

KING COUNTY FIRE PROTECTION DISTRICT 34
8450 161st Avenue N.E.
Redmond, WA 98052
(425) 556-2226
Fax: (425) 556-2227
www.kcfd34.org

BOARD OF COMMISSIONERS
Peter Lucarelli, Chair
Thomas Johnston, Vice-Chair
Fred Shanafelt
Bridget Weaver, Secretary

Kevin Donnelly, Fire Chief

KING COUNTY FIRE DISTRICT 34
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
August 23, 2012

1. Call to Order-Regular Meeting

The regular meeting of the Board of Commissioners was held at Redmond City Hall, located at 15670 N.E. 85th St, Redmond, WA on August 23, 2012. The meeting was called to order at 5:30 p.m. by Chair Lucarelli.

2. Roll Call

Present: Commissioner Lucarelli, Commissioner Johnston, Commissioner Shanafelt

Others Attending:

Kevin Donnelly, Fire Chief

Kinnon Williams, Attorney

Malisa Files, Deputy Finance Director

Debra Gentry, District Admin Assistant

3. Approval of Agenda

Motion made by Commissioner Lucarelli to approve the agenda. Motion seconded by Commissioner Johnston. Motion passed unanimously.

4. Approval of Minutes

Motion made by Commissioner Johnston to approve the July 24, 2012 minutes. Motion seconded by Commissioner Lucarelli. Motion passed unanimously.

5. Public Comments - None

6. Reports of City of Redmond

A. Projected 2013-2014 Budget-Malisa Files

Estimated costs are projected to increase approximately 4% each year for the District.

A majority of these costs (90%) reflect changes in salary and benefit costs. The numbers assume the continuation of aid car only service at Fire Station 13.

B. 2nd Quarter Call Volume Report/Fire Hydrant Maintenance

- Communication has improved regarding fire hydrants, and minimal maintenance is required at this time.
- Discussed response times, and Knox Box upgrades.
- Commissioner Lucarelli would like to resume receiving the report that shows overall EMS response time first entered on scene for the District, and then for each station for EMS calls, and for fire calls, and for other rescue units. **Chief Donnelly will check with DC Albertson so that he can provide that to the Commissioners.**

- Trying to build a better set of data points and in doing that will be able to build a 1756 report. Chief Donnelly hopes to have a draft by next Quarter.
- Lab testing of New World next week, and that will determine if or when we will have a start date. If not, Plan B is Tri-Tech.
- Commissioner Johnston asked for raw dump from FDM and he will write a program that makes the report. **Chief Donnelly will request Dawn DeLoach, Data Administrator, to provide this.**

C. Fire Station 13 Staffing

Remains at 2 person aid car response.

D. HB 1756 Reporting Status

Working on a draft.

E. Interlocal Agreement/Annual Fire Inspections

No new information

F. MDC Update

All MDC's have been received by the Department and are in the process of being installed.

7. Reports of Attorney

Kinnon has not heard back from Bear Creek, or the County on where we are going with the budget.

8. Reports of Commissioner

A. Access Gate Parking

Ron Seng is ordering "*Emergency Vehicle Access – No Parking Anytime*" signs, and will have them installed on the gate themselves.

Commissioner Lucarelli is going to contact the Homeowner's Association and make sure they understand to call 911 if they see someone parking illegally.

Commissioner Lucarelli asked that when the crews are in the area, if they can cut back the vegetation that is covering the signs. Chief Donnelly will follow up with the crews.

B. Schedule Special Meeting/Website Design and Architecture

Add the review on Rusty George to the agenda for the next regular Commissioner's meeting, September 14th.

C. Best of Redmond Award – Lucarelli

No action required.

D. 2012 Objectives and Action Plan Status

Commissioner Johnston presented the 2012-2018 Financial Projections report. Based on the most optimistic scenarios presented, the District will be facing a budget deficit in the 2013-2014 time frames. The District is currently at its maximum statutory levy rate (\$1.50/1K AV) and cannot put forth any levy lid lift proposition to the voters. Unless the projected cost increases can be reduced, the District may be required to further reduce services in order to balance its budget.

9. Executive Session

At 6:50 p.m. according to **RCW 42.30.140 (4) (a)** the chair announced that the board would convene for four minutes to executive session to discuss potential contract negotiations. The board came out of executive session at 6:54 p.m.

10. Reports of District Secretary

A. Budget Report- July 2012

Commissioner Shanafelt noted that the King County posting errors should be moved to the reconciliation discrepancy category. The July Budget and Loss Budget Performance should be updated to reflect the revision.

B. Legal Usage

July, 2012: 4.2 hours; YTD: 26.4 hours

C. King County Investment Pool: June 0.55%

D. Approval of A 2012 Vouchers and Remittances

Expense Fund	Vouchers	9438-9447	\$ 2,851,101.02
	Remittances		\$ 4,332.77

11. Adjourn

The meeting was adjourned at 7:00 p.m.

ATTEST:

Debra E. Gentry, District Admin. Assistant
King County Fire Protection District 34