

KING COUNTY FIRE PROTECTION DISTRICT 34

Regular Meeting of the Board of Commissioners

Location: Station 11 – 8450 161st Avenue N.E., Redmond, Washington

AGENDA

Tuesday, June 16, 2009

5:30 p.m.

- I. CALL TO ORDER – REGULAR MEETING
- II. ROLL CALL
- III. APPROVAL OF MINUTES
 - A. Special Meeting of May 15, 2009
 - B. Regular Meeting of May 28, 2009
- V. PUBLIC COMMENTS (4 minutes per person)
- VI. CHIEFS' REPORTS
 - A. Station 17 Update – Langton
 - B. Station 15 Repair Bids
 - C. Status of MDCs
- VII. ATTORNEY'S REPORT
- VIII. COMMISSIONERS' REPORTS
 - A. Review Updated KCFD 34 Strategic Plan
 - B. Status Report
- IX. ACTION ITEMS
 - A. Consideration of the 2008 Annual Report
 - B. Consideration of New Commission Meeting Dates – Resolution 243/09
 - C. District Credit Card Policy – Resolution 244/09
- X. DISTRICT SECRETARY'S REPORT
 - A. July 4 Fireworks Stands
 - B. Monthly Budget Report – May 2009
 - C. Approval of Monthly Vouchers 8870 through 8888 – Expense Fund
 - D. Investment Report – May 2009
 - E. Legal Usage – May 2009
- XI. OTHER
- XII. ADJOURNMENT

Next Regular Meeting: Monday, July 27, 2009 – 5:30 p.m.

KING COUNTY FIRE PROTECTION DISTRICT 34
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BOARD OF COMMISSIONERS

Sherman Colson, Chairman
Thomas Johnston
Peter Lucarelli
Bridget Weaver, Secretary

Bob Oliver, Fire Chief

KING COUNTY FIRE DISTRICT 34
REGULAR MEETING – BOARD OF COMMISSIONERS
June 16, 2009

I. Call to Order

The regular meeting of the Board of Commissioners was held at Station 11, located at 8450 161st Avenue N.E., Redmond, Washington on June 16, 2009. The meeting was called to order at 5:50 p.m. by Chairman Sherman Colson.

II. Roll Call

Present: Chairman Sherman Colson
Commissioner Peter Lucarelli
Commissioner Thomas Johnston

Others Attending: Attorney Kinnon Williams
Fire Chief's Assistant Anne Carlson
District Secretary Bridget Weaver
Deputy Chief Tom Norton
Lieutenant Tom Langton

III. Approval of Minutes

- A. Special Meeting of May 15, 2009 - Sentence in paragraph V changed for clarity.

Motion from Chairman Colson to approve the minutes of the special meeting on May 15, 2009 as corrected. Motion seconded by Commissioner Johnston. Motion passed unanimously.

- B. Regular Meeting of May 28, 2009

Motion from Commissioner Johnston to approve the minutes of the regular meeting on May 28, 2009 as presented. Motion seconded by Commissioner Colson. Motion passed unanimously.

IV. Approval of Agenda

Motion from Chairman Colson to approve the agenda of the regular meeting of June 16, 2009. Commissioner Johnston seconded the motion. Motion passed unanimously.

V. Public Comments – None

VI. Chiefs' Reports

- A. Station 17 Update – Lt. Langton invited the Commissioners to attend a community meeting for the Station 17 project on June 25, 2009, from 7:00-9:00 p.m. at the Redmond City Hall Council Chambers.

Lt. Langton reviewed the building design, storm water requirements, various permitting processes, etc. of the project. Construction will begin in mid-2010, and the station is expected to open in mid-2011. A cistern is proposed to gather rain water to use for washing trucks, etc. There is a well on the property from which 5,000 gallons can be used per day. The station will be finished and appliances purchased to house two personnel at this time. Some areas of the station will be left unfinished for cost effective expansion in the future. It is anticipated that Woodinville Stations 33 and 35 will be relocated after Station 17 opens.

Tom is working with the developer at 124th to 122nd from 166th to 174th. They will be required to put in an Opticom gate for emergency access from Station 17.

Commissioner Lucarelli stated that NORCOM is interested in relocating their personnel to a new station.

The Commissioners thanked Lt. Langton for his work on this project.

B. Station 14 Repairs

DLH Inc. was the lowest bidder at \$320,000 plus fees for a total of \$583,000. The District had previously agreed to pay up to \$307,000 for designated repairs. An itemized list of repairs and costs will be requested from the City.

C. Station 15 Repairs

Deputy Chief Norton reported that a bay door at Station 15 was not working correctly and would be repaired by Public Works.

Bids have been received for the building repair, and McBride Construction was chosen with a bid of \$25,570. Bids ranged from \$23,000 to 57,000 to fix the roof, add flashing, repair damage, etc. The Commissioners agreed the scope of work should not go beyond repairing damage and ensuring the building is structurally sound and marketable. Attorney Williams will review the bids.

D. Overtime – Overtime costs due to Chief Fuller's move to the Police Department were discussed. Due to staff moving upward in positions to cover Chief Fuller's absence, there is one less firefighter. The vacancy must be covered by overtime. The Union worked with Chief Norton to help prevent more overtime costs. Commissioner Lucarelli expressed concerns of budget cost overruns. Chief Norton assured the Commissioners that the overtime costs are being closely monitored.

E. Status of MDCs – Deputy Chief Norton and the Commissioners discussed the scope of upgrading the MDCs. The Commissioners decided it was best to get the MDCs functioning properly first before attempting any mapping upgrades.

VII. Attorney's Report

A. Woodinville Fire & Life Safety Request – Commissioner Colson reported that he received a letter from Commissioner Olson at Woodinville Fire regarding the King County Assessor's error in assigning parcels in Trilogy to Fire District 34 instead of District 36. Chairman Olson requested that Fire District 34 contact the King County Assessor's office to ask them to credit Woodinville Fire with those funds. Attorney Williams advised the Commissioners to decline this request due to a lack of legal basis and refer Commissioner Olson to his District's attorney. Commissioner Colson will respond to the request by letter.

B. Station 15 Sale – The Commissioners and Attorney Williams discussed the sales price of the property and the pros and cons of using a real estate agent. Attorney Williams advised the Commissioners to offer the property to the Goddard School for the appraised value. Contingencies and the conditional use permits are factors that will need to be considered in acceptance of an offer.

Attorney Williams will draft a response to the Goddard School, and a special meeting will be held to review the letter. Attorney Williams will contact us regarding available dates to meet.

Motion from Commissioner Johnston to recommend that the Mayor's Assistant accept the \$25,570.44 bid from McBride Construction Resources Inc. for repairs to Station 15. The cost sharing will be subject to the formula negotiated for Station 14's repair. Commissioner Lucarelli seconded the motion. Motion passed unanimously.

VIII. Commissioners' Reports

- A. Review Updated KCFD 34 Strategic Plan – This item was deferred to the July meeting.
- B. Status Report

IX. Action Items

- A. Consideration of the 2008 Annual Report
- B. Consideration of New Commission Meeting Dates – Resolution 243/09
- C. District Credit Card Policy – Resolution 244/09

X. District Secretary's Report

- A. July 4 Fireworks Stands – Information only
- B. Monthly Budget Report – The May 2009 Budget Report was reviewed.
- C. Approval of Monthly Vouchers – Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims required by RCW 42.24.090 have been recorded on a listing that has been made available to the Board. As of June 16, 2009, the Board by a unanimous vote does approve for payment those vouchers included in the aforementioned list or lists and further described as follows:

Expense Fund Vouchers: No. through No. for a total amount of \$

- D. Investment Report – The May 2009 net earnings rate was %.
- E. Legal Usage – There were hours of legal usage in May 2009.

XI. Other

XII. Adjournment

Motion from Chairman Colson to adjourn the regular meeting of June 16, 2009 at 8:25 p.m. Commissioner seconded the motion. Motion passed unanimously.

Meeting adjourned

BOARD OF COMMISSIONERS

Sherman Colson, Chairman

Thomas Johnston, Commissioner

ATTEST:

Bridget Weaver, District Secretary
Board of Commissioners
King County Fire Protection District 34

Peter Lucarelli, Commissioner