

KING COUNTY FIRE PROTECTION DISTRICT 34
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BOARD OF COMMISSIONERS
Peter Lucarelli, Chair
Thomas Johnston, Vice-Chair
Fred Shanafelt
Bridget Weaver, Secretary

Kevin Donnelly, Fire Chief

KING COUNTY FIRE DISTRICT 34
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
January 04, 2012

1. Call to Order-Regular Meeting

The regular meeting of the Board of Commissioners was held at Redmond City Hall, located at 15670 N.E. 85th St, Redmond, WA on January 4, 2012. The meeting was called to order at 5:30 p.m. by Vice-Chair Johnston.

2. Oath of Office for Elected Commissioners Lucarelli and Shanafelt

Peter Lucarelli was sworn into King County Fire Protection District No 34 Commissioner Position No. 1 for a six year term and Fred Shanafelt was sworn into King County Fire Protection District No 34 Commissioner Position No. 3 for an unexpired four year term.

3. Roll Call

Present: Commissioner Lucarelli, Commissioner Johnston, Commissioner Shanafelt

Others Attending:

Kevin Donnelly, Fire Chief
Russ Albertson, Deputy Chief
Bill Newbold, Battalion Chief

Joe McGrath, Interim Finance Officer
Kinnon Williams, Attorney
Bridget Weaver, District Secretary

4. Approval of Agenda

Motion made by Commissioner Lucarelli to approve the agenda as presented. Motion seconded by Commissioner Shanafelt. Motion passed unanimously.

5. Call For Nomination of 2012 Chair

Motion made by Commissioner Johnston to nominate Commissioner Lucarelli as chair of the Board of Commissioners. Motion seconded by Commissioner Shanafelt. Motion passed unanimously.

6. Call For Nomination of 2012 Vice Chair

Motion made by Commissioner Shanafelt to nominate Commissioner Johnston as vice chair of the Board of Commissioners. Motion seconded by Commissioner Lucarelli. Motion passed unanimously.

7. Approval of Minutes

Motion made by Commissioner Lucarelli to approve the December 13, 2011 minutes. Motion seconded by Commissioner Shanafelt. Motion passed unanimously.

8. Public Comments-None

9. Reports of City of Redmond

- A. HB 1756 Reporting Status
Data collection is on hold until NORCOM technology is working. Due to New World implementation issues, it is now anticipated that data will not be available until the third quarter of 2012 at the earliest, and more than likely data will not be available until the fourth quarter.
- B. Interlocal Agreement/Annual Fire Inspections
No new updates.
- C. Fire District 34/Duvall Boundaries
Deputy Chief Albertson presented a detailed call data report that included the first three quarters of 2011; he will provide the fourth quarter report, per Commissioner Lucarelli's request, at the next meeting.
- D. MDC Update
Twenty MDC's have been delivered and will be split between the fire and police departments. Information Services is obtaining the hardware for installation. Commissioner Lucarelli discussed the need for a MDC usage policy. Chief Donnelly agreed that there is a need for such a policy.

10. Reports of Attorney

- A. Executive Session-RCW 42.30.110 (g) Employee Discussion
According to RCW 42.30.110 (g) the Chair announced that the Board would convene for an executive session for 7 minutes to discuss the work performance of District Secretary Weaver. The Board went into executive session at 6:17 p.m. The Board came out of executive session at 6:24 p.m.

The Chair announced the Board would take a two minute recess at 6:24 p.m.
The Board reconvened at 6:26 p.m.

- B. Executive Session-RCW 42.30.140 (a) Labor Relations
According to RCW 42.30.140 (a) the Chair announced that the Board would convene for an executive session for 8 minutes to discuss labor relations. The Board went into executive session at 6:26 p.m. The Board came out of executive session at 6:34 p.m.

11. Reports of Commissioners

- A. Weaver Performance Evaluation

Motion made by Commissioner Lucarelli to approve a 4% base wage salary increase and a 2% lump sum bonus, effective December 1, 2011 for District Secretary Weaver based upon the performance score of 4.0 which qualified Secretary Weaver for such wage increases. Motion seconded by Commissioner Johnston. Motion passed unanimously.

- B. 2012 Objectives and Action Plan
Report reviewed.

12. Reports of District Secretary

- A. Approval of December 2011 Vouchers and Remittances
Report reviewed.

13. Adjourn

The meeting was adjourned at 7:25 p.m.

ATTEST:

Bridget Weaver, District Secretary
King County Fire Protection District 34