

KING COUNTY FIRE PROTECTION DISTRICT 34  
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**BOARD OF COMMISSIONERS**  
Peter Lucarelli, Chair  
Thomas Johnston, Vice-Chair  
Fred Shanafelt  
Bridget Weaver, Secretary

Tommy Smith, Fire Chief

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KING COUNTY FIRE DISTRICT 34  
BOARD OF COMMISSIONERS  
SPECIAL MEETING MINUTES  
October 14, 2013

- 1. Call to Order-Public Hearing Regarding 2014 Proposed Revenues and Tax Levy**  
The special meeting of the Board of Commissioners was held at Fire Station 17, located at 16917 N.E. 116th St., Redmond, WA on October 14, 2013. The meeting was called to order at 5:30 p.m. by Chairman Lucarelli.
  - 2. Roll Call**  
Present: Commissioner Lucarelli, Commissioner Johnston, Commissioner Shanafelt  
  
Others Attending:  
Kinnon Williams, Attorney  
Bridget Weaver, District Secretary  
Russ Albertson, Deputy Fire Chief  
Todd Short, Assistant Fire Marshall  
Mark Freymuth, Lieutenant
  - 3. Approval of Agenda**  
  
**Motion made by Commissioner Johnston to approve the October 14, 2013 agenda.  
Motion seconded by Commissioner Shanafelt. Motion passed unanimously.**
  - 4. Public Comments (4 minutes per person)**  
None-no citizens were present.
  - 5. 2013 Budget Review**
    - no cost overruns (a \$20,000 increase was approved in September, 2013 for communications)
    - no significant expenditure increases
  - 6. Proposed 2014 Revenues And Tax Levy**
    - maximum statutory levy at the maximum rate of \$1.50 is \$6,879,589
    - the increase over last year is \$624,512 or 9.98%, excluding new construction--\$785,000 including new construction.
  - 7. Adjournment**  
The public hearing was adjourned at 5:35 p.m.
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**1. Call to Order-Special Meeting**

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**2. Roll Call**

Present: Commissioner Lucarelli, Commissioner Johnston, Commissioner Shanafelt

Others Attending:

Kinnon Williams, Attorney

Bridget Weaver, District Secretary

Russ Albertson, Deputy Fire Chief

Todd Short, Assistant Fire Marshall

Mark Freymuth, Lieutenant

**3. Approval of Agenda**

**Motion made by Commissioner Johnston to approve the October 14, 2013 agenda.  
Motion seconded by Commissioner Shanafelt. Motion passed unanimously.**

**4. Approval of Minutes**

A. Regular Meeting Minutes-September 24, 2013

**Motion made by Commissioner Shanafelt to approve the September 24, 2013 minutes.  
Motion seconded by Commissioner Johnston. Motion passed unanimously.**

**5. Public Comments (4 minutes per person)**

None

**6. Reports of City of Redmond**

A. WRSB Rating Evaluation

Todd Short, Assistant Fire Marshall, reported that WSRB conducted on-site visits to gather information for the insurance rating and explained various aspects of the rating process. A preliminary report will be issued and the District and the City will be given an opportunity to correct deficiencies, if any, before a final rating is issued.

B. All Station Maintenance Consultation

A consultant has been hired by Redmond to perform inspections of all stations to evaluate their maintenance needs. The evaluation has been completed; the report is forthcoming.

C. 3<sup>rd</sup> Quarter Call Volume Report

Report reviewed.

D. Station Landscape Maintenance

Redmond continues to evaluate various options to determine who will perform the station landscape maintenance duties.

E. Commercial Inspections

Todd Short, Assistant Fire Marshall, reported that Prevention is in the initial stages of creating a pre-plan program. Commissioner Lucarelli reiterated that timely inspections are a very important part of public safety.

F. HB 1756 Reporting Status/Response Time Map

Table abbreviations and response times are being reviewed before the Deccan maintenance update can be completed.

G. Interlocal Agreement/Annual Fire Inspections

No updates.

- H. MDC Update  
Connectivity issues have improved but continue to remain an issue. Redmond continues to explore MDC software program options.
- I. Fire Station 13 Staffing  
No changes.

## 7. Reports of Attorney

- A. I-502 Marijuana Legislation

**Attorney Williams will contact City of Redmond Human Resources to discuss their policies on marijuana use and make a recommendation to Fire District 34 at the next meeting.**

## 8. Reports of Commissioner

- A. Revised Services Contract Addendum

**Motion made by Commissioner Shanafelt to approve Addendum 1 to Emergency Services Operating Agreement Between The City of Redmond and King County Fire Protection District 34, "Paragraph XI. District Employee and Sub-Paragraph IXD (1) under Financing/District Credits are hereby stricken. Any and all costs for the wages and benefits of a replacement employee hired by the City of Redmond shall be agreed to annually as part of the annual budgeting process established by the parties." Motion seconded by Commissioner Johnston. Motion passed unanimously.**

- B. 2014 Williams & Williams Service Agreement

**Motion made by Commissioner Johnston to approve the 2014 Williams & Williams Service Contract with Fire District 34. Motion seconded by Commissioner Shanafelt. Motion passed unanimously.**

- C. 2013 Objectives and Action Plan Status Report  
Report reviewed.

## 9. Reports of District Secretary

- A. Budget Report-September, 2013  
Report not available
- B. Legal Usage-September, 2013  
August 6.6 hours; YTD 62.5
- C. King County Investment Pool- September  
Report not available
- D. Approval of August 2013, September Vouchers and Remittances  
Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims required by RCW 42.24.090 have been recorded on a list that has been made available to the Board. As of September 30, 2013, the Board by a unanimous vote does approve for payment of those vouchers described as follows:

Expense Fund	September Vouchers	9561-95670	\$ 5,440.26
	August Remittances		\$ 7,956.30
	September Remittances		\$ 5,364.92

**10. Adjourn**

The meeting was adjourned at 6:20 p.m.

ATTEST:

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Bridget Weaver, District Secretary  
King County Fire Protection District 34