

KING COUNTY FIRE PROTECTION DISTRICT 34
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BOARD OF COMMISSIONERS
Sherman Colson, Chairman
Thomas Johnston
Peter Lucarelli
Bridget Weaver, Secretary

Bob Oliver, Fire Chief

KING COUNTY FIRE DISTRICT 34
SPECIAL MEETING – BOARD OF COMMISSIONERS
MINUTES
August 6, 2009

I. Call to Order

The special meeting of the Board of Commissioners was held at Station 11, located at 8450 161st Avenue N.E., Redmond, Washington on August 6, 2009. The meeting was called to order at 5:32 p.m. by Chairman Sherman Colson.

II. Roll Call

Present: Commissioner Peter Lucarelli
Commissioner Thomas Johnston
Commissioner Sherman Colson

Others Attending: Attorney Kinnon Williams
Secretary Bridget Weaver
Business Operations Manager Karen Brandon

III. Approval of Minutes

A. Regular Meeting of July 23, 2009

Motion from Commissioner Lucarelli to approve the July 23, 2009 Minutes as presented. Motion seconded by Commissioner Johnston. Motion passed unanimously.

IV. Approval of Agenda

A. The following items were changed:

Item VI changed to Action Items and Item VII changed to Attorney's Report.

Motion from Commissioner Lucarelli to approve the agenda of the special meeting of August 6, 2009. Commissioner Johnston seconded the motion. Motion passed unanimously.

V. Public Comments – None

VI. Action Items

A. Resolution 245/09--Appoint Agent to Receive Claims Against Fire District 34

According to RCW 4.90 an agent must be appointed to receive any claims for damages against an entity. Kinnon Williams previously suggested that Bridget Weaver be appointed as agent.

Motion from Commissioner Lucarelli to approve Resolution 245/09 appointing Bridget Weaver, District Secretary, as agent to receive any claims for damages against Fire District 34. Chairman Colson seconded the motion. Motion passed unanimously.

B. Resolution 246/09--Appoint Auditing Officer for Certification of Claims

RCW 42.24.080 requires that an auditing officer certify and authenticate all claims prior to payment by the Fire District. Anne Carlson was the previous Auditing Officer.

Motion from Commissioner Johnston to approve Resolution 246/09 appointing Bridget Weaver, District Secretary, as Auditing Officer for Certification of Claims. Commissioner Lucarelli seconded the motion. Motion passed unanimously.

C. Approve City of Redmond Agreement Invoice

The 2009 semi-annual billing for services contract invoice totaled \$3,033,103.

Motion from Commissioner Johnston to approve payment totaling \$3,033,103 to the City of Redmond for contracted services. Commissioner Lucarelli seconded the motion. Motion passed unanimously.

D. Change date of August 24, 2009 regular meeting.

Commissioner Lucarelli made a request to change the regular meeting date of August 24, 2009 to August 31, 2009. Commissioner Johnston and Chairman Colson agreed.

Motion from Commissioner Johnston to approve the regular meeting date of August 24, 2009 be moved to August 31, 2009. Chairman Colson seconded the motion. Motion passed unanimously.

VII. Attorney's Report

A. Oath of Office for District Secretary Bridget Weaver

Bridget Weaver took the oath of office as new District Secretary for Fire District 34.

B. Review status of Letter of Intent to Purchase Station 15.

Kinnon Williams met with Teresa Nichols to explain and help clarify that the Letter of Intent is not the Purchase and Sale Agreement. Kinnon stated that the Draft Purchase and Sale Agreement will be due in his office by Thursday, August 13, 2009.

VIII. Other

- A. Executive Session from 6:00 p.m. to 6:15 p.m. to discuss labor relations.

Motion from Commissioner Lucarelli to extend the Executive Session from 6:15 p.m. to 6:45 p.m. Commissioner Johnston seconded the motion. Motion passed unanimously.

- B. Fire Administration Report

Business Operations Manager Karen Brandon asked the Commissioners if they would meet with the Strategic Planning Committee in November or December to discuss strategic plans. The Commissioners agreed. In addition Karen gave an update on the purchase of the new uniforms.

IX. Adjournment

Motion from Chairman Colson to adjourn the meeting. Commissioner Johnston seconded the motion. Motion passed unanimously.

Meeting adjourned at 6:55 p.m.

BOARD OF COMMISSIONERS

Sherman Colson, Chairman

Thomas Johnston, Commissioner

Peter Lucarelli, Commissioner

ATTEST:

Bridget Weaver, District Secretary
Board of Commissioners
King County Fire Protection District 34