

KING COUNTY FIRE PROTECTION DISTRICT 34
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BOARD OF COMMISSIONERS
Peter Lucarelli, Chair
Thomas Johnston, Vice-Chair
Fred Shanafelt
Bridget Weaver, Secretary

Ron Gibson, Interim Fire Chief

KING COUNTY FIRE DISTRICT 34
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
August 27, 2013

1. Call to Order-Regular Meeting

The regular meeting of the Board of Commissioners was held at Redmond City Hall, located at 15670 N.E. 85th St., Redmond, WA on August 27, 2013. The meeting was called to order at 5:30 p.m. by Chairman Lucarelli.

2. Roll Call

Present: Commissioner Lucarelli, Commissioner Shanafelt
Excused Absence: Commissioner Johnston

Others Attending:

Kinnon Williams, Attorney
Bridget Weaver, District Secretary

Ron Gibson, Interim Fire Chief
Russ Albertson, Deputy Chief
Joe McGrath, Finance Officer

3. Approval of Agenda

Motion made by Commissioner Shanafelt to approve the August 27, 2013 agenda as amended. Motion seconded by Commissioner Lucarelli. Motion passed unanimously.

4. Approval of Minutes

A. Special Meeting Minutes-July 29, 2013

Motion made by Commissioner Shanafelt to approve the July 29, 2013 minutes. Motion seconded by Commissioner Lucarelli. Motion passed unanimously.

5. Public Comments

None.

6. Reports of City of Redmond

A. Station 18 Landscaping

The homeowners' association made a request to supply volunteer help for landscaping maintenance at Station 18 in order to improve its appearance. Redmond is currently considering their budget and available options for hiring a landscape maintenance company--the firefighters only perform light cleaning duties, not repairs or maintenance.

B. Administrative Assistant Position Update

The net impact to FD 34 will be a cost of \$18,083, if the Administrative Assistant position is fully funded by Redmond. While the increase would be reflected in the billing to the District, the decrease would be reflected in the District's operating expenses. Discussion ensued regarding the contract language and if a memorandum of understanding will be required.

Attorney Williams will contact Jane Christenson, Deputy Assistant, to discuss the contract issues.

- C. 2013 Qtr 1 Call Volume Report (Revised)
Report reviewed.
- D. 2013 Qtr 2 Call Volume Report
Report reviewed.
- E. Commercial Inspections
No new updates.
- F. HB 1756 Reporting Status/Response Time Map/Deccan Conference
Deccan has received the data from NORCOM. One table needs updating then Deccan will begin the August maintenance update.

Deputy Chief Albertson, Joe McGrath and Dawn DeLoach attended the Deccan conference. Albertson reported that good networking contacts were formed. Additionally, a new program was introduced that Redmond might utilize.

The Commissioners and Redmond staff discussed the lack of uniform response time standards among neighboring jurisdictions.

- G. Interlocal Agreement/Annual Fire Inspections
No new updates.
- H. MDC Update
Redmond is considering using a different mobile data computer product—possibly an IPAD with live time GIS. The IPAD would mount in the visor or other area of the rig. InterAct or Redmond's GIS are possible mapping system options.
- I. Fire Station 13 Staffing
No changes.

7. Reports of Attorney

- A. Corridor Access Agreement

Attorney Williams will contact Dan Drov Dahl for a status update on the agreement.

8. Reports of Commissioner

- A. Meeting Date Change-Lucarelli
Motion made by Commissioner Lucarelli to change the October 22nd meeting date to Monday, October 14th. Motion seconded by Commissioner Shanafelt. Motion passed unanimously.

Motion made by Commissioner Shanafelt to change the November 26nd meeting date to Monday, November 18th. Motion seconded by Commissioner Lucarelli. Motion passed unanimously.

Motion made by Commissioner Shanafelt to change the January 28nd meeting date to January 14th. Motion seconded by Commissioner Lucarelli. Motion passed unanimously.

- B. 2013 Objectives and Action Plan Status Report
Report reviewed.

9. Reports of District Secretary

- A. WFCFA Conference Oct 23-26

Motion made by Commissioner Shanafelt to authorize Secretary Weaver to attend the WFCFA Conference held in Pasco, WA, October 23-26th. Motion seconded by Commissioner Lucarelli. Motion passed unanimously.

B. A-Board Signs

Motion made by Commissioner Lucarelli to post a public notice at each station, informing the public of the availability of online burn permits and address signs in lieu of purchasing A-Board signs due to possible theft of signs and economic efficiency. Motion seconded by Commissioner Shanafelt. Motion passed unanimously.

C. FD34 Apparel & Badges

Secretary Weaver will contact Clayton, Blumenthal's representative, to begin ordering shirts with FD34 logo and names, in addition to ordering name badges.

D. Legal Usage-July, 2013
July 4.2 hours; YTD 50.4.

E. Budget Report-July, 2013
Report reviewed.

F. Approval of July 2013 Vouchers and Remittances
Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims required by RCW 42.24.090 have been recorded on a list that has been made available to the Board. As of July 31, 2013, the Board by a unanimous vote does approve for payment of those vouchers described as follows:

Expense Fund	July Vouchers	9546-9551	\$	5,297.84
Remittances	July		\$	12,879.51

G. King County Investment Pool: July 0.53%

10. Adjourn

The meeting was adjourned at 7:10 p.m.

ATTEST:

Bridget Weaver, District Secretary
King County Fire Protection District 34