

KING COUNTY FIRE PROTECTION DISTRICT 34
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BOARD OF COMMISSIONERS
Sherman Colson, Chairman
Thomas Johnston
Peter Lucarelli
Bridget Weaver, Secretary

Tim Fuller, Fire Chief

KING COUNTY FIRE DISTRICT 34
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
May 25, 2010

1. Call to Order-Regular Meeting

The regular meeting of the Board of Commissioners was held at Station 11, located at 8450 161st Ave. N.E., Redmond, Washington on May 25, 2010. The meeting was called to order at 5:30 p.m. by Commissioner Lucarelli.

2. Roll Call

Present: Commissioner Johnston, Commissioner Lucarelli
Chairman Colson arrived at 5:35 p.m.

Others Attending:

Russ Albertson, Deputy Chief
Tom Norton, Battalion Chief
Ralph Ashmore, Fire Captain
Bridget Weaver, District Secretary
Mike Kavanaugh, Fire Lieutenant

Jane Christenson, Mayor's Admin. Asst.
Lori Brown, Human Resources
Mary Ellen Hart, Human Resources
Kerry Sievers, HR Director

Excused Absence: Chief Fuller

3. Approval of Agenda

The agenda was approved by general consent.

4. Approval of Minutes

Regular Meeting Minutes of April 30, 2010 approved.
Special Meeting Minutes/Fire Forum Services of May 11, 2010 approved.

5. Public Comments:

None

6. Reports of City of Redmond

- A. City of Redmond Fire Chief Recruitment Process-Lori Brown
(Mayor Marchione was unable to attend).

Chief Fuller will retire in October, 2010. Human Resources have begun holding focus group meetings with various stakeholders and requested input from the Commissioners. Discussion was held regarding the strengths, direction, and opportunities for improvement of the Redmond Fire Department, in addition to the skills and abilities required for a successful new Chief.

7. Reports of Attorney

A. Station 15 Sale

The Goddard school requested an extension to the Purchase and Sale Agreement in order to complete approval of permits.

Motion made by Commissioner Johnston to approve the Third Amendment to the Purchase and Sale Agreement, extending the effective date to October 6, 2010 to determine the suitability of the property for purchaser's use. Motion passed unanimously.

- B. City of Redmond/KCFD 34 Contract
Attorney Williams will contact Jane Christenson to confirm the date for finalizing the contract with Council.

7. Reports of Chiefs

- A. Storz Connectors-Battalion Chief Norton
Grants for Storz connectors are not available as previously understood. Discussion was held regarding Storz installation, maintenance, code requirements and replacement costs.

B.C. Norton will report on the results of an inventory of Storz connectors being taken in late summer.

Attorney Williams will investigate Storz Department of Health requirements.

- B. Station 18 Above-Ground Fueling-Deputy Chief Albertson
Issues of cost feasibility and fuel dispensers were reviewed. Public Works is currently involved with Budgeting by Priorities and is unable to address the issue now. The project will remain on hold until further notice.

D.C. Albertson will explore options of emergency fuel availability with the Department of Emergency Management.

- C. Future Quarterly Call Data Reports
The Commissioners requested quarterly call volume reports.

D.C. Norton will arrange for reports to be produced and routed to Secretary Weaver for review at monthly meetings.

- D. Operational Plan Review-B.C. Norton
The operational plan has not yet been reviewed as agreed upon in the Redmond/KCFD 34 contract. The operational plan will be determined by the budget. D.C. Albertson reported on the current budget.

Secretary Weaver will provide copies of the contract for Chiefs Norton and Albertson.

- E. SHB 1756 Requirements
Due to discrepancies in 2006 and 2007 data, SHB 1756 reports were not provided in the past. In the future, NORCOM will provide data for the reports that will be kept on file in order to fulfill SHB 1756 requirements.

8. Reports of Commissioners

- A. 2010 Objectives and Action Plan Status Report
Report reviewed.

9. Action Items

- A. Change date of June 22, 2010 regular meeting.

Commissioner Johnston made a motion to pass Resolution 255/10, amending the June 22 meeting date to June 29. Motion passed unanimously.

10. Reports of District Secretary

- A. Budget Report
Budget report reviewed.
- B. Approval of March, April Monthly Vouchers

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims required by RCW 42.24.090 have been recorded on a list that has been made available to the Board. As of May 31, 2010, the Board by a unanimous vote does approve for payment of those vouchers described as follows:

May Expense Fund Vouchers: 9095-9116: Total \$12,696.52

May Capital Reserve Vouchers: 8057-8060: Total \$ 1,061.12

C. Legal Usage: 0 hours for April 2010;

D. King County Investment Pool Performance: 1.06% for April, 2010

11. New Items

None

12. Adjournment

The meeting was adjourned at 7:55 p.m.

ATTEST:

Bridget Weaver, District Secretary
King County Fire Protection District 34

Handouts: Fire Chief Stakeholder Meetings, Human Resources
Third Amendment to Purchase and Sale Agreement, Kinnon Williams
Resolution 255/10 Change June 22 to June 29 meeting date