

KING COUNTY FIRE PROTECTION DISTRICT 34  
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**BOARD OF COMMISSIONERS**  
Sherman Colson, Chairman  
Thomas Johnston  
Peter Lucarelli  
Bridget Weaver, Secretary

Tim Fuller, Fire Chief

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**KING COUNTY FIRE DISTRICT 34  
BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES  
June 29, 2010**

**1. Call to Order-Regular Meeting**

The regular meeting of the Board of Commissioners was held at City Hall, located at 15670 N.E. 85<sup>th</sup> St., Redmond, Washington on June 29, 2010. The meeting was called to order at 5:30 p.m. by Commissioner Lucarelli.

**2. Roll Call**

Present: Commissioner Johnston, Commissioner Lucarelli  
Chairman Colson arrived at 5:32 p.m.

Others Attending:

Tim Fuller, Fire Chief  
Russ Albertson, Deputy Chief  
John Stockman, Fire Captain

Mary Ellen Hart, Human Resources  
Bridget Weaver, District Secretary  
Jeff Smith, Fire Lieutenant

**3. Approval of Agenda**

The agenda was approved by general consent.

**4. Approval of Minutes**

Regular meeting minutes of May 25, 2010 approved.

**5. Public Comments:**

None

**6. Reports of City of Redmond**

- A. City of Redmond Fire Chief Recruitment Process-Mary Ellen Hart  
The City of Redmond Fire Chief position opens on June 18<sup>th</sup> and closes on August 13<sup>th</sup>. The job announcement has been sent to a number of cities across the country; thus far, 15 applications have been received.

**7. Reports of Chiefs**

- A. Fire Chief Report-Tim Fuller, Fire Chief  
Chief Fuller visited all the fire stations. Training is being reevaluated with the goal of returning to basics, focusing on problem solving and critical thinking skills, and developing company standards.

Karen Brandon, Operations Business Manager, is now working with Information Systems at City Hall. The open position will be reclassified to Financial Analyst. The reclassification and hiring process is expected to take approximately eight months to complete.

- B. Station 15 Maintenance-Russ Albertson, Deputy Chief  
Dale Helgeson has been monitoring Station 15, performing light maintenance and putting up the barricades which frequently are strewn about by unknown persons. Dale offered to continue to monitor the station. Given the possible upcoming sale of the station, the Commissioners decided not to hire a separate maintenance company for the short duration.

## 8. Reports of Attorney

- A. Station 15 Sale  
The Third Amendment Purchase and Sale Agreement effective date is correct.

Goddard School will be posting the Conditional Use Permit notice-- the conditional use permit process will be completed in approximately 60 days.

- B. Redmond/KCFD34 Finalization Date  
The contract will be finalized in August, 2010.

Note: Hazel Gantz, King County Business and Finance Officer, reported to Kinnon that 2010 assessed valuations will more than likely decline by 3%. Kinnon suggested the for the purpose of budget forecasting, the District should anticipate a 3-5% decline in revenues.

## 9. Reports of Commissioners

- A. Executive Session-Procurement of Property  
Executive session commenced at 6:35 p.m. and ended at 7:05 p.m.
- B. Discuss Outreach Communications  
The pros and cons of using the website as the primary source of communication were discussed. Attorney Williams suggested that the communication vehicle be kept consistent to stay compliant with election rules. Commissioners will review any content prior to Secretary Weaver posting it on the website.

Secretary Weaver will research newsletter pricing and resources.

- C. 2010 Objectives and Action Plan Status Report  
Report reviewed.

## 10. Action Items

None

## 11. Reports of District Secretary

- A. Budget Report  
Budget report reviewed.
- B. Approval of June Vouchers  
Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims required by RCW 42.24.090 have been recorded on a list that has been made available to the Board. As of June 29, 2010, the Board by a unanimous vote does approve for payment of those vouchers described as follows:  
June Expense Fund Vouchers: 9117-9134: Total \$12,733.31  
June Capital Reserve Vouchers: 8057-8060: Total \$ 936.24
- C. Legal Usage: 1.2 hours for May 2010;  
D. King County Investment Pool Performance:.91% for May, 2010

## 12. New Items

None

## 13. Adjourn

The meeting was adjourned at 7:55 p.m.

ATTEST:

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Bridget Weaver, District Secretary  
King County Fire Protection District 34