

KING COUNTY FIRE PROTECTION DISTRICT 34
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BOARD OF COMMISSIONERS
Sherman Colson, Chairman
Thomas Johnston
Peter Lucarelli
Bridget Weaver, Secretary

Bob Oliver, Fire Chief

**KING COUNTY FIRE DISTRICT 34
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
December 17, 2009**

1. Call to Order-Regular Meeting

The regular meeting of the Board of Commissioners was held at Station 11, located at 8450 161st Avenue N.E., Redmond, Washington on December 17, 2009. The meeting was called to order at 5:36 p.m. by Chairman Sherman Colson.

2. Roll Call

Present: Chairman Sherman Colson, Commissioner Thomas Johnston, Commissioner Peter Lucarelli

Others Attending:

Bill Newbold, Battalion Chief

Bridget Weaver, District Secretary

3. Approval of Agenda

Commissioner Lucarelli added 8D-Approve Amendment to the Purchase and Sale Agreement.

Motion made from Commissioner Lucarelli to approve the amended agenda of December 17, 2009. Motion seconded by Commissioner Johnston. Motion passed unanimously.

4. Approval of Minutes

Motion from Commissioner Johnston to approve the minutes of the special meeting of November 17, 2009. Commissioner Lucarelli seconded the motion. Motion passed unanimously.

Motion from Commissioner Lucarelli to approve the minutes of the special meeting of November 20, 2009. Commissioner Johnston seconded the motion. Motion passed unanimously.

Motion from Commissioner Johnston to approve the minutes of the regular meeting of November 23, 2009. Commissioner Lucarelli seconded the motion. Motion passed unanimously.

5. Public Comments – None

6. Reports of Chief

A. Status of MDC's

Battalion Chief Bill Newbold introduced himself. The Commissioners and Battalion Chief Newbold discussed the longstanding MDC issues. Battalion Chief Newbold is in agreement with the Commissioners that the MDC's play a vital role in providing necessary data for future decision making and he will take the necessary steps to ensure MDC usage is implemented.

7. Reports of Commissioners

A. 2009 Objectives and Action Plan Status Report

The status report was reviewed and updated.

- B. Meal Reimbursement- Chairman Colson
Item tabled until next meeting. Secretary Weaver will research the City of Bellevue's meal policy.
- C. Fire Alarm Panel Billing
Commissioner Lucarelli asked if the City of Redmond should reimburse KCFD34 for a portion of the \$1,226 that was paid for the replacement of the fire alarm panel at Station 15. The Commissioners agreed that no action should be taken.

8 . Action Items

- A. Resolution No. 251/09 Adopt 2010 Pay Plan Increase
The City of Redmond Human Resources department collected data from local cities; a survey of private businesses in the local area and salary trends published by Milliman for the Puget Sound area, and is proposing a .97% salary increase for non-union and executive City of Redmond employees for 2010. King County Fire District 34 considers parity in benefits as beneficial to employee morale and productivity.

Motion made by Commissioner Lucarelli to approve Resolution No. 251/09 increasing Pay Plan A0-1 and Pay Plan A0-3 by .97% from 2009 levels. Motion seconded by Chairman Colson.

Discussion ensued. Commissioner Lucarelli made a request to put the question to a vote. Chairman Colson put the question to a vote.

Vote: Yea-Commissioner Lucarelli; No-Commissioner Johnston, Chairman Colson

Motion failed and Fire District Pay Plans A0-1 and A0-3 were not increased by .97%.

Motion made by Commissioner Johnston to amend Resolution 251/09 to state that whereas the Board of Commissioners approved a 2010 medical plan above parity with the City of Redmond employees, 2010 Fire District Pay Plans A0-1 and A0-3 be maintained at 2009 levels. Chairman Colson seconded the motion.

Vote: Yea-Commissioner Johnston, Commissioner Colson; No-Commissioner Lucarelli

Motion passed. Fire District Pay Plans A0-1 and A0-3 will remain at 2009 levels.

- B. Resolution No. 252/09 Commissioner's Board Meeting Schedule for 2010

Monday, January 25	Monday, July 26
Monday, February 22	Monday, August 23
Monday, March 22	Monday, September 27
Monday, April 26	Monday, October 25
Monday, May 24	Monday, November 22
Monday, June 28	Monday, December 27

Motion made by Commissioner Lucarelli to approve Resolution No. 252/09 A Resolution of King County Fire Protection District 34 Establishing the Date and Time of the Regular Board of Commissioners Meetings for 2010. Motion seconded by Commissioner Johnston. Motion passed unanimously.

- C. Approve 2010 Service Agreement with Williams & Williams
The 2010 agreement with attorney Kinnon Williams is unchanged from the 2009 terms and conditions.

Motion made by Commissioner Lucarelli to approve the 2010 Service Agreement with Williams and Williams. Motion seconded by Chairman Colson. Motion passed unanimously.

- D. Approve Goddard School Purchase and Sale Agreement Amendment
The potential purchasers of Station 15 need additional time for determining the suitability of the property for their intended use. Attorney Williams drafted an Amendment to the Purchase and Sale Agreement.

Motion made by Commissioner Lucarelli to approve the Amendment to the Purchase and Sale Agreement, providing the Purchasers with an additional 60 days to complete the investigation of the property to determine its suitability for the Goddard School's intended use. Motion passed unanimously.

- E. Approve purchase of Microsoft Expression Web 3 software program

Commissioner Johnston moved to approve up to \$200 for the purchase of the Microsoft Expression Web 3 software program for website development. Chairman Colson seconded the motion. Motion passed unanimously.

9 . Reports of District Secretary

- A. Gentry Merit Raise and Bonus
Secretary Weaver will forward Debra Gentry's performance evaluation to the Commissioners.
- B. Reserve Medical Premium Payment
Trusteed Plans Services offers an option to pay an extra month of medical and dental premiums in advance. Secretary Weaver requests that the District take advantage of this option to ensure timely payment in case of an unforeseen circumstance.

Motion made by Commissioner Johnston to pay the extra premium to Trusteed Services Plan and for Secretary Weaver to track the credit throughout the year. Motion seconded by Chairman Colson. Motion passed unanimously.

- C. Monthly Budget Report
The Commissioners reviewed the monthly budget report.
- D. Approval of November Monthly Vouchers
Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims required by RCW 42.24.090 have been recorded on a list that has been made available to the Board. As of December 17, 2009, the Board by a unanimous vote does approve for payment those vouchers included in the aforementioned list or lists and further described as follows:
Expense Fund Vouchers: #8992-9010 for a total of \$12,739.97.
Capital Reserve Expenditure Vouchers: #8991, 9008, and 9009 for a total of \$6003.13
- E. Legal Usage: 13.20 hours for November, 2009
- F. November King County Investment Pool Performance-Not available

10. New Items

11. Adjournment

Chairman Colson adjourned the meeting at 7:15 p.m.

BOARD OF COMMISSIONERS

Sherman Colson, Chairman

ATTEST:

Thomas Johnston, Commissioner

Bridget Weaver, District Secretary
Board of Commissioners
King County Fire Protection District 34

Peter Lucarelli, Commissioner