

KING COUNTY FIRE PROTECTION DISTRICT 34
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BOARD OF COMMISSIONERS
Peter Lucarelli, Chair
Thomas Johnston, Vice-Chair
Fred Shanafelt
Bridget Weaver, Secretary

Ron Gibson, Interim Fire Chief

KING COUNTY FIRE DISTRICT 34
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
June 25, 2013

1. Call to Order-Regular Meeting

The regular meeting of the Board of Commissioners was held at Redmond City Hall, located at 15670 N.E. 85th St., Redmond, WA on June 25, 2013. The meeting was called to order at 5:30 p.m. by Chairman Lucarelli.

2. Roll Call

Present: Commissioner Lucarelli, Commissioner Johnston, Commissioner Shanafelt

Others Attending:

Russ Albertson, Deputy Chief
Joe McGrath, Fire Finance Director
Tom Langton, Captain

Kinnon Williams, Attorney
Bridget Weaver, District Secretary

3. Approval of Agenda

- Added 6I: Roadway Concern at NE 64th St. and 224th to 225th Ave NE

Motion made by Commissioner Johnston to approve the June 25, 2013 agenda as amended. Motion seconded by Commissioner Shanafelt. Motion passed unanimously.

4. Approval of Minutes

- A. Regular Meeting Minutes-May 28, 2013

Motion made by Commissioner Shanafelt to approve the May 28, 2013 minutes. Motion seconded by Commissioner Johnston. Motion passed unanimously.

5. Public Comments

None

6. Reports of City of Redmond

- A. Fire Chief Search-Lori Brown/Kim Bacchus

Lori Brown, Human Resources Program Manager, and Kim Bacchus, Human Resources Generalist, reported that the job announcement for the Redmond fire chief opening was posted on the city website June 1, 2013. The deadline for submittal of applications is July 1st; interviews will be scheduled for July 22-24th; selection of a chief is scheduled in August with an anticipated start date of September 1st.

- B. Administrative Assistant Position

Chief Gibson reported that human resources have approved the transfer of the Fire District 34 administrative assistant position to the city of Redmond. Job description details are currently being determined. A memorandum of understanding to the City/District contract will be drafted after job description details are finalized.

Commissioners Johnston and Shanafelt requested that the differences between the 10% District cost of the position and the 22% overhead administrative cost be calculated and presented at the next meeting.

- C. 2013 Qtr 1 Call Volume Report
Report reviewed.

Commissioner Lucarelli made a request for data to be reflected by trend in the next report.

- D. Commercial Inspections
No new updates.

- E. HB 1756 Reporting Status
NORCOM has not provided a current data update to Deccan; NORCOM is not able to convert the data file to a format that Deccan can use.

Deputy Chief Albertson will contact the supervisor at NORCOM in an effort to resolve the issue.

- F. Interlocal Agreement/Annual Fire Inspections
No new updates.

- G. MDC Update
Cell service has improved as rigs enter the station now that power supplies have been installed.

- H. Fire Station 13 Staffing
No changes.

- I. Road Closure Concern at NE 64th St. and 224th to 225th Ave NE
Deputy Chief Albertson reported that Stan Noble, Deputy Fire Marshall, visited the site and determined that the road is a not a primary access road but a secondary access road that does not require emergency service access. No further action is required.

7. Reports of Attorney

- A. Union Ridge Estates Agreement

The agreement was revised to state that Union Ridge Estates can leave the access gate open temporarily or permanently as long as emergency access is not impeded or prohibited.

Union Ridge Estates board members will review the agreement at their next board meeting. Attorney Williams will report the outcome at the next FD34 board meeting.

8. Reports of Commissioner

- A. Carl Hartig Memorial Fund Policy Discussion-All

The commissioners discussed the terms and procedures for distributing funds to needy families. The resolution will be revised.

- B. Resolution 276-13 Donated Funds

No action taken. Attorney Williams will revise the draft resolution for review at the July 23rd meeting. (Meeting date later changed to July 29, 2013).

- C. 2013 Objectives and Action Plan Status Report
Report reviewed.

9. Reports of District Secretary

- A. FD34 Apparel

Secretary Weaver will research sources for commissioner badges. Commissioner Lucarelli and Secretary Weaver will visit clothing stores.

- B. Legal Usage-May, 2013
May 10.3 hours; YTD 38.6.
- C. Budget Report-May, 2013
Report reviewed.
- D. Approval of May 2013 Vouchers and Remittances
Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims required by RCW 42.24.090 have been recorded on a list that has been made available to the Board. As of May 31, 2013, the Board by a unanimous vote does approve for payment of those vouchers described as follows:

Expense Fund	May Vouchers	9532-9535	\$ 19,320.21
Remittances	May		\$ 10,506.12

- E. King County Investment Pool: May 0.44%
- F. Commissioners' Compensation Increase
Effective July 1, 2013, RCW 52.14.010 provides that payment of compensation for each board member shall be at a rate of \$114 per day (\$10,994) per year.

10. Adjourn

The meeting was adjourned at 7:06 p.m.

ATTEST:

Bridget Weaver, District Secretary
King County Fire Protection District 34