Update
Commissioner Johnston presented the revenue forecast report. The housing recovery arrived sooner than expected. Any future interest rate changes could burst any existing real estate bubble thereby affecting assessed valuations. Assessed valuations will most likely grow by 3% in 2014; 2% in 2015, 2016 and 2017.
- B. Resolution 276-13 2014 Limit Factor Increase
Motion made by Commissioner Lucarelli to approve Resolution 276-13 2014 Limit Factor Increase. Motion seconded by Commissioner Shanafelt. Motion passed unanimously.
- C. Resolution 277-13 2014 Property Tax Increase
Motion made by Commissioner Lucarelli to approve Resolution 277-13 2014 Property Tax Increase. Motion seconded by Commissioner Shanafelt. Motion passed unanimously.
- D. Resolution 278-13 2014 Property Tax Levy Request
Motion made by Commissioner Lucarelli to approve Resolution 278-13 2014 Property Tax Levy Request. Motion seconded by Commissioner Shanafelt. Motion passed unanimously.
- E. 2014 Medical and Dental Benefits
Motion made by Commissioner Lucarelli to approve the PPO Plus Medical and PPO Incentive Dental Plan with Orthodontia. Motion seconded by Commissioner Shanafelt. Motion passed unanimously.
- F. Station Maintenance Reserves
Financial reserves for station maintenance will begin to be tracked in the monthly Objectives and Action Plan after the consultant report results is received from Redmond.
- G. 2013 Objectives and Action Plan Status Report

Report reviewed.

H. Approve 2014 Budget

Motion made by Commissioner Johnston to approve the 2014 budget as completed at the November 14, 2013 study session. Motion seconded by Commissioner Lucarelli. Motion passed unanimously.

9. Reports of District Secretary

- A. 2014 City of Redmond Invoice (Information Only)
The second half payment of \$2,938,839.00 to the City of Redmond will be paid in November.
- B. Budget Report-September & October 2013
Reports reviewed.
- C. Legal Usage-October, 2013
October 8.9 hours; YTD 71.4
- D. King County Investment Pool Performance- September, October
September: .50%
October: .47%
- E. Approval of October 2013 Vouchers and Remittances
Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims required by RCW 42.24.090 have been recorded on a list that has been made available to the Board. As of October 31, 2013, the Board by a unanimous vote does approve for payment of those vouchers described as follows:

Expense Fund	October Vouchers	9568 -9577	\$ 7,828.58
	October Remittances		\$ 4,408.11

10. Adjourn

The meeting was adjourned at 6:24 p.m.

ATTEST:

Bridget Weaver, District Secretary
King County Fire Protection District 34