

KING COUNTY FIRE PROTECTION DISTRICT 34
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BOARD OF COMMISSIONERS
Peter Lucarelli, Chair
Thomas Johnston, Vice-Chair
Fred Shanafelt
Bridget Weaver, Secretary

Kevin Donnelly, Fire Chief

**KING COUNTY FIRE DISTRICT 34
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
March 27, 2012**

1. Call to Order-Regular Meeting

The regular meeting of the Board of Commissioners was held at Redmond City Hall, located at 15670 N.E. 85th St, Redmond, WA on March 27, 2012. The meeting was called to order at 5:30 p.m. by Chair Lucarelli.

2. Roll Call

Present: Commissioner Lucarelli, Commissioner Johnston, Commissioner Shanafelt

Others Attending:

Kevin Donnelly, Fire Chief
Russ Albertson, Deputy Chief

Joe McGrath, Interim Finance Officer
Kinnon Williams, Attorney
Bridget Weaver, District Secretary

3. Approval of Agenda

Motion made by Commissioner Lucarelli to approve the agenda. Motion seconded by Commissioner Shanafelt. Motion passed unanimously.

4. Approval of Minutes

Motion made by Commissioner Lucarelli to approve the February 28, 2012 minutes. Motion seconded by Commissioner Shanafelt. Motion passed unanimously.

Motion made by Commissioner Lucarelli to approve the March 13, 2012 minutes. Motion seconded by Commissioner Johnston. Motion passed unanimously.

5. Public Comments-None

6. Reports of City of Redmond

A. HB 1756 Reporting Status
No updates.

B. Interlocal Agreement/Annual Fire Inspections
No updates.

C. MDC Update
No updates.

D. Station 13 Staffing Update
Chief Donnelly met with Redmond Finance and Human Resources and subsequently with Commissioner Lucarelli. Chief Donnelly reported that as a result of a new financing model, staffing has been adjusted at Station 13 to include two persons at all times. Commissioner

Lucarelli commended Chief Donnelly for the department's collaboration and cooperation with FD 34 to reduce costs and maintain acceptable service levels.

- E. Draft Preliminary Year-End Report
Report reviewed.

Other: Deputy Chief Albertson will report on the fire hydrant maintenance status at the next board meeting.

7. Reports of Attorney

None

8. Reports of Commissioners

- A. Website Proposals-Johnston
Commissioner Johnston presented a final summary evaluation of two companies that are being considered for web site design services.

Commissioner Lucarelli moved to authorize Commissioner Johnston to negotiate a contract with Rusty George Creative for web design services. Motion seconded by Commissioner Shanafelt. Motion passed unanimously.

- B. 2012 Objectives and Action Plan
Report reviewed.

9. Reports of District Secretary

- A. Budget Report- January 2012
Report reviewed.
- B. Records Management Status
Report reviewed.
- C. Legal Usage
February, 2012: 2.80 hours: YTD: 6.10 hours
- D. King County Investment Pool: January .57%; February .62%
- E. Approval of February 2012 Vouchers and Remittances

Expense Fund	Vouchers	9384-9385	\$ 2,783.17
		9386-9390	\$ 4,668.56
Remittances	February, 2012		\$ 4,347.78

10. Adjourn

The meeting was adjourned at 6:25 p.m.

ATTEST:

Bridget Weaver, District Secretary
King County Fire Protection District 34