

KING COUNTY FIRE PROTECTION DISTRICT 34
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BOARD OF COMMISSIONERS
Peter Lucarelli, Chair
Thomas Johnston, Vice-Chair
Fred Shanafelt
Bridget Weaver, Secretary

Kevin Donnelly, Fire Chief

KING COUNTY FIRE DISTRICT 34
BOARD OF COMMISSIONERS
SPECIAL MEETING MINUTES
December 11, 2012

1. Call to Order Special Meeting

The special meeting of the Board of Commissioners was held at Redmond City Hall, located at 15670 N.E. 85th St, Redmond, WA on December 11, 2012. The meeting was called to order at 5:00 p.m. by Chair Lucarelli.

2. Roll Call

Present: Commissioner Lucarelli, Commissioner Shanafelt
Commissioner Johnston arrived at 5:12 p.m.

Others Attending:

Kevin Donnelly, Fire Chief	Kinnon Williams, Attorney (arrived at 5:05 p.m.)
Russ Albertson, Deputy Chief	Bridget Weaver, District Secretary
Joe McGrath, Finance Director	
Jane Christenson, Assistant to Mayor	(arrived at 5:25 p.m.)
Kerry Sievers, Human Resources Director	(arrived at 5:25 p.m.)

3. Approval of Agenda

Move Executive Session RCW 42.30.140 (4) (a) contract negotiations from item #6 to item #9.

Motion made by Commissioner Shanafelt to approve the agenda as presented. Motion seconded by Commissioner Lucarelli. Motion passed unanimously.

4. Approval of Minutes

Motion made by Commissioner Shanafelt to approve the November 13, 2012 study session minutes as amended. Motion seconded by Commissioner Lucarelli. Motion passed unanimously.

Motion made by Commissioner Lucarelli to approve the November 27, 2012 regular meeting minutes as presented. Motion seconded by Commissioner Shanafelt. Motion passed unanimously.

5. Public Comments

None

6. Reports of City of Redmond

A. Commercial Inspections

Commissioner Lucarelli asked if it is possible for Station 18 staff to verify the addresses on the commercial inspection list and for an estimated cost to perform inspections.

Deputy Chief Albertson will direct staff to verify commercial addresses.

- B. Fire Station 13 Staffing
Staffing remains at two persons and an aid car.
- C. HB 1756 Reporting Status
City of Redmond staff continues to work with Redmond Geographical Information Systems and Dawn DeLoach to determine data criteria.
- D. Interlocal Agreement/Annual Fire Inspections
No new updates.
- E. MDC's
MDC are in use throughout the department using Mobile Rescue. Two Sprint AirCards failed and the replacement cards have a long lead time. Since there is similar coverage with the AT&T cards that were under test and they were available within two business days, these cards were chosen. Consequently there are now two units using AT&T.

Santa Truck tracking (<http://gis.redmond.gov/Santa>) is now possible from the core connectivity components in place in all units. This is a pilot program for mapping all of vehicles for "Live" internal viewing.

7. Reports of Commissioners

- A. Revised 2013 Medical and Dental Rates

Due to an oversight in the previous calculations for medical and dental rates, the premiums for medical and dental benefits were revised. Consequently, the rates increased an additional \$92 a month for the PPO Plus premiums. Secretary Weaver presented the revised calculations.

Motion made by Commissioner Johnston to approve the PPO Plus medical plan and Washington Dental Service plan with employees contributing 25% to the spouse premium. Motion seconded by Commissioner Shanafelt. Motion passed unanimously.

- B. Final Policies and Procedures Manual

Item tabled until the January 22nd regular board meeting.

- C. Resolution 273-12 2013 Pay Plans

Motion made by Commissioner Johnston to approve Resolution 273-12 adopting a 1.5% increase in the Fire District Pay Plan for Administrative Assistant salary range for A0-1 and Administrative Assistant/District Secretary A0-3, effective January 1, 2013. Motion seconded by Commissioner Shanafelt. Motion passed unanimously.

- D. Resolution 274-12 2013 Meeting Dates

Motion made by Commissioner Lucarelli to approve Resolution 274-12 setting the time and dates for the King County Fire District 34 2013 board meetings. Motion seconded by Commissioner Johnston. Motion passed unanimously.

- E. 2012 Objectives and Action Plan Status
Report reviewed and goals updated for 2013.

- F. Review Website Content

Photo resolutions were not compatible with the header on the new website. Secretary Weaver will investigate the source of the photos to see if any adaptations can be made. Commissioner Johnston will call Eric and Rusty George to resolve the burn permit and address forms issues.

8. Reports of District Secretary

A. Budget Report

The November budget report was not available from King County.

B. Rusty George Invoices

Invoices reviewed. The contract amount with Rusty George for website development is \$30,350-\$34,550. November spending \$1,060: Total year-to-date spending is \$18,920.82

C. Legal Usage

November, 2012: 3.5 hours; YTD: 58.1 hours

D. King County Investment Pool: November report not available

E. Approval of November 2012 Vouchers and Remittances

Expense Fund Vouchers	9487-9494	\$ 3,259,901.42
Remittances		\$ 9,374.80

9. Reports of Attorney

A. **Executive Session RCW 42.30.140 (4) (a) (b) contract negotiations**

According to RCW 42.30.140 (4) (a) (b) the Chair announced the board would convene for an executive session at 5:27 p.m. for thirty three minutes to discuss contract negotiations. The board came out of executive session at 6:00 p.m.

The Chairman stated that the board would like Fire Station 13 staffing to return to the original number of three personnel from the current number of two; however, it did not appear feasible at this time. The board will continue to monitor this issue.

10. Adjourn

The meeting was adjourned at 6:24 p.m.

ATTEST:

Bridget Weaver, District Secretary
King County Fire Protection District 34