

KING COUNTY FIRE PROTECTION DISTRICT 34
8450 161st Avenue N.E.
Redmond, WA 98052
(425) 556-2226
Fax : (425) 556-2227
www.kcfd34.org

BOARD OF COMMISSIONERS
Peter Lucarelli, Chair
Thomas Johnston, Vice-Chair
Fred Shanafelt
Bridget Weaver, Secretary

Kevin Donnelly, Fire Chief

**KING COUNTY FIRE DISTRICT 34
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
September 14, 2012**

1. Call to Order-Regular Meeting

The regular meeting of the Board of Commissioners was held at Redmond City Hall, located at 15670 N.E. 85th St, Redmond, WA on September 14, 2012. The meeting was called to order at 11:30 a.m. by Chair Lucarelli.

2. Roll Call

Present: Commissioner Lucarelli, Commissioner Johnston, Commissioner Shanafelt

Others Attending:

Kevin Donnelly, Fire Chief

Russ Albertson, Deputy Chief

Bill Newbold, Deputy Chief

Jane Christenson, Assistant to Mayor

Joe McGrath, Finance Director

Kinnon Williams, Attorney

Bridget Weaver, District Secretary

3. Approval of Agenda

Add to agenda: Change October meeting date from October 23rd to October 24th at 6:00 p.m.

Motion made by Commissioner Shanafelt to approve the agenda and amended meeting dates. Motion seconded by Commissioner Johnston. Motion passed unanimously.

4. Approval of Minutes

Add 8D: Commissioner Johnston presented Financial Projections 2012-2018 report.

Motion made by Commissioner Lucarelli to approve the August 23, 2012 minutes. Motion seconded by Commissioner Shanafelt. Motion passed unanimously.

5. Public Comments –

Jane Christenson, Assistant to Mayor, informed the Commissioners that she will be attending an upcoming meeting to be held regarding the current consolidated efforts of various agencies to merge North East King County Regional Public Safety Communication Agency (NORCOM) and Eastside Public Safety Association (EPSCA). Ms. Christenson will keep the Commissioners updated as to the outcome.

6. Reports of City of Redmond

A. Fire Station 13 Staffing

Staffing remains at two persons and an aid car.

B. HB 1756 Reporting Status

Draft report will be available in October.

C. Interlocal Agreement/Annual Fire Inspections

No new updates.

D. MDC Update

- All of the InMotion boxes are installed. Four Sprint cards experienced issues but will be reactivated soon.
- All of the MDC's are imaged and all but six have been deployed. InMotion has an update for the base operating system; all boxes will be upgraded over the next two weeks.

Additional Staff Reports

NORCOM

New World delivers software on September 17th. NORCOM will perform the initial testing and invite individual agencies to perform their testing.

EMS Electronic Patient Care Reporting

Deputy Chief Newbold reported that 100% of patient care reporting is now electronic and will interface with TriTech. Dispatch sends the information to the tablets which are then utilized by the medics.

EMS Levy

Deputy Chief Newbold reported that the EMS Advisory Committee has agreed upon the scope of recommendations for the next Medic One/EMS strategic plan. The task force recommended funding the Medic One/EMS system with a six-year EMS levy renewal and to run the levy renewal in November, 2013 at either the primary or the general election. The King County Council will decide which election the levy will be run.

Commissioner Lucarelli asked if a demonstration of how the tablets operate could be given at the next board meeting. Deputy Chief Albertson will follow-up with Steve Eastham for a demo.

7. Reports of Attorney

A. 2013 Preliminary Levy Roll Tax

Attorney Williams presented the 2013 Preliminary Levy Limit Worksheet. Fire District 34 is currently collecting the maximum levy allowed of \$1.50 per 1,000 of assessed value. The preliminary 2013 allowable levy is 6,270,438—a 2.58% decrease from 2012. Revenues remain flat. Commissioner Johnston anticipates that 98% of the taxes will be collected.

8. Reports of Commissioner

A. Executive Session RCW 42.30.110 c Real Estate

According to RCW 42.30.110 c, Chairman Lucarelli announced that the board would convene for an executive session for 45 minutes to discuss the sale of real estate. The board of commissioners went into executive session at 11:54 a.m. The board of commissioners came out of executive session at 12:18 p.m.

B. Access Gate Parking

Ron Seng has installed six "No Parking" signs on the access gates.

C. Review Website Content

The Commissioners reviewed and edited various website content documents.

District Secretary Weaver will e-mail the final website concept document to the Commissioners for their final approval.

D. 2012 Objectives and Action Plan Status

Report reviewed.

9. Reports of District Secretary

A. Budget Report- Revised July 2012

Report reviewed.

B. Rusty George Invoices
Invoices reviewed.

C. Legal Usage
August, 2012: 3.5 hours; YTD: 29.9 hours

D. King County Investment Pool: July 0.59%

E. Approval of August 2012 Vouchers and Remittances

Expense Fund	Vouchers	9448-9470	\$ 11,773.72
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Remittances			\$ 5,086.57
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10. Adjourn

The meeting was adjourned at 1:49 p.m.

ATTEST:

Bridget Weaver, District Secretary
King County Fire Protection District 34