

KING COUNTY FIRE PROTECTION DISTRICT 34
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BOARD OF COMMISSIONERS

Thomas Johnston
Peter Lucarelli, Vice-Chair
Bridget Weaver, Secretary

Tim Fuller, Fire Chief

KING COUNTY FIRE DISTRICT 34
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
January 11, 2011

1. Call to Order-Regular Meeting

The regular meeting of the Board of Commissioners was held at City Hall, located at 15670 N.E. 85th St., Redmond, WA on January 11, 2011. The meeting was called to order at 5:30 p.m. by Vice-Chair Lucarelli.

Roll Call

Present: Commissioner Johnston, Commissioner Lucarelli

Others Attending:

Mayor Marchione	Bob Oliver, Deputy Chief of Services
Jane Christenson, Assistant to Mayor	Russ Albertson, Deputy Chief of Operations
Rob Gibson, Police Chief	Doug Kammerzell, Battalion Chief
Malisa Files, Finance Manager	Ed Carolan, Deputy Chief
Fred Shanafelt	Drew DeFazio, Fire Lieutenant
	Jim Duren, Deputy Fire Chief
	Kinnon Williams, Attorney
	Bridget Weaver, District Secretary

2. **Approval of Agenda**

Item #3 changed to Appoint Commissioner to Position #3

Item #4 changed to Elect Chair.

Item #12 added-Executive Session- RCW 42.30.11 (g)

Item #14 added-Adjourn

Agenda approved by general consent with changes.

3. **Action Item: Appoint Commissioner to Vacancy #3**

A. Approve Resolution 261-11 Appointing Commissioner

Motion made by Commissioner Johnston to approve Resolution 261-11 Appointing Commissioner Fred Shanafelt to fill vacant position #3. Motion seconded. Motion passed unanimously.

B. Oath of Office

Commissioner Shanafelt was sworn in as Commissioner of King County Fire District 34.

4. **Action Item: Elect 2011 Chair**

Motion made by Commissioner Johnston to elect Commissioner Lucarelli as Chair for 2011. Motion seconded. Motion passed unanimously.

5. **Approval of Minutes**

Motion made by Commissioner Johnston to approve the minutes of November 30, 2010

Motion seconded. Motion passed unanimously.

Motion made by Commissioner Johnston to approve the minutes of December 14, 2010

Motion seconded. Motion passed unanimously.

**Motion made by Commissioner Lucarelli to approve the minutes of December 27, 2010
Motion seconded. Motion passed unanimously.**

6. Public Comments-None

7. Reports of City of Redmond

A. Draft Operational Plan

Jane Christenson presented copies of the draft operational plan. The Commissioners will conduct an in-depth review of the draft at the next meeting. Discussions will be held over the subsequent months with the goal of finalizing a plan by the end of March.

B. Interim Fire Chief and New Fire Chief Search-Mayor Marchione

Chief Police, Ron Gibson and Jane Christenson will share the role of interim fire chief until a new fire chief is hired. The search has been modified by changing the criteria of experience with population a size of 100,000 down to 50,000 which more accurately reflects the requirements of the open position. Candidates will be selected from the previous search. Telephone interviews will be conducted next week, followed by in person interviews on February 22nd and a subsequent job offer in mid March and start date of May 1, 2011. The position will be advertised again if the right candidate is not found during this process.

Mayor Marchione emphasized that it is more important to take the time to find the right candidate rather than rush the process.

C. Station 17

Mayor Marchione invited the Commissioners to the Station 17 groundbreaking ceremony to be held on January 27th at 10 a.m.

8. Reports of Chiefs

A. Budget Offer Summaries

Reports distributed and will be reviewed at the next meeting.

B. Storz Connector Inventory -Russ Albertson

There are 1,477 district fire hydrants--523 are threaded steamer ports and approximately 950 are storz.

C. Call Volume Data

Report reviewed. Commissioner Lucarelli requested that a report be produced that presents the data in a visual graphic format after the Deccan February maintenance update has been completed.

9. Reports of Attorney

A. Station 15 Update

King County is expected to issue the conditional use permit on January 21st. The current purchase and sale agreement includes a 45 day feasibility clause.

Attorney Williams will contact Jeff Barison for a closing date.

10. Reports of Commissioners

A. 2011 Budget Presentation

Motion made by Commissioner Johnston to approve the 2011 King County Fire District 34 budget as presented. Motion seconded. Motion passed unanimously.

B. 2010 Objectives and Action Plan Status

Deferred until next meeting.

11. Action Items

A. Approve funds for washout repair to access gate at 227th & 60th-Dunham Co.

Motion made by Commissioner Johnston to approve funds up to the amount of \$1,500 for the Roy Dunham Company to make repairs to access gate at 227th & 60th. Motion seconded. Motion passed unanimously.

- B. Approve 2011 WFCM Membership funds

Motion made by Commissioner Lucarelli to approve \$3,169 to renew the 2011 membership in WFCM. Motion seconded. Motion passed unanimously.

- 12. Executive Session-RCW 42.30.11 (g) review the performance of a public employee According to RCW 42.30.110 (g) the Chair announced that the Board would convene for an executive session for 8 minutes to discuss the performance of District Secretary Weaver. The Board went into executive session at 7:23 p.m. The Board came out of executive session at 7:31 p.m.**

13. Reports of District Secretary

- A. Station 15 Furnace
Dale Helgeson will meet the HVAC technician to assess and then repair the igniter's lights on furnaces #3 & #4.
- B. Audit Letter of Representation/Exit Conference
Commissioners Johnston and Shanafelt will attend the exit conference on Jan 22nd.
- C. Accountant Support
Secretary Weaver will contact the Go2 Company for accountant support.
- D. Legal Usage: 14.40 hours for December, 2010.
- E. Budget Report
Deferred to Feb 7th meeting.

14. Adjourn

The meeting was adjourned at 7:32 p.m.

ATTEST:

Bridget Weaver, District Secretary
King County Fire Protection District 34