

KING COUNTY FIRE PROTECTION DISTRICT 34
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BOARD OF COMMISSIONERS
Peter Lucarelli, Chair
Thomas Johnston, Vice-Chair
Fred Shanafelt
Bridget Weaver, Secretary

Ron Gibson, Interim Fire Chief

KING COUNTY FIRE DISTRICT 34
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
February 26, 2013

1. Call to Order-Regular Meeting

The regular meeting of the Board of Commissioners was held at Redmond City Hall, located at 15670 N.E. 85th St, Redmond, WA on February 26, 2013. The meeting was called to order at 5:30 p.m. by Vice-Chair Johnston.

2. Roll Call

Present: Commissioner Johnston, Commissioner Shanafelt
Excused Absence: Commissioner Lucarelli

Others Attending:

Ron Gibson, Interim Fire Chief
Russ Albertson, Deputy Chief
Malisa Files, Finance Director

Joe McGrath, Fire Finance Director
Kinnon Williams, Attorney
Bridget Weaver, District Secretary
John Stockman, Political Action Liaison

3. Approval of Agenda

Added 8C: Policies and Procedures Manual-Shanafelt
Added 9G: Online Storage-Weaver
Added 9H: Reschedule April 25th Meeting

Motion made by Commissioner Johnston to approve the February 26, 2013 agenda as amended. Motion seconded by Commissioner Shanafelt. Motion passed unanimously.

4. Approval of Minutes

Motion made by Commissioner Johnston to approve the January 22, 2013 minutes. Motion seconded by Commissioner Shanafelt. Motion passed unanimously.

5. Public Comments

John Stockman, Redmond Fire Fighter Union Local Representative, introduced himself and commented that he attended the Regional Fire Authority Sorrie meeting in January. The local union is neither for nor against a regional fire authority at this time.

6. Reports of City of Redmond

- A. Executive Session 42.30.140 (4) (a) Collective Bargaining with Employee Organization
Item moved to the April 23rd meeting.
- B. Redmond Preliminary Biennium Report
The books are not yet closed for 2012; however, the current data shows the fire department expenditures as 4% under budget. Fire Station 17 construction expenditures comprised 85% of the capital improvement budget.
- C. Commercial Inspections
No updates.

- D. Fire Station 13 Staffing
No changes.
- E. HB 1756 Reporting Status
Deputy Chief Albertson reported that maps are in their final stages of development. Deccan and Redmond IT are working together to finalize boundary and geo code data. Neighboring jurisdictions will be surveyed for their response time goals in urban and suburban areas.
- F. Interlocal Agreement/Annual Fire Inspections
No new updates.
- G. MDC Update
Coverage has been slightly inconsistent as rigs enter the stations and switch from cellular to WI-FI. AT & T has now replaced Sprint as the cellular provider. Commissioner Johnston suggested that it would be worth researching Verizon as a provider.

7. Reports of Attorney

- A. 2013 Pro-rationing of District Levy
King County Department of Assessments informed the District that the aggregate limit had been exceeded in portions of Fire District 34 for 2013 property taxes and the rate recalculation required by law would have resulted in a reduction in the Fire District's levy had it not been for the language in Resolution #270-12. Therefore, the Assessor's Office restored \$0.19166 of the District's pro rationed regular rate to \$1.50 for the 2013 tax year.

Commissioner Johnston thanked Attorney Williams for his work on Resolution #270-12.

8. Reports of Commissioner

- A. King County Financial Meeting-Shanafelt
Commissioner Shanafelt attended the Annual King County Investment Pool meeting. He reported that we received two commercial judgment settlements in 2012. Two additional trials will be held with the first trial scheduled to begin in May, 2013. King County is predicting slow growth in 2013 with a 1% decrease in assessed valuations and a 2% inflation rate. It is anticipated that assessed valuations should begin to increase in 2014.
- B. 2013 Objectives and Action Plan Status Report
Report reviewed and updated.
- C. Policies and Procedure Manual-Shanafelt
Commissioner Shanafelt noted that several edits were required. Edits were reviewed and discussed.

Secretary Weaver will edit the manual as discussed.

9. Reports of District Secretary

- A. Website Update
Commissioner Johnston will finalize the details to close the current website and subsequently notify Secretary Weaver. An additional "add-on" for approximately \$250 is needed in order to create recurring events in the calendar. The new website will then be ready to go live.
- B. 2010-2011 Audit
The state audit is scheduled to begin March 11, 2013. Commissioner Shanafelt will attend the entrance conference relative to the audit.
- C. Budget Report-January 2013
Secretary Weaver will revise the January report to correct the property tax budget amount and the Williams & Williams expenditure category.
- D. Legal Usage
January, 2013: 10.8 hours; YTD: 10.8 hours.

E. King County Investment Pool: January 0.56%

F. Approval of January, February 2013 Vouchers and January Remittances

Expense Fund	January Vouchers	9504-9510	\$ 5,982.40
	February Vouchers	9511-9515	\$ 5,009.55
Remittances	January		\$ 10,210.68

G. Online Storage

Options for online storage were discussed. Due to the length of time that a full computer backup requires, Commissioner Johnston preferred to purchase a safe in which an external hard drive can be stored. The safe will be disaster proof.

Secretary Weaver will research the costs and features of safes.

H. Request to Change April 25th Meeting Date

Commissioner Lucarelli requested, via email, a change of date for the April 25th board meeting. It was agreed upon to reschedule the April 25th meeting to April 9th.

Secretary Weaver will follow-up with room reservation details.

10. Adjourn

The meeting was adjourned at 7:02 p.m.

ATTEST:

Bridget Weaver, District Secretary
King County Fire Protection District 34