

KING COUNTY FIRE PROTECTION DISTRICT 34
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BOARD OF COMMISSIONERS
Peter Lucarelli, Chair
Thomas Johnston, Vice-Chair
Fred Shanafelt
Bridget Weaver, Secretary

Ron Gibson, Interim Fire Chief

KING COUNTY FIRE DISTRICT 34
BOARD OF COMMISSIONERS
SPECIAL MEETING MINUTES
July 29, 2013

1. Call to Order-Special Meeting

The special meeting of the Board of Commissioners was held at Redmond City Hall, located at 15670 N.E. 85th St., Redmond, WA on July 29, 2013. The meeting was called to order at 5:30 p.m. by Chairman Lucarelli.

2. Roll Call

Present: Commissioner Lucarelli, Commissioner Johnston, Commissioner Shanafelt

Others Attending:

Kinnon Williams, Attorney
Bridget Weaver, District Secretary

Chief Gibson absent
Battalion Chief Albertson absent
John Stockman, PAL Union #2829

3. Approval of Agenda

- Added 6I: Follet Fire-Johnston

Motion made by Commissioner Lucarelli to approve the July 29, 2013 agenda as amended. Motion seconded by Commissioner Johnston. Motion passed unanimously.

4. Approval of Minutes

- A. Regular Meeting Minutes-June 25, 2013

Motion made by Commissioner Shanafelt to approve the June 25, 2013 minutes as amended. Motion seconded by Commissioner Johnston. Motion passed unanimously.

5. Public Comments

John Stockman, Union #2829 Political Action Liaison, asked the commissioners if they would provide three new A-board signs to advertise the availability of online burn permits and address signs on the FD34 website. The commissioners agreed.

Secretary Weaver will have the A-board signs made and distributed to the stations.

6. Reports of City of Redmond

- A. Administrative Assistant Position Update
Not available.
- B. 2013 Qtr 1 Call Volume Report (Revised)
Not available.
- C. 2013 Qtr 2 Call Volume Report
Report reviewed.
- D. Commercial Inspections
Not available.

- E. HB 1756 Reporting Status
According to Secretary Weaver, NORCOM has now provided data to Deccan in the necessary correct format. It is anticipated that Deccan will be able to provide its maintenance update in late August.
- F. Interlocal Agreement/Annual Fire Inspections
Not available.
- G. MDC Update
Not available.
- H. Fire Station 13 Staffing
Not available.
- I. Follet Fire
Commissioner Johnston reported that a residential home fire located in the Union Hill area occurred while the family was on vacation. A neighbor notified the fire department of smoke. The home was a complete loss and a cat perished but dogs were rescued.

7. Reports of Attorney

- A. Corridor Access Agreement
Dan Drovdaahl hasn't reported back to Attorney Williams regarding proposed revisions to the access gate agreement. It is anticipated that the Union Ridge board members will meet again in the fall to review the current agreement.
- B. Road Tax 1st Half 2013

Secretary Weaver will contact Mike Bailey, Redmond Finance Director, to facilitate an inter-fund transfer for road taxes collected by the district and owed to Redmond due to a Redmond annexation.

8. Reports of Commissioner

- A. Carl Hartig Memorial Fund Policy Discussion-All
After discussion and focus upon the correspondence from the state auditor's office that clearly stated donated funds must be used for district purposes only and use of the donated funds for benevolent purposes would be considered a gifting of public funds, a consensus was reached among the commissioners that the donated funds shall remain in the reserve fund account.
- B. 2013 Objectives and Action Plan Status Report
Report reviewed.

9. Reports of District Secretary

- A. FD34 Letterhead and Stationary Options

Secretary Weaver will use Microsoft Word templates to create FD34 letterhead and envelopes.

- B. FD34 Apparel & Badges
Discussion ensued.

Secretary Weaver will present additional options for clothing; Commissioner Lucarelli will bring a sample badge to the next meeting.

- C. Legal Usage-June, 2013
June 7.6 hours; YTD 46.2.
- D. Budget Report-June, 2013
Report reviewed.

E. Approval of June 2013 Vouchers and Remittances

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims required by RCW 42.24.090 have been recorded on a list that has been made available to the Board. As of June 31, 2013, the Board by a unanimous vote does approve for payment of those vouchers described as follows:

Expense Fund	June Vouchers	9537-9545	\$ 2,945,437.75
Remittances	June		\$ 9,614.60

F. King County Investment Pool: June 0.51%

10. Adjourn

The meeting was adjourned at 7:10 p.m.

ATTEST:

Bridget Weaver, District Secretary
King County Fire Protection District 34